

**Los Medanos Community Healthcare District
Board Meeting**

**Monday, June 11, 2007
6:30 p.m. – Board Room**

1. Call to Order

The meeting of the Los Medanos Community Healthcare District Board was called to order by President Marilyn Condit at 6:30 p.m.

2. Roll Call

Present: Marilyn Condit, President
Joe Rubi, Secretary
Eva Vera, Vice President
Jess Reyes, Treasurer
J. Vern Cromartie

Absent: None

Also Present: Frank Puglisi, Executive Director
Colin Coffey, Legal Council
Barbara Kee, Secretary

Special Guests: Nancy Parent, City Council Member, City of Pittsburg
Thais Townley, former Executive Assistant with LMCHD

3. Approval of Minutes of the Board Meeting of May 14, 2007 – Action Item No. 070601.

Director Cromartie requested the minutes be corrected to reflect that he had made the suggestion that next year LMCHD should have a larger “billing” on the posters.

Director Reyes moved to approve the minutes of the May 14, 2007 meeting, as corrected. Director Vera seconded the motion. The motion was approved by the following vote:

Ayes: Directors Rubi, Vera, Condit, Reyes, Cromartie
Noes: None
Abstain: None

4. Public Comment

- City Councilmember Nancy Parent addressed the Board and expressed appreciation for the \$10,000 grant toward the Tot Lot Program and John Wyatt Park. Ms. Parent commented that John Wyatt was the principal of the elementary school that she attended, and mentioned that he created many opportunities for students, particularly related to science and art, while he was Vice Principal. Mr. Wyatt also saw to it that the kids had jobs during the summer, and he started the botanical garden in Pittsburg.

In response to Director Reyes' inquiry regarding the \$10,000 grant money, Chairmen Condit explained that this was a grant obtained from First Five and budgeted by the District to build a Tot Lot in recognition of the fact that the Health Care District is interested in improving the health of the community. The City has offered a location, and with this money we are able to make the park a little more child-friendly.

Director Cromartie thanked Ms. Parent for her report and added that he would like to see the District be the fiscal agent for more such endeavors.

Ms. Parent briefly discussed a future project to raise money for a ferris wheel for the Small World Park, and she may be calling upon the District to co-sponsor or assist with a grant for this project. She commented that she would like to raise as much of the money as possible for this project, but may be calling upon the District and First Five for another \$10,000 grant.

Director Cromartie noted there are no activities for teens in the Marina District, and asked if the City Council is concerned about this.

Ms. Parent responded that the City has contributed \$5 million to the new school that is being built at the corner of 8th and Railroad Avenue, and this contribution was intended to be used toward enlarging the multi-purpose room for after-school teen programs. It is anticipated this would be large enough for a basketball court, and the fields would also be available. It is her understanding that the Sheriff's Department, in conjunction with the Fire Department, may wish to construct something bigger at the Concord Naval Weapons Center site. Also, there is an after-school teen program at 2020 Railroad Avenue which has just received a \$365,000-per-year grant. This after-school program will offer a learning program, as well as a recreation program.

Director Rubi inquired how noise from the ferris wheel would impact the nearby Senior Center and apartment complex. Ms. Parent responded that she wouldn't anticipate any problems as the seniors enjoy the children, and the apartment dwellers don't seem to have a problem with the trains. The City would make public hearings available for nearby residents prior to embarking on this project.

- Susie Dove, representing CUS and CAPC, presented a report on the Fit Fest event. She distributed information pertaining to the number of agencies that participated, as well as the number of members and volunteers. Also included is a breakdown of families in attendance from respective cities and how they heard about the Fit Fest.

- Also included is data for the number of tables, chairs, canopies, etc.; also reflected are the responsibilities of the various agencies in attendance. She reviewed survey questions and responses, as well as specific comments regarding the event. Also included is the projected, as well as actual budget for the event, stating that the budget was exceeded by approximately \$7,370.

Director Cromartie inquired regarding the amount money spent for advertising, and how much this exceeded the proposed budget. Ms. Dove responded that \$5,800 was proposed for advertising, and approximately \$7,000 was expended.

