

MINUTES
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT
BOARD MEETING

Monday, June 14, 2010
6:30 P.M. – LMCHD Board Room

1. CALL TO ORDER

The meeting of the Los Medanos Community Healthcare District was called to order by President Turner at 6:35 P.M

2. ROLL CALL/ PLEDGE OF ALLEGIANCE

Present: Darnell Turner, President
Marilyn Condit, Vice President
Jess Reyes, Treasurer
Eva Vera, Secretary
J. Vern Cromartie, Board Member

Absent: None

Also Present: Bobbi Palmer, Executive Director
Barbara Kee, Recording Secretary
Colin Coffey, Attorney
Arlene Mose, Accountant
Rhonda Burke, Bookkeeper
Jason Satterfield, Home Base
Cynthia Nagendra, Home Base

Board President Turner lead in the Pledge of Allegiance.

3. PUBLIC COMMENTS

Cynthia Garrett, representing Contra Costa County Health Services Center for Human Development, discussed the Health Conductors Program, and distributed flyers on the Unity and Community program.

4. SPECIAL PRESENTATION

4.1 Presentation of Plaque Acknowledging Bay Point Cheerleaders' Participation at 2010 Fit Fest Event

Director Condit presented a plaque to the Bay Point Cheerleaders in recognition of their participation this year, as well as previous years at the Fit Fest Health Fair event.

4.2 2010 Fit Fest Final Report - Elizabeth Williams, Fit Fest Coordinator – (10 minutes)

Elizabeth Williams, Fit Fest Coordinator, reported on the activities at this year's event, attendance, and the final the budget. Director Condit read into the record a Proclamation in recognition of the event signed by Supervisor Glover.

5. CONSENT CALENDAR

- 5.1 Approval of Minutes – Regular Meeting of May 10, 2010 – Action #100601**
Study Session of May 10, 2010 – Action #100602
Study Session of May 6, 2010 – Action #100603

Director Cromartie disagreed with the notation of his arriving late to the May 10 Regular Meeting.

Director Turner requested to remove 5.2 – Discussion of 2007-08 Audit – from the Consent Calendar for further discussion.

- 5.2 Approval of Financial Report – Action #100604**
- **Balance Sheet as of May 31, 2010**
 - **Profit and Loss for May 31, 2010**
 - **Budget vs. Actual July through May 31, 2010**
 - **Discussion of 2007-08 Audit**
 - **Update on Transitioning 2007-08 Audit Report to Patel and Associates**
 - **LMCHD Report to County Re: Checks and Control**

A motion was made by Director Condit, seconded by Director Vera, to approve the Consent Calendar, with the exception of Discussion of 2007-08 Audit. The motion was approved by the following vote:

AYES: Directors: Condit, Vera, Turner, Reyes
NOES: Directors: Cromartie
ABSENT: Directors: None
ABSTAIN: Directors: None

APPROVED 4-1-0-0

Discussion of 2007-08 Audit (Removed from Consent Calendar for Discussion)

Board President Turner proposed that the Board direct the Executive Director to work with Accountant Arlene Mose in drafting a letter to the audit firm of OUM expressing the District's dissatisfaction with their services in conducting the 2007-08 Audit.

Executive Director Palmer reported that previous letters have been sent to this firm expressing its dissatisfaction, and this was the reason the District opened a competitive bid process and selected Patel and Associates. District Accountant Arlene Mose discussed some of the errors in the report and agreed to assist with drafting of a closing letter.

Mr. Berresford Bingham, resident of Pittsburg, expressed his agreement to the staff preparing a letter to the previous auditor, and additionally supported reporting the firm to the California CPA Association.

6. LEGISLATIVE REPORTS – Turner

**6.1 Copy of letter from LMCHD expressing opposition to Assembly Bill 155
Sponsored by ACHD**

This letter is included in the Board file as a permanent record regarding this matter.

**6.2 Update Re: Senate Bill 726 (Ashburn) Sponsored by ACHD Allowing Health
Care Districts to Hire Physicians**

Board President Turner reported on the status of Senate Bill 726, and will provide future updates as they are received.

7. EXECUTIVE DIRECTOR'S REPORT- Palmer

7.1 Executive Director's May Report of Monthly Activities

Executive Director Palmer discussed her report, dated June 6, 2010, included in the Board file as a permanent record.

She announced that a new receptionist, Maria Avila, has been hired through the CC Employment Jobs Program, and office hours will be from 9:00 a.m. to 4:00 p.m., Monday through Friday. She also discussed a Summer Youth @ Work Program through the County from July through September 2010.

7.2 Report of Contra Costa County Grand Jury Findings and Recommendations

Executive Director Palmer discussed Grand Jury Report 1009 and outlined possible options regarding the Report Findings and Recommendations. She proposed a Board Study Session, including Home Base, to dialogue regarding the District's response to the report.

Director Cromartie expressed concern that the report is dated "received" on June 3, and the Board members did not receive copies until June 11. Ms. Palmer responded to this concern.

Mr. Berresford Bingham, resident of Pittsburg, inquired regarding the District's mission. He expressed support of Board members and the staff, including legal counsel, to thoroughly review this document.

