

MINUTES
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT
BOARD MEETING

Monday, July 19, 2010
6:30 P.M. – LMCHD Board Room

1. CALL TO ORDER

The meeting of the Los Medanos Community Healthcare District was called to order by President Turner at 6:32 P.M

2. ROLL CALL/ PLEDGE OF ALLEGIANCE

Present: Darnell Turner, President
Marilyn Condit, Vice President
Jess Reyes, Treasurer
Eva Vera, Secretary

Absent: J. Vern Cromartie, Board Member (arrived 6:35 p.m.)

Also Present: Bobbi Palmer, Executive Director
Barbara Kee, Recording Secretary
Colin Coffey, Attorney
Arlene Mose, Accountant
Rhonda Burke, Bookkeeper
Jay Lee, Home Base
Cynthia Nagendra, Home Base

Board President Turner led in the Pledge of Allegiance.

3. PUBLIC COMMENTS

4. SPECIAL PRESENTATION

4.1 Presentation by Supervisor Glover's Office

David Frazier, representing Supervisor Glover's Office, addressed the Board, and discussed the recently mandated State of California prison release program, and a possible service partnership between LMCHD and Contra Costa County.

This proposal was referred to the appropriate LMCHD Board Committee(s) for discussion and recommendation.

4.2 Introduction of Ramesh Patel of Patel and Associates

Executive Director Palmer introduced Mr. Patel who has been selected through a competitive bid process to serve as the District's auditor. Mr. Patel addressed the Board and discussed the firm's background and outlined their approach to working

with management and staff to address findings resulting from their audit. Upon receipt of the letter of engagement, he will begin work to conduct the 2009 -10 Audit.

4.3 Presentation of Certificates - Summer Youth Program

The Board President called upon individual Board members to present certificates to seven college students involved in the LMCHD Summer Youth Program. Certificates were issued to the following students: Taylor Booker, Martanaya Henry, Jessica Story, Wazma Matiee, Taylor Anderson, and Jered Thomas. Gardiner Daniels was not present, and his certificate will be mailed.

Executive Director Palmer introduced Maria Avila and Vanita Williams, temporary office staff who helped to facilitate the Summer Youth Program, and thanked them for their role in making this program a success. She thanked Board President Darnell Turner for his time spent with the youth regarding legislative issues.

5. CONSENT CALENDAR

5.1 Approval of Minutes – Regular Meeting of June 14, 2010 – Action #100701

Study Session of June 14, 2010 – Action #100702

5.2 Approval of Financial Report – Action #100703

- Balance Sheet as of June 30, 2010
- Profit and Loss for June 30, 2010
- Budget vs. Actual July through May 31, 2010

5.3 Approve Attendance to Special District and Local Government Institute Finance Workshop September 9-10, 2010 – Action #100704

5.4 Approve Recommendation Re: Revised Accounting Policies and Procedures – Action #100705

A motion was made by Director Condit, seconded by Director Vera, to approve the Consent Calendar, with the exception of Discussion of 2007-08 Audit. The motion was approved by the following vote:

AYES: Directors: Condit, Vera, Turner, Reyes, Cromartie
NOES: Directors: None
ABSENT: Directors: None
ABSTAIN: Directors: None

APPROVED 5-0-0-0

6. LEGISLATIVE REPORTS – Turner

6.1 Legislative Action Alert Re: SB 726 Senate Call-for Action Campaign – Board President Turner announced the passage of this bill which allows health care districts the ability to hire physicians in the State of California.

6.2 Action Alert Urging Public Agencies to Support Farm to School Funding under the Nutrition for America’s Children Act (HR 5504) – Executive Director Palmer reported that students working under the LMCHD Summer Youth Program participated in

expressing their support of this bill, and also assisted the Executive Director with the preparation of the report included with the Board meeting information.

7. EXECUTIVE DIRECTOR'S REPORT – Palmer

Executive Director Palmer discussed her report, dated July 13, 2010, included in the Board file as a permanent record.

She introduced Marissa Belluci of Belleci Designs, who was involved with the Summer Youth Intern Program for marketing and media.

Ms. Palmer discussed the integrated school-linked services program model and involvement with graduate student interns to provide various healthcare services to Pittsburg Unified School District, Mt. Diablo School District, Bay Point and Antioch Unified School District. This program would serve approximately 11,360 students at a unit cost of \$7.92/student.

Details of this proposed program, including Memorandums of Understanding and a breakdown of all costs and other components associated with the program, will be sent to the Board prior to the August 9 regular Board meeting.

