

**Los Medanos Community Healthcare District
Board Meeting**

**Monday, May 14, 2007
6:30 p.m. – Board Room**

1. Call To Order

The meeting of the Los Medanos Community Healthcare District Board was called to order by President Marilyn Condit at 6:30 p.m.

2. Roll Call

Present: Marilyn Condit, President
Eva Vera, Vice President
Jess Reyes, Treasurer
J. Vern Cromartie

Absent: Joe Rubi, Secretary

Also Present: Frank Puglisi, Executive Director
Colin Coffey, Legal Council
Suzanne Salvin, Board Recording Secretary
Barbara Kee, Secretary

3. Approval of Minutes of the Board Meeting held April 9, 2007 – Action Item No. 070501.

Mr. Reyes moved to approve the minutes of the April 9 meeting. Ms. Vera seconded the motion. A vote was taken: Ayes – Cromartie–Reyes–Vera. Abstain–Condit. The motion passed.

4. Public Comment

Gloria Magleby, a long-time resident and Board member of the Bay Point Municipal Advisory Council, thanked the Board for sponsoring Fit-Fest. Ms. Magleby was appreciated for being a supporter of Fit-Fest from the very start.

There were no other comments from the public.

5. Financial Report

Mr. Reyes stated that as a result of the transition in the office staff, the financial information normally submitted is not available. In addition, Mr. Reyes informed the Board that Terry Woolery, the District's accountant, suggested that he take over the

preparation of the monthly financial report. Mr. Reyes further stated that he, along with President Condit and Executive Director Puglisi, agreed that this would make the most sense. On a final note, Mr. Reyes noted that the April and May financial reports would be provided at the June Board meeting.

6. Update on Fit-Fest 2007 – Susie Dove

Ms. Dove reported that Fit-Fest plans are on track for the May 19 event. Ms. Dove presented the Board with copies of the flyers, posters and ads that have been run announcing the event. She distributed a medal that will be given to all of the students who completed the Get Fit Program.

Ms. Dove also reported that there has been greater collaboration with a number of community organizations and Los Medanos College waived all the fees for the use of their site. Ms. Condit hoped that all the Board members would be able to attend. Mr. Reyes suggested that perhaps next year we could extend the hours of Fit-Fest.

Dr. Cromartie asked how much the ads cost and why was the Child Abuse Prevention phone number listed in the ad announcing the Fit-Fest in *Parents Magazine*. Ms. Dove announced the cost was \$2,000 for two months. In response to the question of the Child Abuse Prevention Council phone number, Ms. Dove said that since the LMCHD office is only open for a limited number of hours on one day a week, it was necessary to have her number as the contact person. Dr. Cromartie suggested that the LMCHD should have a larger “billing” on the posters. Ms. Dove said that she would make note of that and bring it to the Fit-Fest Committee.

Mr. Lengyel thanked Ms. Dove and Ms. Condit for all their work and for doing a great job spreading the news. Ms. Condit acknowledged Mr. Lengyel for coming up with the Fit-Fest concept.

7. Proposal for LMCHD to Purchase Death Certificates – Action Item No. 070502

Dr. Cromartie asked the Board to postpone this item until the June meeting so that he can gather more information to support the reason for his request.

8. Executive Director Monthly Update

Mr. Puglisi provided a written report including a copy of the resume for the District’s new secretary, Barbara Kee. He then introduced the Board to the new secretary. Ms. Kee was selected from a group of four finalists who were interviewed by Ms. Condit and Frank Puglisi. Dr. Cromartie welcomed Ms. Key, but expressed a desire for all Board members to be involved in the participation of hiring new staff.

9. Comments from Board of Directors

There were no comments from the Board.

10. Adjournment

The meeting adjourned at 7:14 p.m. to an Executive session. The next Board meeting is scheduled for Monday, June 11, 2007.

Respectfully submitted,

Suzanne Salvin
Board Recording Secretary.