



"Advancing Solutions to Health Disparities"

REGULAR BOARD MEETING

Los Medanos Community Healthcare District
Monday, September 9, 2019 – 6:30 PM
LMCHD Board Room

Board of Directors:

President: J. Vern Cromartie, Ed.D.
Vice President: Arthur Fountain
Secretary: Lee Mason
Treasurer: Linda Strong
Board Member: Patt Young

Staff:

Lamar Thorpe – Executive Director
Barbara Kee, Executive Assistant
Aaronique Gordon - Administrative Assistant
Veronica Penn – Administrative Assistant

Gary Bell, District Counsel
Craig Collins, Accountant
Rhonda Burke, Bookkeeper

Note: Public comments are welcome before any agenda item is discussed.

REGULAR MEETING AGENDA

1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **LMCHD MISSION: *LMCHD identifies health disparities among District residents and contributes to solutions* – LMCHD VISION: *LMCHD is cultivating a community in which good health may flourish for all District residents* – Director Patt Young**
4. **APPROVAL OF AGENDA**
5. **PUBLIC COMMENTS – Non-Agenda Items (3 minutes/individual)**

Members of the audience who wish to address the Board of Directors on issues that are not listed on the agenda should complete a speaker's card. Submit the completed card to the Secretary before the item is called, preferably before the meeting begins. Individuals will be given three minutes to address the Board. Prior to speaking, everyone shall state his/her name, business, and city of residence.

6. **APPROVAL OF MINUTES**
 - 6.1 **Regular Board Meeting of August 12, 2019 – Action #190903**
7. **COMMITTEE REPORTS/RECOMMENDATIONS/MINUTES**
 - 7.1 **Committee Minutes**
 - a) **Community Garden Committee – July 10, 2019 meeting minutes**
 - b) **REAL Committee – July 18, 2019 meeting minutes**

- c) Grants & Policy Committee – No June meeting.
- d) Finance Committee – July 22, 2019 meeting minutes
- e) DPAC Committee – July 23, 2019 meeting minutes
- f) Outreach Committee – July 23, 2019 meeting minutes

8. CONSENT CALENDAR

Items listed under the Consent Calendar include reviewed reports and recommendations and are acted upon by one motion of the Board. Any item included under the Consent Calendar may be pulled for discussion and action separate from the Consent Calendar by any member of the Board or any member of the audience.

8.1 Review/Approve Financial Report – **Action #190904**

- Profit and Loss for July through July 2019
- Budget vs. Actual July through July 2019
- Balance Sheet as of July 2019
- Credit Card Charges – July 2019
- Cash Disbursements – July 2019
- Current Financial Statistics

9. ACTION ITEMS

- 9.1 Review and approve a resolution authorizing a 2019/20 fiscal-year budget adjustment for LMCHD sponsored program “Reading Advantage” for \$600.00. – **Action #190905**
- 9.2 Review and approve a resolution authorizing the re-appropriation of \$4,086.39 from fiscal-year 2018/19 to fiscal-year 2019/20 for previously approved purchase of community garden security cameras. – **Action #190906**
- 9.3 Review and approve a resolution authorizing a budget adjustment for fiscal year 2019/20 in the amount of \$1,500 for information technology services. – **Action #190907 (Removed from agenda for consideration at Finance Committee on September 23, 2019)**
- 9.4 Review and approve renewal of two-year contract with Fechter and Co. to perform audit for fiscal year 2019/20 for an amount not to exceed \$10,660 and fiscal year 2020/21 for an amount not to exceed \$10,925.00. – **Action #190908**
- 9.5 Review and approve authorization of executive director to execute a new regular part-time employment contract for Edward Hawkins to serve as LMCHD Community Garden Monitor. – **Action #190909**
- 9.6 Review and approve resolution authorizing funding for Sisters 3 Breast Cancer of Pittsburg in the amount of \$5,000.00 from the Board Community Grants Benefit Fund-55000 in the 2019/20 fiscal year budget. – **Action #190910**
- 9.7 Review and approve resolution authorizing the release of funds by executive director or designee for St. Vincent de Paul’s “RotaCare Pittsburg Free Medical Clinic” for \$40,000.00. – **Action #190911**

- 9.8 Review and approve authorization of executive director to execute a contract appointing Vonda Nolan as LMCHD’s Automatic External Defibrillator (AED) service provider. – **Action #190912**
- 9.9 Review and approve resolution authorizing the expenditure of \$2,000.00 in support of the LMCHD Good Health to Adults Forum featuring Eddie Hart. – **Action #190913**

10. EXECUTIVE DIRECTOR REPORT

11. BOARD REPORTS

11.1 Board President Report –

Announcement of Closed Sessions

- Conference with Legal Counsel pursuant to Government Code Sections 54956.9(d)(1) - Existing litigation - Los Medanos Community Healthcare District v. Contra Costa Local Agency Formation Commission, Defendant, and County of Contra Costa, Real Party in Interest, Contra Costa County Superior Court Case number: C19-00048 *Negotiator: J. Vern Cromartie, President Conference call-in: Attorney Elizabeth Calciano*
- Closed Session pursuant to Government Code Section 54957, CEO Employee Performance Evaluation. – Negotiator: *J. Vern Cromartie, President*

12. RECONVENE REGULAR MEETING – Announcement of action from Closed Session

13. UPCOMING PUBLIC, COMMUNITY AND CIVIC EVENTS

14. SUGGESTED FUTURE AGENDAS ITEMS

15. ADJOURNMENT

Standing, Ad hoc Committees/Study Sessions/Special Events	Date/Time	Representatives
Special Meeting	Thursday, September 5 – 6:30pm	All Board Members
Grants & Policy Committee	Thursday, September 5 – 7:00pm	All Board Members
Community Garden Committee	Wednesday, September 11 – 6:30pm	Mason, Young
REAL	Thursday, September 12 – 6:30pm	Fountain, Cromartie
Ad Hoc Committee – Building Lease Agreement	Not yet scheduled	Young, Cromartie
DPAC	Wednesday, September 23– 6:30pm	Cromartie, Strong
Community Outreach Committee	Wednesday, September 23 – 6:30pm	Cromartie, Strong
Finance Committee Meeting	Monday, September 24 – 6:30pm	All Board Members
Grants & Policy Committee	Thursday, September 26 – 6:30pm	All Board Members

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 2311 Loveridge Road, Pittsburg, California.

ACCESSIBLE PUBLIC MEETINGS: *Upon request, LMCHD will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request at least 72 hours before the meeting to the Executive Assistant, LMCHD, Pittsburg, CA 94565, or to bkee@lmchd.org, stating your name, mailing address, and phone number and/or email address.*

CERTIFICATE OF POSTING

I certify that on September 6, 2019, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Los Medanos Community Healthcare District, said time being at least 72 hours in advance of the meeting of the Board of Directors.

Barbara Kee

Executive Assistant/Secretary to the Board