7.1 Letter to Principals at Odenberg, Ullakko, Muranish & Co., LLP

Ms. Palmer referred to a letter included with the Board material discussing the level of service provided by the previous auditor and requesting a response to address deficiencies. This letter is included for information only, and no action is required.

8. ACTION ITEMS

8.1 Review/Approve Recommendation from Eyeglasses Committee to Disband Committee and to Merge All Activities with the Formation of the New District Activities Committee – Action #100706

Public Comment: Dr. Rejois Frazier-Myers, representing Pittsburg Unified School District, addressed the Board and expressed appreciation to LMCHD for making funding available to provide eyeglasses for 60 students during this past school year. She additionally expressed support and urged the Board's approval of the proposed school-linked services model.

Director Cromartie read into the record a position statement urging the LMCHD Board of Directors vote to oppose the dissolution of the traditional Eyeglasses Committee due to the issue of oversight.

A motion was made by Director Condit, seconded by Director Vera, to approve the staff recommendation. The motion was approved by the following vote:

AYES: Directors: Condit, Vera, Turner,
NOES: Directors: Reyes, Cromartie

ABSENT: Directors: None

ABSTAIN: Directors: None

APPROVED 3-2-0-0

- 8.2** Review/Approve Recommendation from the REAL (Real Estate, Administrative and Legal) and Finance Committees to Provide Two-Year Funding for the Integrated School Linked Services Program Model in an Amount Not to Exceed \$180,000 Over the Two-Year Period – Action #100707

This item is continued to the August 9, 2010 Board meeting.

- 8.3** Review/Approve Recommendation from the REAL Committee to Implement the LMCHD Integrated School Linked Services Model and to Establish a Memorandum of Understanding (MOU) with Pittsburg Unified School District, Antioch Unified School District and Mt. Diablo Unified School District for the Period of July 1, 2010 through June 30, 2012 – Action #100708

This item is continued to the August 9, 2010 Board meeting.

- 8.4** Approve and Authorize the Executive Director to Execute a Contract with Edward Hawkins in an Amount Not to Exceed \$900 Monthly for Weed and Trash Abatement on the LMCHD Vacant Parcel and Community Garden for the Period July 1, 2010 through June 30, 2011 – Action #100709

Executive Director Palmer discussed the staff recommendation, dated July 13, 2010. A motion was made by Director Turner, seconded by Director Condit to authorize the Executive to execute a contract with Edward Hawkins in an amount not to exceed \$900.00 monthly for weed and trash abatement on the LMCHD vacant parcel and Community Garden for the period July 1, 2010 through June 30, 2011. The motion was approved by the following vote:

AYES: Directors: Condit, Vera, Turner, Reyes, Cromartie

NOES: Directors: None

ABSENT: Directors: None

ABSTAIN: Directors: None

APPROVED 5-0-0-0

- 8.5** Approve and Authorize the Executive Director to Execute a Contract with CPR F.A.S.T. in an Amount Not to Exceed \$13,365 to Provide Automatic External Defibrillators (AEDs) and Program Coordination Services for the Period July 1, 2010 through June 30, 2011 – Action #100710

Executive Director Palmer discussed the staff recommendation, dated July 13, 2010. A motion was made by Director Condit, seconded by Director Turner to authorize the Executive to execute a contract with with CPR F.A.S.T. in an Amount Not to Exceed \$13,365 to Provide Automatic External Defibrillators (AEDs) and Program Coordination Services for the Period July 1, 2010 through June 30, 2011. The motion was approved by the following vote:

AYES: Directors: Condit, Vera, Turner, Reyes, Cromartie
NOES: Directors: None
ABSENT: Directors: None
ABSTAIN: Directors: None

APPROVED 5-0

8.6 Review/Approve Recommendation from Grants and Policy Committee Re: 2010-11 Health and Wellness Program - Action #100711

Cynthia Nagendra from Home Base addressed the Board stating that she and Jay Lee from Home Base would be discussing the Grants and Policy Committee recommendations. She reviewed the process for reviewing and scoring applications. The scored applications were reviewed by the Board at a Study Session on July 15, 2010, and recommendations were developed for consideration at this meeting. These recommendations were based on new goals that were developed as part of the District's Strategic Plan, as well as findings and recommendations in the Grand Jury Report. Applications were reviewed in four groups. including: Conflicted applications in which one or more Grants and Policy Committee member had a conflict of interest; applications with unanswered questions at the time of the Grants and Policy Committee review; Grants and Policy Committee recommendations, and applications that failed to meet the scoring threshold.

