

MINUTES  
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT  
Board Meeting

Monday March 10, 2008  
6:30p.m. – Board Room

**1. Call to Order**

The meeting of the Los Medanos Community Healthcare District was called to order by President Eva Vera at 6:30 p.m.

**2. Roll Call**

Present: Eva Vera, President  
Marilyn Condit, Vice President  
Joe Rubi, Secretary  
Jess Reyes, Treasurer  
J. Vern Cromartie

Also Present: Colin Coffey, Attorney  
Barbara Kee, Recording Secretary

**3. Approval of Minutes of the Board Meeting of February 11, 2008 – Action #080301**

A motion was made by Director Condit, seconded by Director Rubi, to approve the minutes of February 11. The motion was approved by the following vote:

Ayes: Directors Rubi, Condit, Vera, Reyes, Cromartie  
Noes: None  
Abstain: None

**4. Urgency Agenda Item**

Attorney Colin Coffee requested the Board consider an agenda item that came to the attention of the District after the agenda was published. This concerns the Contra Costa County Special District Association election process and nomination of a representative to serve on the Local Agency Formation Commission. Nominations must be received no later than April 7, 2008. Director Reyes has expressed an interest in nomination to this position.

It was moved by Director Reyes, seconded by Director Cromartie, to include this item for consideration as Item No. 13 on the agenda. The motion was adopted by the following vote:

Ayes: Directors Rubi, Condit, Vera, Reyes, Cromartie  
Noes: None  
Abstain: None

This item will be considered at the end of this agenda.

**5. Public Comments – None**

**6. Financial Report – Action #080302**

Director Rubi reported that there is approximately \$350,000 for possible investment in a State-approved fund. He recommended that the District's accountant review the Investment Policy and present a recommendation concerning investment of District funds. Members of the Board also requested that the accountant provide a written summary outlining when property tax payments are received and what amount can be anticipated during the upcoming fiscal year.

A motion was made by Director Reyes, seconded by Director Cromartie, to approve the Financial Report. The motion was approved by the following vote:

Ayes: Directors Condit, Vera, Reyes, Cromartie  
Noes: Director Rubi  
Abstain: None

**7. Partnership with Sutter-Delta Medical Center – Rudeen Monte, Sutter Health**

**• Request for Funding Assistance – Urgent Care Clinic and SDMC Staff Time for Coordination/Supervision of Volunteers – Action #030303**

Ms. Monte stated she is available to answer any questions the Board may have regarding their organization's funding request, which was discussed at the February 11, 2000 Board Meeting.

Director Reyes expressed concern that this proposal is being discussed prior to completion of the second floor Urgent Care Service proposal which the District had previously committed to. He expressed concern regarding duplication of services. Director Condit commented that a \$200,000 one-time cost was allocated to reconstruct the second floor of the Health Center; however, this has not been operating as an urgent care center.

Attorney Coffey explained that this discussion relates to the next agenda item and would recommend taking it out of order, due to confusion regarding the two issues.

He reported that he discussed this matter with Frank Puglisi, who affirmed that the District did expend \$200,000 for an eventual urgent care center. Mr. Coffey stated he believes there was some misunderstanding regarding the term “urgent care center”, and reported that he would further investigate this matter and report back to the Board.

Ms. Monte explained that the intent of Sutter-Delta’s request is to receive funding assistance to provide urgent care services to Pittsburg residents who do not have health insurance and do not qualify for Medi-Cal. Additionally, Sutter-Delta is requesting \$10,000 to help with staffing and supervision of volunteers at the Urgent Care Clinic.

Director Cromartie questioned whether or not the County has any urgent care units serving East County residents who do not have insurance. Ms. Monte replied that CCHP provides urgent care service to children only. Otherwise, residents must go to ER in Martinez or to Sutter-Delta.

Connie James, representing County Health Disparities, addressed the Board and discussed how the term “urgent care” can have different definitions. She expressed support of Sutter-Delta’s proposal and commented on the importance of enrollment assistors to help with medical coverage issues.

Ms. Monte assured the Board that Sutter-Delta would provide regular reports concerning patient visits as directed, and they would provide a monthly invoice for services.

