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*“A Public Entity Serving East County”*

## REGULAR BOARD MEETING 6:30 P.M.

December 12, 2011

### Board of Directors

President: Darnell Turner  
Vice President: Marilyn Condit  
Secretary: Linda Strong  
Treasurer: Eva Vera  
Directors: J. Vern Cromartie, Ed.D

### Staff:

Bobbi Palmer, CEO, MBA, MSW  
Barbara Kee, Executive Assistant  
Melinda Harris, Administrative Assistant

### Staff Support:

Colin Coffey, District Counsel  
Elisa Heinrich (Temp. Accountant)  
Rhonda Burke, Bookkeeper  
Eric Akeson, Webmaster

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## REGULAR MEETING AGENDA

1. CALL TO ORDER/ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PHYSICAL ACTIVITY EVENT (5 minutes) – Eva Vera
4. PUBLIC COMMENTS – Non Agenda Items (3 minutes/person)
5. BOARD REORGANIZATION

5.1 Approve Board Schedule of Meetings for 2012

5.2 Appointment of Board Officers

6. CONSENT CALENDAR

*Items are typically routine in nature and are considered for approval by the Board with one single action. The Board of Directors or member of the audience may request removal of an item from the Consent Calendar for purposes of discussion and consideration under “Action Items”.*

6.1 Approval of Minutes – Regular Meeting of November 14, 2011 – **Action #112101**  
Study Session of November 29, 2011 – **Action #11202**

- 6.2 Approval of Financial Report – **Action #11203**
- Balance Sheet as of October 31, 2011
  - Profit and Loss for October 31, 2011
  - Budget vs. Actual July through October 31, 2011
  - Cash Disbursements – November 2011

- 6.3** Authorization for Board member attendance to CSDA Workshop on How to be an Effective Board Member – **Action #111204**

**7. LEGISLATIVE REPORTS** – None

**8. CEO REPORT** – Palmer

**9. ACTION ITEMS**

- 9.1** Discuss/Authorize Chief Executive Officer to prepare and send a Request for Proposal (RFP) nationwide to National Banks in connection with Cal-Mortgage Settlement modification (No Fiscal Impact) – **Action #111205**
- 9.2** Approve/Authorize Chief Executive Officer to execute renewal of Edward Hawkins Landscaping contract for an amount not to exceed \$10,800.00 annually for landscaping and garden maintenance services (Budgeted Item) – **Action #111206**
- 9.3** Approve/Authorize Chief Executive Officer to execute a contract payment extension with G.L. Hicks & Associates for an amount not to exceed \$7,350.00 for continued negotiations with Cal-Mortgage OSHPD settlement modification for an additional 30 hours – **Action #111207**

**10. BOARD REPORTS**

- 10.1** President's Report
- 10.2** Board Reports
- 10.3** Treasurer's Report
- 10.4** Legal Counsel Report
- 10.5** Committee's Reports/Recommendations/Minutes
- Garden Committee – November 30, 2011
  - Finance Committee of the Whole – Nov. 21, 2011
  - REAL Committee – November meeting cancelled
  - DPAC Committee – November meeting cancelled
  - Grants and Policy Committee – No meeting.

**11. COMMUNICATIONS/ INFORMATION ONLY**

- 11.1** Board Discretionary Funding for East County Faith-Based Subcommittee – Director Condit
- 11.2** Information from State of California Department of Public Health re: California Department of Public Health Authorization of Syringe Exchange Programs

**12. ADJOURNMENT**

Standing, Ad hoc Committees/Study Sessions	Date	Representatives
REAL Committee	Friday, Dec. 9 – 12:30 p.m.	Turner, Vera
District Program & Activities Committee	Friday, Dec. 16 – 12:30 p.m.	Turner, Condit
Finance Committee of the Whole Mtg.	Monday, Dec. 19 – 6:00 p.m.	All Board members
Grants & Policy Committee	To be scheduled	Condit, Strong
Community Garden Committee	Wednesday, Dec. 28 – 6:00 p.m.	Condit, Strong
	<b>LMCHD OFFICE CLOSED DEC. 23, 12:00 Noon</b>	
	<b>and DEC. 26 for Christmas Holiday</b>	

*All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 2311 Loveridge Road, Pittsburg, California.*

**ACCESSIBLE PUBLIC MEETINGS:** Upon request, LMCHD will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request at least 72 hours before the meeting to the District Board Secretary, LMCHD, Pittsburg, CA 94565, or to [barkeel@att.net](mailto:barkeel@att.net), stating your name, mailing address, and phone number and/or email address.



**CERFIFICATE OF POSTING**

I certify that on October 6, 2011, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Los Medanos Community Healthcare District, said time being at least 72 hours in advance of the meeting of the Board of Directors.

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Barbara Kee, Board Secretary