

“A Public Entity Serving East County”

REGULAR BOARD MEETING 6:30 P.M.

April 11, 2011

Board of Directors

President: Darnell Turner
Vice President: Marilyn Condit
Secretary: Linda Strong
Treasurer: Eva Vera
Directors: J. Vern Cromartie, Ed.D

Staff:

Bobbi Palmer, Executive Director, MSW, MBA
Barbara Kee, Executive Assistant
Melinda Harris, Administrative Assistant

Staff Support:

Colin Coffey, District Counsel
Arlene Mose, CPA
Rhonda Burke, Bookkeeper
Eric Akeson, Webmaster

REGULAR MEETING AGENDA

1. CALL TO ORDER/ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS – Non Agenda Items (3 minutes/person)

4. SPECIAL PRESENTATION

- 4.1 June Wallace of the Organ Donor Network - Proclamation Recognizing National Donate Life Month
- 4.2 Lynn Overcashier of 511 Contra Costa – Resolution promoting “Bike to Work Day” – **Action #110401**

5. CONSENT CALENDAR

Items are typically routine in nature and are considered for approval by the Board with one single action. The Board of Directors or member of the audience may request removal of an item from the Consent Calendar for purposes of discussion and consideration under “Action Items”.

- 5.1 Approval of Minutes – Regular Meeting of March 14, 2011 – **Action #110302**
Study Session March 14, 2011 – **Action #110303**

- 5.2 Approval of March Financial Report – **Action #110304**
 - Balance Sheet as of February 28, 2011
 - Profit and Loss for February 28, 2011
 - Budget vs. Actual July through February 28, 2011

Approval of April Financial Report – **Action #110305**

- Balance Sheet as of March 31, 2011
- Profit and Loss for March 31, 2011
- Budget vs. Actual July through March 31, 2011

- 5.3 Approval for attendance to Special District and Local Government Institute Advanced Studies – April 28-29, 2011 – **Action #110306**

5.4 Approval of attendance to ACHD 59th Annual Meeting – May 11-13, 2011 – **Action #110307**

6. LEGISLATIVE REPORTS – Turner

7. EXECUTIVE DIRECTOR’S REPORT – Palmer

8. ACTION ITEMS

8.1 Finance Committee Recommendation to Approve the Award of Bid to CBRE for appraisal services for the 59,000 square foot medical building and three adjacent sites at 2311 Loveridge Road – **Action #110308**

9. BOARD REPORTS

9.1 President’s Report

- Report Re: April 5 Closed Session Re: Labor Negotiations pursuant to Government Code Section 54957.6: Executive Director Agreement
- Ethics Training

9.2 Board Reports

9.3 Treasurer’s Report

9.4 Legal Counsel Report

9.5 Committee’s Reports/Recommendations/Minutes

- Garden Committee
- Grants and Policy Committee
- Finance Committee
- Administration, Real Estate and Legal Committee (REAL)
- District Projects and Activities Committee (DPAC)

10. COMMUNICATIONS/ INFORMATION ONLY

10.1 Nancy A. Brown, Chief Executive Officer, American Heart Association, Dallas, TX, thanking LMCHD for sending the first quarter working capital advance.

10.2 Arika Spencer-Brown advising that First Baptist Head Start will notify the Grants and Policy Committee 30 days prior to upstart in order to receive its next disbursement.

10.3 Robert Cleveland, Executive Director, East County Boys and Girls Club, reporting that their organization has not used any of the initial 25% working capital advance to date.

10.4 Elaine S. Prendergast, Executive Director, Center for Human Development, reporting a delay in allocating funds awarded by LMCHD due to personnel changes.

10.5 Gerry Morucci, c/o Heights Elementary School, presenting receipts and expenditures of Discretionary Funds.

10.6 Phil Thomas, Food Pantry Coordinator, presenting receipts and expenditures of Discretionary Funds.

10.7 Report from Pittsburg Unified School District Re: Student Eyeglasses Program referrals and expenditures from 2/25/2011-3/24/2011

11. ADJOURNMENT - Next Regular Meeting: May 2, 2011

Standing, Ad hoc Committees/Study Sessions	Date	Representatives
Board Closed Session	Tuesday, April 5 – 6:30 p.m.	Board Members
REAL Committee	Friday, April 8 – 12:30 p.m.	Turner, Vera
District Program & Activities Committee	Friday, April 15 – 12:30 p.m.	Turner, Condit
Finance Committee	Monday, April 18 – 6:00 p.m.	Vera, Turner
Community Garden Committee	Wednesday, April 27 – 12:30 p.m.	Condit, Strong
Upcoming Community Events	LMCHD 3 RD Annual Community Reception – May 25 – 5:30 to 7:00 p.m.	

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 2311 Loveridge Road, Pittsburg, California.

ACCESSIBLE PUBLIC MEETINGS: Upon request, LMCHD will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request at least 72 hours before the meeting to the District Board Secretary, LMCHD, Pittsburg, CA 94565, or to barkeel@att.net, stating your name, mailing address, and phone number and/or email address.