A motion was made by Director Cromartie, seconded by Director Turner to approve STAND! Against Domestic Violence and John Muir Community Health Alliance/Faith and Health Partnership Program. The motion was approved by the following vote:

AYES: Directors: Vera, Turner, Reyes, Cromartie
NOES: Directors: None
ABSENT: Directors: None
ABSTAIN: Directors: Condit

APPROVED 4-0-0-1

Public Comments:

Mr. Willie Mims representing the Black Political Association, questioned the scoring criteria process pertaining to the application of First Baptist Head Start and STS Academy.

Ana Villadous, a Pittsburg resident and a trainer for the Contra Costa Health Services/Nutrition, Exercise and Wellness (NEW) Kids Project, spoke on behalf of the NEW Kids Program, stating that she believes this program is meeting all the LMCHD goals outlined.

Tracey Rattray, representing Contra Costa Health Services/Nutrition, Exercise and Wellness (NEW) Kids Project, reported that during the seven years the District has supported this project, 3,338 kids and family members have been served under this program. She urged the Board to continue this partnership.

Marisa Belleci of Belleci Designs discussed the application of California Network, and the importance of the job skills training received by youth in this program.

Debra Carrigan Choice addressed the Board on behalf of Delta 2000/Save Our Youth Fitness for Life (SOYFFL) and urged the Board's reconsideration and approval of this new program to support a kids camp and 5K run/walk. The purpose of this program is to address heart problems, obesity and diabetes among youth in the Pittsburg Unified School District and Bay Point School District.

Arika Spencer-Brown spoke on behalf of the First Baptist Head Start program, requested reconsideration of the Board's support of this program based on at least two of the goals outlined. This program addresses direct health and mental health services by keeping youth feeling confident, and also, the physical wellness and education element.

Shawna Jones, youth supervisor and teacher, spoke on behalf of First Baptist Head Start program, and importance of being active in children's development at an early age.

Wayne Batchelor, representing the First Baptist Head Start program, expressed concern on how the reviewing body evaluated the applications, and spoke on the success of their program during the past five years. He urged the Board's reconsideration of this application.

Dr. Diane Dooley, Pediatrician with Contra Costa Health Services, stated that her special interest is working with overweight and obese children. She pointed out that the NEW Kids Program is a model for the state, and they are proud of the fact that LMCHD has funded this program for the past seen years. She urged the Board's continued support of this program.

Susie Dove addressed the Board and spoke on behalf of the East Contra Costa County community that address such issues as obesity and life skills, including 2000/Save Our Youth Fitness for Life (SOYFFL), the NEW Kids Program and First Baptist Head Start. She discussed the importance of supporting smaller agencies that are not receiving funding from other sources.

Dawn Johnson, of Family Services, First Baptist Head Start, spoke on the importance of educating students on the importance of good nutrition and immunization.

Recess and Reconvene

The Board President announced a recess at 8:22 p.m. The Board reconvened at 8:38 p.m.

Carrie Frazier, resident of Bay Point, urged reconsideration of the application of Community Baptist Church and the Bella Vista Health Services project. This service works to provide various medical testing revolving around nutrition education, diabetes and other health issues, and provides assistance with medical paperwork and case management to many homeless individuals.

A motion was made by Director Condit, seconded by Director Turner to approve the slate of organizations as recommended by the Grants and Policy Committee, with the exception of STAND! Against Domestic Violence and Johh Muir Community Health Alliance which were approved in a previous motion.

Directors Cromartie and Reyes expressed a conflict of interest relative to the Los Medanos College Nursing Program. Therefore, this application was removed from the slate of applications under the motion.

Director Condit revised the motion to remove the Los Medanos College Nursing Program from the slate of organizations as recommended by the Grants and Policy Committee, and to approve the slate, absent the Los Medanos College Nursing Program. Director Vera seconded the revised motion, and it was approved by the following vote:

AYES: Directors: Condit, Vera, Turner
NOES: Directors: None
ABSENT: Directors: None
ABSTAIN: Directors: Reyes, Cromartie

APPROVED 3-0-0-2

A motion was made by Director Condit, seconded by Director Vera to approve the application of Los Medanos College Nursing Program, with the condition that LMC Nursing Program demonstrate how district residents would be affected, i.e., where graduates work or where student practicum takes place. The motion was approved by the following vote:

AYES: Directors: Condit, Vera, Turner
NOES: Directors: None
ABSENT: Directors: None
ABSTAIN: Directors: Reyes, Cromartie

APPROVED 3-0-0-2

The Board considered applications that fell below the scoring threshold. Director Condit expressed a conflict of interest with the following applications: From My Heart to Your Heart and Contra Costa Health Services (NEW) Kids. Director Vera expressed a conflict of interest with the Contra Costa Health Services (NEW) Kids program.

