

MINUTES
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT
Board Study Session
Monday, April 12, 2010
5:00 p.m. – LMCHD Board Room

1. Call to Order

A Board Study Session of the Los Medanos Community Healthcare District was called to order by President Turner at 5:05 p.m.

2. Roll Call

Present: Marilyn Condit, Vice President (arrived 6:35 p.m.)
Eva Vera, Secretary
Jess Reyes, Treasurer
J. Vern Cromartie, Board Member

Absent: Darnell Turner, President

Also Present: Bobbi Palmer, Executive Director
Barbara Kee, Recording Secretary
Marty Fleetwood, Home Base
Danielle Wildcress, Home Base
Cynthia Nagendra, Home Base
Jason Satterfield, Home Base

3. Strategic Planning Process: Mission, Vision, and Guiding Principles

Marty Fleetwood, representing Home Base, referred to materials included with the packet, which were also distributed and discussed at the March 8 Study Session, as well as the Board Retreat in 2009. Materials include ideas discussed at the LMCHD Board Retreat, as well as resources taken from other organizations to assist the District in redrafting a Mission Statement, Vision and Guiding Principles to support the revised LMCHD Mission.

Individual Board members voiced their ideas related to the Draft Mission.

- Draft Mission is too broad as LMCHD does not serve all of East Contra Costa County.
- Include wording that includes, for example, “District constituents.”
- Change to read “. . . while contributing directly to the health and well being of people living within the District’s boundaries . . .” or “. . . improve the health and well being of people served by the District . . .”

- Change to read: “Improve the health and well being of the communities and people served by LMCHD.”
- Include language that implies that the community participate in wellness efforts.

Members expressed comments related to the Draft Vision, and one comment was that the Vision be more specific to health conditions.

Individual Board members and staff voiced their ideas related to Guiding Principles:

- Include mention of “core values.”
- Change the term “health care system” to “health care entity.”
- Include terminology to provide a means to measure guiding principles.
- Include a statement about “ethical behavior.”

Board members were invited to communicate with Home Base via email regarding any additional thoughts regarding redefining the LMCHD Mission, Vision and Guiding Principles prior to the next study session.

Marty Fleetwood discussed Ideas for LMCHD Strategic Planning, drawn from the Action Plan and notes created during the July 2009 LMCHD Board retreat and outlined proposed Strategic Plan framework goals, including a breakdown on specific proposed use of health and wellness funding.

At the request of Ms. Fleetwood, the Board agreed to schedule two study sessions within the next month to develop the Strategic Plan Mission, Vision and Guiding Principles goals and strategies. It was tentatively agreed to schedule study sessions for Monday, April 19 and May 3, from 6:00 to 9:00 p.m., to further discuss and develop information related to the Strategic Plan.

4. Review of Regular Grant Cycle Materials and Timeline

Ms. Fleetwood discussed proposed Health and Wellness Funding Guidelines and stated that the Grants and Policy Committee will present its recommendation to the Board at the May10 regular meeting. She outlined the schedule to assure the award of grants in July. It is proposed the public announcement for the next funding cycle be made on May 12, with applications being due on June 2, and a vote at the Board meeting of July 12.

It is proposed to move to a two-year grant cycle, with grants to be issued on an annual basis, with reporting to take place on the same schedule. She discussed the proposed format for submitting grant proposals and the review process and proposed scoring system to be used in evaluating grant proposals. Ms. Fleetwood outlined proposed funding administration and conditions, which include

performance requirements, reporting obligations, and payment schedules, and she pointed out that all information would be made available on the LMCHD website.

5. Public Comments

Ms. Fleetwood responded to a question by Marion DePuit of John Muir Health regarding timing on grant proposals.

6. Adjournment

The meeting was adjourned at 6:25 p.m.

Respectfully submitted,

Barbara Kee
Board Recording Secretary

Eva Vera
Board Secretary