

MINUTES
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT
BOARD MEETING

February 14, 2011
6:30 P.M. – LMCHD Board Room

1. CALL TO ORDER

The meeting of the Los Medanos Community Healthcare District was called to order by President Turner at 6:33 P.M

2. ROLL CALL/ PLEDGE OF ALLEGIANCE

Present: Darnell Turner, President
Marilyn Condit, Vice President
Linda Strong, Secretary
Eva Vera, Treasurer
J. Vern Cromartie, Board Member

Absent: None

Also Present: Bobbi Palmer, Executive Director
Suzanne Salvin, Substitute Recording Secretary
Colin Coffey, Attorney
Marty Fleetwood, Home Base
Jay Lee, Home Base

Board President Turner led the Pledge of Allegiance.

3. PUBLIC COMMENTS – Non Agenda Items (3 minutes/person)

None.

- President Turner asked the room to stand and observe a moment of silence for former Director Jess Reyes.
- A statement was read by President Turner: “The Los Medanos Community Healthcare District Board on Thursday, February 3, 2011 convened a Closed Session Pursuant to G.C. Section 54957 conference with Legal Counsel: Potential Litigation Pursuant to Government Code Section 54956.9(C) There is no action taken by the board of directors during the Closed Session meeting of Feb. 3, 2011.”
- Bobbie Palmer introduced Melinda Harris as the new Administrative Assistant for the LMCHD Board.

4. SPECIAL PRESENTATION

Barbara Hunt of the St. Vincent de Paul Community Clinic along with Ron Westin the Executive director, presented the RotaCare Pittsburg Free Medical Clinic At St. Vincent de Paul, located at 2210 Gladstone Drive in Pittsburg. The Society of St. Vincent de Paul also runs a 20,000 sq ft thrift store, dining room for Loaves and fishes feeding approximately 160 people at this location. In cooperation with synagogues and churches they offer the homeless a place to stay during winter nights with a revolving center. The Free Medical Clinic is sponsored by the Rotary Clubs of Alamo and Pittsburg.

Director Cromartie asked about their affiliation with the Catholic Church, Mr. Westin explained that the Society is a separate lay organization from the church with 501(c)3. Director Condit expressed concerns regarding the uninsured coming into the clinic may receive insurance for their condition. i.e., pregnant mothers. Ms. Hunt explained that the treatment is only for uninsured adults so it doesn't overlap the community's support of new mothers and children.

Patients are not asked to provide documentation so if uninsured visit and don't provide info they will not be turned away. Director Vera asked if patients who no longer qualify for community healthcare plans may be referred to the clinic. Ms. Hunt stated that they could be referred for services. Mr. Westin introduced Willy Moffet as the Operations manager. Ms. Condit asked for additional flyers to hand out. President Turner suggested setting up a link at the LMCHD website and asked for a tour of the facility. Dr. Cromartie commended their efforts.

5. CONSENT CALENDAR

5.1 Approval of Minutes – Regular Meeting of January 10, 2011 – **Action #110201**

5.2 Approval of Financial Report – **Action #110202**

- Balance Sheet as of January 31, 2011
- Profit and Loss for January 31, 2011
- Budget vs. Actual July through January 31, 2011

5.3 Approval for Attendance to ACHD/Alpha Fund Legislative Day –March 7-8, 2011- **Action #110203**

5.4 Approval for attendance to ACHD 59th Annual Meeting – May 11-13, 2011 – **Action #110204**

A motion was made by Director Vera, seconded by Director Condit to approve the Consent Calendar. The motion was approved by the following vote:

AYES: Directors: Strong, Condit, Vera, Cromartie, Turner
NOES: Directors: None
ABSENT: Directors: None
ABSTAIN: Directors: None

APPROVED 5-0-0-0

6. LEGISLATIVE REPORTS- Turner

Board President Turner asked Directors to call the Executive Director to schedule the attendance at Legislative Day and to include Health Disparities and whatever legislative issues that should be put forward on that date.

7. EXECUTIVE DIRECTOR'S REPORT – Palmer

Executive Director Palmer presented her report, dated February 8, 2011 included as a permanent record of this meeting.

8. ACTION ITEMS

- 8.1** Approve/Authorize Executive Director to execute a ninety-day contract extension with G.L. Hicks Financial, LLC regarding settlement of LMCHD's obligation with the Cal-Mortgage Program- **Action #110205**

Director Cromartie was concerned about missing the target date. Board members discussed how this was only an extension, not additional money and that they all had knowledge that this was a layered project.

A motion was made by Director Vera, Seconded by Director Condit, to approve this resolution The Board President called for a vote on the motion. The motion was approved by the following vote:

AYES: Directors: Strong, Condit, Vera, Turner
NOES: Directors: Cromartie
ABSENT: Directors: None
ABSTAIN: Directors: None

APPROVED 4-1-0-0

- 8.2** Direct/Authorize Executive Director to conduct a competitive bid process to contract with a commercial real estate broker firm for real estate appraisal services- **Action #110206**

Director Cromartie asked the purpose of the appraisal, Board members stated that the purpose was expressed in a closed session.

