



Committee:

District Programs & Activities Finance Grants & Policy Outreach REAL

Purpose: _____

Meeting Date: Jan. 19, 2011

Date and Time of Next Meeting: 2-23-11, 12:30 pm.

- Chair:** Darnell Turner
- Board Member:** Eva Vera

2. Agenda Item: Review Management Plan

Action Minutes	Needs Staff Assistance	Needs to Go to Full Board
Approved for Management Plan to go to full Board	<input type="checkbox"/>	<input type="checkbox"/>

3. Agenda Item: Discuss purchase of new Board furniture/dais upgrade

Action Minutes	Needs Staff Assistance	Needs to Go to Full Board
Research bids for new chairs for Board members/dais and Board member pictures	<input type="checkbox"/>	<input type="checkbox"/>

5. Update – Webster/Webster law firm re: outstanding balances owed to LMCHD

Action Minutes	Needs Staff Assistance	Needs to Go to Full Board
Attorney to draft letter to Webster & Webster re: funds	<input type="checkbox"/>	<input type="checkbox"/>

6. Status of Notice letter re: building/property maintenance

Action Minutes	Needs Staff Assistance	Needs to Go to Full Board
County breach of lease agreement; delay sending letter To County pending negotiations with Cal Mortgage	<input type="checkbox"/>	<input type="checkbox"/>

7. Review/Discuss offsite records management proposal

Action Minutes

- .Approve termination of business with Deliverex;
- Advertise for bids, including Corodata– send to full Board

**Needs Staff
Assistance**

**Needs to Go to
Full Board**

8. Review/update LMCHD vendors relationship

Action Minutes

Develop new contract with Webmaster; update and
Confirm current duties; maintain pay rate

**Needs Staff
Assistance**

**Needs to Go to
Full Board**