

MINUTES  
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT  
SPECIAL BOARD MEETING

February 22, 2011  
6:00 P.M. – LMCHD Board Room

1. Call to Order/Roll Call

The meeting of the Los Medanos Community Healthcare District was called to order by President Turner at 6:10 P.M

Present: Darnell Turner, President  
Marilyn Condit, Vice President  
Linda Strong, Secretary  
Eva Vera, Secretary

Absent: J. Vern Cromartie, Board Member

2. Public Comments – Non Agenda Items (3 minutes/person) - None

3. Review/Discuss DPAC recommendation re: Work Plan submitted by Pittsburg Arts and Community Foundation

Executive Director Palmer pointed out that this item was considered by the DPAC and Finance Committees, and is scheduled on this agenda as an action item. The proposed Work Plan and exhibits are under consideration by the Board at this time and included as a permanent part of the record.

Alexandra Endress, representing the Pittsburg Arts and Community Foundation, addressed the Board and reviewed the submitted work plan. She provided a detailed description of the proposed FitFest component of the event and discussed the Twilight Criterium (professional cycling race) event. She stated that this outdoor family event will serve as an effective way to get health information out to the public. She discussed how this project relates to the District's Strategic Plan and reviewed in detail the proposed budget, and specifically, LMCHD's proposed funding allocation.

Paul Flores addressed the Board on behalf of the Pittsburg Arts and Community Foundation and commented that the Foundation has a history of putting on excellent events, such as the Farmers' Market and the weekly car shows, which generate an average of 1,200 people.

Ms. Endress responded to questions by Board members. She stated that a commitment of \$5,000 has been received from Pittsburg Power Company, and there is a request to the Mechanics Bank for \$20,000. Additionally, they anticipate in-kind contributions from several organizations.

Recess and Reconvene

The Board President announced a five-minute recess at 7:10 p.m. The meeting reconvened at 7:15 p.m.

Ms. Endress responded to Executive Director Palmer's inquiry regarding how revenue generated from this event would be utilized. She stated that the Foundation has reserved \$20,000 in the event other financial commitments are not received.

A motion was made by Director Condit, seconded by Director Vera, to approve a \$30,000 budget allocation in support of the proposed event in Downtown Pittsburg on May 7, 2011, and collaboration with Pittsburg Arts and Community Foundation.

The motion was approved by the following vote:

AYES: Directors: Condit, Vera, Turner

NOES: Directors: Strong

ABSENT: Directors: None

ABSTAIN: Directors: Cromartie

**APPROVED 3-1-0-1**

An MOU will be developed, based on the following understanding and conditions:

- a) The District is not in favor of resources being used toward the Marshall Walker Foundation or Eddie Hart Foundation.
- b) A requirement that any approved food vendors provide only healthy foods.
- c) That Bay Point community, and particularly school-age children, be included in the event.
- d) To establish a fund and require that money generated be earmarked for future events.
- e) To require 50% of any revenue generated by this event be returned to the District for use in keeping with its Strategic Plan.
- f) To require regular progress reports prior to disbursement of funds.
- g) The District would disburse payments on a phased basis (working capital advance). If all conditions are not met in this MOU, the final portion of the District's payment would be withheld.
- h) To utilize community service hours of Pittsburg High School students for volunteer services toward this event.
- i) All schools in the Pittsburg School District, as well as Mt. Diablo and Bay Point, be included for participation in the event.
- j) Pittsburg Arts and Community Foundation provide a marketing plan, along with a schedule of what has been finalized and confirmed to date.
- k) A closing report reflecting all income and all expenses for the event made available within 30-45 days of closing the event.

Board President Turner clarified that any meetings conducted relative to this event would need to involve the District's Executive Director.

**4. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 7:30 p.m.

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Barbara Kee  
Board Recording Secretary

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Linda Strong  
Board Secretary