Mr. Willie Mims, representing the Black Political Organization, expressed comments regarding the use of opinionated language in the document. He supported holding a meeting in which the public could participate in discussing a response to the Grand Jury Report.

Attorney Colin Coffey briefly discussed the makeup and role of the Grand Jury. It is his opinion this report represents a breach of protocol, as well as purposeful misrepresentation and inaccuracy relative to a LAFCO 2003 recommendation to “dissolve the district.” Additionally misrepresented was the Grand Jury’s reference to the municipal service review conducted by the Aboris Group in 2007 which heralded the District as a model for other health agencies to follow. It is his recommendation that the District respond to the findings presented in the 2010 Grand Jury Report.

It was the consensus of the Board to approve the staff’s recommendation to discuss the findings of the report and prepare an appropriate response to the Grand Jury Report at a Study Session on Monday, June 21.

8. ACTION ITEMS

8.1 Authorize Executive Director to Advertise for Public Bids for AEDs and Education Services -Action #100605

Executive Director Palmer presented her report, dated June 7, 2010, outlining the staff’s recommendation regarding this matter. This report is included with the Board file and permanent record of this meeting.

Brian Helmick, representing CPR FAST, addressed the Board and discussed their previous contract with LMCHD and discussed the importance of AEDs in the community. He responded to questions by members of the Board.

A motion was made by Director Turner, seconded by Director Condit, to approve the staff recommendation to advertise for public bids for AEDs and education services. The motion was approved by the following vote:

AYES: Directors: Condit, Vera, Turner, Cromartie

NOES: Directors: Reyes

ABSENT: Directors: None

ABSTAIN: Directors: None

APPROVED 4-1-0-0

8.2 Review/Approve Contract for Accounting Services of Arlene K. Mose, CPA – Action #100606

A motion was made by Director Turner, seconded by Director Vera, to approve the contract for accounting services of Arlene K. Mose, CPA. The motion was approved by the following vote:

AYES: Directors: Condit, Vera, Turner, Reyes, Cromartie

NOES: Directors: None

ABSENT: Directors: None

ABSTAIN: Directors: None

APPROVED 5-0-0-0

8.3 Resolution Ordering Even-Year Board of Directors Election; Consolidation of Elections; and Specifications of the Election Order – Resolution #100607

A motion was made by Director Turner, seconded by Director Condit, to approve adopt Resolution No.100607. The motion was approved by the following vote:

AYES: Directors: Condit, Vera, Turner, Reyes, Cromartie

NOES: Directors: None

ABSENT: Directors: None

ABSTAIN: Directors: None

APPROVED 5-0-0-0

8.4 Review/Approve Contract Amendment for Executive Director Position - Action Item #100608

This item was removed from the agenda at the request of the Executive Director.

8.5 Review and Approve Annual Funding Application Review Tools and Procedures – Action Item #100609

Executive Director explained that this item relates to the District's Health and Wellness Program and will help to facilitate the grant review process.

A motion was made by Director Condit, seconded by Director Vera, to approve annual funding application review tools and procedures developed by Home Base. The motion was approved by the following vote:

AYES: Directors: Condit, Vera, Turner,

NOES: Directors: Reyes, Cromartie

ABSENT: Directors: None

ABSTAIN: Directors: None

APPROVED 3-2-0-0

9. BOARD REPORTS

9.1 President's Report

- Director Turner reported that he attended the Special District Institute Conference in San Diego and obtained valuable information regarding the Brown Act and conflict of interest laws.
- Director Turner announced a Retirement Dinner for PUSD Superintendent Barbara Wilson which will be held on June 17.

9.2 Board Member Reports

- Director Vera reported that she also attended the Special District Institute Conference in San Diego and found it to be very informative.
- Director Condit reported that the Fit Fest Committee will be bringing back to the Board recommendation regarding future health fair events.
- Director Condit reported that the Community Garden Committee will be meeting in the near future and will be review proposed policies and procedures.
- Director Cromartie expressed appreciation to the Board and staff for sending flowers and condolences for his mother's funeral.

9.3 Treasurer's Report

At the request of Director Reyes, Arlene Mose, CPA, discussed the Budget-to-Actual financial report.

9.4 Legal Counsel Report

9.5 Committee Reports/Recommendations/Minutes

- **Outreach Committee – May 29, 2010**

10. COMMUNICATIONS/ INFORMATION ONLY

10.1 Delta Memorial Hospital Foundation Providing a Breakdown of Visits for April 2010.

10.2 City of Pittsburg State of the City Annual Luncheon Announcement.

10.3 John Bateson, Executive Director, Contra Costa Crisis Center, Enclosing the Latest Edition of the Quarterly Newsletter.

10.4 Pittsburg Chamber of Commerce Announcement for 2010 Seafood Festival.

10.5 California Special Districts Association 2010 Conference and Exhibitor Registration Materials for September 20-23, 2010.

All communications were noted and will be made a permanent record of this meeting.

11. ADJOURNMENT - Next Regular Meeting: July 19, 2010

There being no further business to come before the Board, the meeting was adjourned at 8:49 p.m.

Barbara Kee
Board Recording Secretary

Eva Vera
Board Secretary