A motion was made by President Turner, seconded by Director Strong to approve this resolution. The motion was approved by the following vote:

AYES: Directors: Strong, Condit, Vera, Turner
NOES: Directors: Cromartie
ABSENT: Directors: None
ABSTAIN: Directors: None

APPROVED 4-1-0-0

- 8.3** Direct/Authorize Executive Director to enter into an agreement with a commercial real estate broker for the handling of LMCHD property- **Action #110207**

Director Cromartie asked the purpose of the agreement, Board members stated that the purpose was expressed in a closed session. Colin Coffey explained that while the decision was made in closed session, the outcome would be very public. This is the board seeking advice in handling real estate and that the district should know the value of their real estate holdings.

A motion was made by Director Vera, seconded by Director Strong to approve this resolution. The motion was approved by the following vote:

AYES: Directors: Strong, Condit, Vera, Turner

NOES: Directors: Cromartie

ABSENT: Directors: None

ABSTAIN: Directors: None

APPROVED 4-1-0-0

- 8.4** Accept/Approve recommendation from the REAL Committee to implement the Los Medanos Community Healthcare District proposed Management Plan- **Action #110208**

Director Cromartie inquired what the administrative costs of this resolution would be. Board members discussed that this was a management plan and didn't foresee any additional costs with the exceptions of previous volunteer work now requiring staffing.

A motion was made by Director Vera, seconded by Director Strong to approve this resolution. The motion was approved by the following vote:

AYES: Directors: Strong, Condit, Vera, Turner

NOES: Directors: Cromartie

ABSENT: Directors: None

ABSTAIN: Directors: None

APPROVED 4-1-0-0

- 8.5** Consideration of Community Garden Committee Garden Funding request for a \$10,000 budget line item to support Community Garden Activities for 2011-2012- **Action #110209**

Due to an oversight this item did not go to the Finance Committee first, therefore it will be taken off the agenda and put forth as an Action Item for the March 14th Board Meeting.

9. BOARD REPORTS

9.1 President's Report

- President Turner reported that he would be attending the Legislative Day and would be out of town during the next March Board meeting, which Director Condit would be presiding. President Turner plans on attending the Board Meeting via Skype.

9.2 Board Reports

- Director Vera reported that she attended the Rosary for former Board member Jess Reyes, calling it a nice service and mentioning another former Board member Joe Ruby spoke at the service.
- Director Cromartie attended the funeral service and reported that he met the daughter and son of former Board member Jess Reyes. He also said that he was disappointed in the fact that the obituary in the Contra Costa Times ignored the valuable contributions of Director Reyes to the Los Medanos Community Healthcare District.

9.3 Treasurer's Report – Director Vera reported that \$1,000.00 was paid out for the eyeglass program.

9.4 Legal Counsel Report- None

9.5 Committee's Reports/Recommendations/Minutes

- Garden Committee – Multiple projects are needed this year.
- Grants and Policy Committee – Director Condit discussed grantees 2010-2011. Seven approved to receive payments 2 needed more info (only one that did not get back to the board was Center for Human Development).
- Finance Committee- G.L. Hicks to speak with Mr. Coffey, weekly meetings with Gary Hicks and Bobbi Palmer
- REAL Committee- looking into purchasing iPads to cut back on all the paper waste, new furniture and a more ergonomic meeting area.
- DPAC Committee –African American Health Summit \$69,000 not enough information to support it. Director Cromartie suggested a Board Session with the members of the African American Summit. They have been invited, hopefully by next meeting Board will have more answers and perhaps a core person to communicate with.
- Director Cromartie requested that Board Study Sessions not be held on the same day of regular Board meetings. He requested that Study Sessions be held on Mondays opposite regular Board meetings. President Turner responded that the District would try to accommodate this request, and urged Board members to call the office and request an alternate meeting date if there is a conflict.
- The Pittsburg Arts & Community Foundation wants to use the Fit Fest name as part of a Fun Run and Walk. The Foundation will organize and run it they are asking for funding of \$30,000 from LMCHD, which will be discussed at the next Finance Committee meeting.

10. COMMUNICATIONS/INFORMATION ONLY

- 10.1** Contra Costa Times newspaper article re: former LMCHD Board member Jess Reyes
- 10.2** Email communication from Eleanor Bonner of Loaves and Fishes of Contra Costa, providing an update regarding administrative changes.
- 10.3** Report of the number of AEDs currently in Pittsburg
- 10.4** Philip D. Thomas, coordinator of the Food Pantry, Thanking LMCHD for its contribution to the Greater Faith Food Pantry Program.
- 10.5** Larry Sly, Executive Director, The Food Bank of Contra Costa and Solano, thanking LMCHD for its generous support.
- 10.6** Lynn H. Baskett, Vice President/Executive Director, John Muir Health, submitting an interim report of the Faith and Health Partnership program activities.

All items of Communication/Information Only were noted and will be made a permanent part of the record of this meeting.

11. ADJOURNMENT- Next Regular Meeting March 14, 2011

There being no further business to come before the Board, the meeting was adjourned at 7:39 p.m.

Barbara Kee
for Suzanne Salvin
Board Recording Secretary

Linda Strong
Board Secretary