A motion was made by Director Turner to consider all applications that fell below the 60 point scoring threshold. The motion died for lack of a second.

A motion was made by Director Cromartie, seconded by Director Turner, to approve the application of First Baptist Head Start in the amount of \$20,000. The motion was approved by the following vote:

AYES: Directors: Turner, Reyes, Cromartie
NOES: Directors: None
ABSENT: Directors: None
ABSTAIN: Directors: Condit, Vera

APPROVED 3-0-0-2

Jay Lee of Home Base pointed out that approval of this application would require drawing upon surplus funds.

A motion was made by Director Turner to approve the application of Contra Costa Health Services (NEW) Kids in the amount of \$60,000. The motion died for lack of a second.

A motion was made by Director Turner to approve the application of Contra Costa Health Services (NEW) Kids in the amount of \$50,000. The motion died for lack of a second.

A motion was made by Director Turner, seconded by Director Cromartie, to approve the application of Delta 2000/Save Our Youth Fitness for Life in the amount of \$15,000 per year. Funding would be contingent on project plans to be developed and presented to the committee for review and recommendation to the Board. The motion was approved by the following vote:

AYES: Directors: Condit, Vera, Turner, Reyes, Cromartie
NOES: Directors: None
ABSENT: Directors: None
ABSTAIN: Directors: None

APPROVED 5-0-0-0

A motion was made by Director Turner to approve the application of Contra Costa Health Services (NEW) Kids in the amount of \$45,000. The motion died for lack of a second.

Jay Lee of Home Base stated that at the request of the Grants and Policy Committee, Home Base contacted each applicant during the past week to confirm that the funding period was for two years and to confirm the amount they would be receiving, if approved. The two-year total amount of \$28,380 was the number that was discussed with First Baptist Head Start. Therefore, this is the recommended amount for approval during the two-year period, rather than \$20,000.

Ms. Arika Spencer-Brown stated it was her understanding they had requested a total of \$40,000 for the two-year funding cycle. She was unclear why the amount recommended was \$28,380.

Director Cromartie made a friendly amendment to the original motion to award the grant for \$40,000 for the two-year period. Director Turner seconded the motion. The motion failed by the following vote:

AYES: Directors: Turner, Cromartie
NOES: Directors: Condit, Vera
ABSENT: Directors: None
ABSTAIN: Directors: Reyes

FAILED 2-2-0-1

Jay Lee of Home Base recapped Board actions on the Health and Wellness program thus far, and reported the resulting required surplus funding of \$49,000.

A motion was made by Director Turner, seconded by Director Cromartie, to approve the application of Loaves of Fishes in the amount of \$20,000 annually, and encourage them to serve additional meals on Saturdays and Sundays. The motion was approved by the following vote:

AYES: Directors: Condit, Vera, Turner, Reyes, Cromartie
NOES: Directors: None
ABSENT: Directors: None
ABSTAIN: Directors: None

APPROVED 5-0

9. BOARD REPORTS

9.1 President's Report

9.2 Board Reports

9.3 Treasurer's Report

9.4 Legal Counsel Report

9.5 Committee's Reports/Recommendations/Minutes

Outreach Committee – June 19, 2010

Garden Committee – June 23, 2010

REAL Committee – June 18, 2010

10. COMMUNICATIONS/ INFORMATION ONLY

- 10.1 CC Times Publication Re: Grand Jury Report for LMCHD and Press Release at www.pittsburgca.net**
- 10.2 Terri Shields, Workforce Development Board of Contra Costa County, Re: Contra Costa Youth@Work Program**
- 10.3 Dr. William Walker, Director, Contra Costa Health Services Re: Pertussis (Whooping Cough) Advisory**
- 10.4 Delta Memorial Hospital Foundation Providing a Breakdown of Visits from May – June 8, 2010**

- 10.5 Stephen J. Ybarra, Auditor-Controller, Re: Proposed Northeast Area Annexation to Delta Diablo Sanitary District (LAFCO 10-02)**
- 10.6 Pittsburg Chamber of Commerce Calendar of Events - July 2010**

11. ADJOURNMENT - Next Regular Meeting: August 9, 2010

There being no further business to come before the Board, the meeting was adjourned at 9:05 p.m.

Barbara Kee
Board Recording Secretary

Eva Vera
Board Secretary