A motion was made by Director Condit, seconded by Director Vera, that LMCHD approve an amount up to \$20,000 for a partnership with Sutter-Delta Medical Center to pay \$20.00 per visit for Pittsburg or Bay Point residents, and approve the request of \$10,000 for staff time for Coordination/Supervision of Volunteers. The motion was approved by the following vote:

Ayes: Directors Condit, Vera, Cromartie

Noes: None

Abstain: Director Reyes

Attorney Coffey recommended that a contract be executed between LMCHD and Sutter-Delta Medical Center for this funding assistance.

A motion was made by Director Reyes, seconded by Director Cromartie that a contract be developed for review by the Board of Directors at its next regular meeting. The motion was approved by the following vote:

Ayes: Directors Rubi, Vera, Reyes, Cromartie  
Noes: Director Condit  
Abstain: None

- **Request for Financial Assistance to Staff the First Aid Booth at the Pittsburg Seafood Festival** – Action #030304

A motion was made by Director Condit, seconded by Director Vera, to approve the expenditure of \$2,000 to assist in staffing the First Aid Booth at the Pittsburg Seafood Festival. The motion was approved by the following vote:

Ayes: Directors Condit, Vera, Cromartie  
Noes: None  
Abstain: Director Reyes

**8. Status of Urgent Care Service Potential for Health Center** – Colin Coffey

See discussion above.

**9. Community Action Program – Unnatural Causes**

Connie James addressed the Board on behalf of the Reducing Health Disparities Initiative. She reported that she is involved in forming a group in East County to respond to a seven-part television documentary series entitled “Unnatural Causes--Is Inequality Making Us Sick?” Ms. James discussed factors affecting our community’s health, such as where we live, income, and education, and reported that the United States is No. 30 in the world in terms of life expectancy. This documentary series addresses some of the social conditions so people can begin to have community dialog regarding these issues.

Ms. James provided a portion of a DVD segment for viewing by the Board entitled “Place Matters”. She extended an invitation to the Board to participate with the East County Planning Group on April 21, from 1:00 to 3:00 p.m., at the Pittsburg Clinic to plan the community event, and suggested that the Board host a segment in the LMCHD Board Room, which she would help to facilitate. She explained that the intent of this effort is to bring issues of health disparities to the attention of policy makers so they can be mindful of future decisions impacting health.

**10. Landscape Bids for 2/3 Acre Parcel Adjacent to Pittsburg Health Center on East Leland Avenue** – Action #080205

President Vera reported that she contacted three contractors and received only one response. This bid was received from A.B. Gardening Services in the amount of \$1,260, which includes rotatilling and removal of weeds around the entire area and perimeter.

A motion was made by Director Reyes, seconded by Director Condit, to accept the bid from A.B. Gardening Services, and authorize Director Vera to execute a contract for services. The motion was approved by the following vote:

Ayes: Directors Rubi, Condit, Vera, Reyes, Cromartie  
Noes: None  
Abstain: None

**11. Ad hoc Committee Recommendations Re: CEO/Executive Director Position and Process for Recruitment – Action #070906**

Director Cromartie reported that this committee has not met as he has been awaiting someone from Mt. Diablo Healthcare District to contact him to discuss a possible CEO joint service contract. Director Condit suggested Director Cromartie contact Linda Stevenson or Grace Ellis at Mt. Diablo to coordinate this meeting. This matter was continued to the next regular Board meeting.

**12 Board Comments**

• **Request for Purchase and Installation of Flags – Action #080307 - Rubi**

Director Rubi reported that he has received a proposal to install a U.S. Flag and California Flag, including flag clips, flagpole lockbox, and labor and equipment, totaling \$1,251.18.

Director Reyes inquired if the County should be responsible for installing the flag. It was the consensus of the Board to continue this matter to the next regular meeting, and it was suggested the appropriate office at the County be contacted to determine responsibility for the flag replacement and installation.

**13. Nomination for Vacancy on Local Agency Formation Commission**

Director Reyes expressed an interest in being nominated to an upcoming vacancy on the Commission as a result of a term expiration.

A motion was made by Director Cromartie, seconded by Director Reyes, to nominate Jess Reyes to serve on the Local Agency Formation Commission.

Ayes: Directors Condit, Vera, Reyes, Cromartie  
Noes: None  
Abstain: None  
Not Voting: Director Rubi

**14. Adjournment**

There being no further business to come before the Board in Open Session, the meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Barbara Kee  
Board Recording Secretary