



2311 Loveridge Road
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"A Public Entity Serving East County"

REGULAR BOARD MEETING 6:30 P.M.

June 13, 2011

Board of Directors

President: Darnell Turner
Vice President: Marilyn Condit
Secretary: Linda Strong
Treasurer: Eva Vera
Directors: J. Vern Cromartie, Ed.D

Staff:

Bobbi Palmer, Executive Director, MSW, MBA
Barbara Kee, Executive Assistant
Melinda Harris, Administrative Assistant

Staff Support:

Colin Coffey, District Counsel
Arlene Mose, CPA
Rhonda Burke, Bookkeeper
Eric Akeson, Webmaster

REGULAR MEETING AGENDA

- *1. **CALL TO ORDER/ROLL CALL** (*Board member Darnell Turner will be teleconferencing this meeting from 105 Peppertree Way, Pittsburg, CA.*)
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENTS – Non Agenda Items** (3 minutes/person)
4. **APPOINTMENT OF INTERIM COMMITTEE REPRESENTATIVES**
 - REAL (Real Estate, Administrative, and Legal) Committee
 - DPAC (District Program & Activities Committee)
 - Finance Committee
5. **SPECIAL PRESENTATIONS**
 - Third Annual LMCHD Roof-top Reception – Slide show (7-10 minutes)
 - CPR FAST – Brian and Kristen Helmick (5 minutes)
6. **CONSENT CALENDAR**

Items are typically routine in nature and are considered for approval by the Board with one single action. The Board of Directors or member of the audience may request removal of an item from the Consent Calendar for purposes of discussion and consideration under "Action Items".

- 6.1 Approval of Minutes – Special Meeting of April 29, 2011 – **Action #110601**
Regular Meeting of May 2, 2011 – **Action #110602**
Study Session of May 2, 2011 – **Action #110603**

- 6.2 Approval of Financial Report – Action #110604**
- Balance Sheet as of April 30, 2011
 - Profit and Loss for April 30, 2011
 - Budget vs. Actual July through April 30, 2011

Approval of Financial Report – **Action #110605**

- Balance Sheet as of May 31, 2011
- Profit and Loss for May 31, 2011
- Budget vs. Actual July through May 31, 2011

- 6.3 Authorization for Deliverex Records Storage Center to conduct re-inventory of medical records in preparation for records destruction within destruction guidelines – Action #110606**

- 6.4 Review/Approve LMCHD Office Assets Inventory – Action #110607**

- 6.5 Review/Approve renewal of contract for webmaster services – Action #110608**

7. LEGISLATIVE REPORTS - None

8. EXECUTIVE DIRECTOR’S REPORT – Palmer

9. ACTION ITEMS

- 9.1 Finance Committee Recommendation Re: Budget Schedule and adjustment recommendations for FY 2011-2012 - Action #110609**

- Proposed budget for FY 2011-2012

10. BOARD REPORTS

- 10.1 Vice President’s Report – Closed Session and conference with legal counsel re: potential litigation pursuant to Government Code Section 54956.9(b)(3)(B), OSPHD settlement payment arrangement**

10.2 Board Reports

10.3 Treasurer’s Report

10.4 Legal Counsel Report

10.5 Committee’s Reports/Recommendations/Minutes

- Garden Committee
- Grants and Policy Committee – April 26, 2011 Minutes
- Finance Committee – May 16, 2011 Minutes
- REAL Committee
- DPAC Committee

11. COMMUNICATIONS / INFORMATION ONLY

- 11.1 Email Communication from Arlene Mose Re: Grand Jury Request**

- 11.2 Pittsburg Unified School District Eyeglasses Program Report**

- 11.3 Greater Faith Food Pantry report re: expenditures of Board Discretionary Fund expenditures to date**

11.4 Discretionary Fund Recommendation for donation to Sister 3 Breast Cancer and Breast Awareness Day event on September 24, 2011

11.5 Michael Choice, Executive Director, Save Our Youth Fitness for Life (SOYFFL) seeking support and participation for the Health and Fitness Traveling Mobile Training & Fitness Program.

12. ADJOURNMENT - Next Regular Meeting: July 18, 2011

Standing, Ad hoc Committees/Study Sessions	Date	Representatives
REAL Committee	Friday, June 17 – 12:30 p.m.	*Turner, Vera
Finance Committee Mtg.	Monday, June 20 – 6:00 p.m.	Vera, Turner*
Closed Session	Monday, June 20 – 7:00 p.m.	Board of Directors
Community Garden Committee	Tuesday, June 22 – 12:30 p.m.	Condit, Strong
District Program & Activities Committee	Friday, June 24 – 12:30 p.m.	*Turner, Condit
Grants & Policy Committee	To be scheduled	Condit, Strong
Upcoming Community Events		

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 2311 Loveridge Road, Pittsburg, California.

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ACCESSIBLE PUBLIC MEETINGS: *Upon request, LMCHD will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request at least 72 hours before the meeting to the District Board Secretary, LMCHD, Pittsburg, CA 94565, or to barkeel@att.net, stating your name, mailing address, and phone number and/or email address.*