Director Reyes expressed concern that the District spent \$34,295 for an attendance of 971 people, and the District is the only agency that “footed” the bill. He stated that he would support the Fit Fest event next year, but would like to see it done for substantially less expense.

Ms. Dove replied that 971 is the documented number in attendance; however, there are quotes of approximately 3,000 attending. She commented that she believes this was a very successful event for the community in which many agencies participated; and she believes if the event is started early next year, there will be more sponsors.

Director Cromartie stated that he was very impressed with the event, and would have liked to have seen more visibility by the Board. He expressed appreciation to the subcommittee for the work that went into this event.

Director Rubi commented that he believes we did very well with the event. He agreed that there were far more people than 971, and word of mouth by this number of people will result in a large increase next year.

Mike Lengyel, member of the public, complimented Susie on a great job. He observed the large number of people in attendance, and believes that 3,000 is a conservative number.

- Director Rubi reported that he attended the nurses’ graduation in May, and they presented a plaque thanking the District for its contributions to the nursing program.

5. Financial Report

Director Reyes deferred to the Executive Director regarding the status of financial information.

Mr. Puglisi referred to his Monthly Update report which discusses the status of the financial reports. He distributed a year-to-date revenue and expenditure spreadsheet, and explained that Ms. Kee has prepared Excel spreadsheets for April and May cash disbursements as an interim measure until the Peachtree accounting program issue can be resolved. As noted previously, the Budget was based on the \$690,000 estimate, and the District started some Board-approved programs after the Budget was adopted, and the

Budget was never adjusted to include these programs. Therefore, there are several line items that appear over-expended; however, these adjustments will be made to reflect these program expenditures and corrected balances.

Director Reyes questioned the Bond Reserve numbers, and expressed concern that the District health program was overcharged \$20,000 to \$30,000. He also expressed concern regarding the amount of unfunded liability. Mr. Puglisi reiterated that the approved 2007-08 Budget takes into consideration the additional programs, and there is a plan in place to address the unfunded liability issue.

6. Proposal for LMCHD to Purchase Death Certificates – Action Item No. 070502

Director Cromartie asked the Board to postpone this item until the August Board meeting. He also requested to include an item on the August agenda concerning creation of a newsletter. Mr. Puglisi stated that he would do some research on this request.

7. LAFCO Update and LAFCO MSR/SOI Public Workshop Scheduled for Wednesday, June 13, 2007 (Tentative)

Mr. Puglisi reported that approximately two weeks ago, the District received an “Administrative Draft – not for public release” document to the County and to each of the three hospital districts. The District responded to issues of fact. This report is very favorable toward the District, and the concerns previously expressed about dissolving the districts appear to be very small. The document includes procedural questions to give the Commissioners options, and the recommendation of the draft document is that the districts stay in tact. The next step is to assemble all of the factual information that has been provided and put it into a document entitled “Public Review Draft”, which will be released at the June 13 LAFCO meeting. This will also be an opportunity for anyone from LMHCD to comment on the report.

Attorney Colin Coffey responded to questions by members of the Board regarding confidentiality of the report. He further explained that this is a legal municipal services review required by LAFCO every five years, and stated that the draft report appears to be very positive toward the District’s management and board of directors in its abilities to leverage resources, income and tax revenues, facilities and programs. The document will be released on June 13, at which time formal comments will be received. This will be the formal introduction of the report and will begin a two-month period to receive public comment. The final report will be considered in August.

Chairman Condit stated that this appears to be a positive report, and staff should be commended for its successful collaboration with LAFCO and the County.

Mike Lengyl, citizen, urged the Board not to make assumptions regarding LAFCO’s actions and to be proactive.

8. Executive Director Monthly Update

Mr. Puglisi provided a written report discussing delay in the second floor renovation at the Pittsburg Health Center. This report also discusses the status of financial information not available at the May 2007 Board Meeting, discussed earlier this evening; as well as Status of the 2005-2006 Financial Audit; and LAFCO Administrative Draft of the Public Health Care Services MSR.

9. Comments from Board of Directors

The Chairman announced a reception following this Board meeting in honor of former employee Thais Towney.

10. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Barbara Kee
Board Recording Secretary.