

MINUTES
REGULAR BOARD MEETING
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT
Monday, March 12, 2018
6:30 p.m. – LMCHD Board Room

1. CALL TO ORDER

The meeting was called to order at 6:40 p.m.

2. ROLL CALL

Present: Directors: Mason, Young, Strong, Cromartie
Absent: Directors: Fountain

3. PLEDGE OF ALLEGIANCE

Director Mason led in the Pledge of Allegiance.

4. LMCHD MISSION: LMCHD identifies disparities in health care among District residents and contributes to solutions – LMCHD VISION: LMCHD is cultivating a community in which good health may flourish for all District residents – *Director Young read the Mission Statement*

5. PUBLIC COMMENTS – Non-Agenda Items (3 minutes/individual)

Delano Johnson, of Bay Point Community All-in-One, addressed the Board and stated that their organization is coordinating the Unity for Community Program in Bay Point on June 23, 2018. They are requesting that LMCHD provide funding assistance to ensure that this year's program is a success. Cynthia Garrett representing the Center for Human Development, stated that this program has been transitioned to Bay Point Community All-in-One this year and explained what funding has been received to date. The Unity in Community budget is \$7,000; food is budgeted for \$2,400, and equipment is \$2,300. There are additional expenses such as facility charges and the Event Coordinator's salary. Director Cromartie stated that he would consider using his portion of Community Benefit Funding to help fund this event if the organization is willing to collaborate with LMCHD and also use its banner. He indicated he would be in contact with the Ms. Garrett and Mr. Johnson regarding this funding.

6. SPECIAL PRESENTATIONS – None.

7. APPROVAL OF MINUTES

7.1 Regular Board Meeting of February 12, 2018 – Action #180301

A motion was made by Director Strong, seconded by Director Mason, to approve the minutes of February 12, 2018. The motion was approved by the following vote:

AYES: Directors: Mason, Strong, Young, Cromartie
NOES: Directors: None
ABSENT: Directors: Fountain
ABSTAIN: Directors: None

7.2 Finance Study Session of February 16, 2018 – Action #180302

A motion was made by Director Strong, seconded by Director Mason, to approve the minutes of February 12, 2018. The motion was approved by the following vote:

AYES: Directors: Mason, Strong, Young, Cromartie
NOES: Directors: None
ABSENT: Directors: Fountain
ABSTAIN: Directors: None

8. CONSENT CALENDAR

8.1 Approval of Financial Report – **Action #180303**

- Profit and Loss for July through February 2018
- Budget vs. Actual July through February 2018
- Balance Sheet as of February 2018
- Credit Card Charges – February 2018
- Cash Disbursements – February 2018

A motion was made by Director Mason, seconded by Director Young, to approve the Financial Report. The motion was approved by the following vote:

AYES: Directors: Mason, Strong, Young, Cromartie
NOES: Directors: None
ABSENT: Directors: Fountain
ABSTAIN: Directors: None

9. EXECUTIVE DIRECTOR REPORT – *Godfrey Wilson*

9.1 Activity Report

The Executive Director presented his report, discussing the status of the office website training, the new CSDA thread, Fifty Plus Club, and collaboration with the accountant regarding the proposed 2018-2019 Budget. Other items discussed under his report include contract negotiations with Marcus Penn, M.D., C.Y.T., replacement employee for recently-vacated administrative position, and speaking engagements before the Pittsburg Senior Center exercise group and the African American Celebration.

9.2 Site Visits

The Executive Director discussed site visits during February and March at St, Vincent de Paul RotaCare, Center for Human Development, and HOPE Resources.

9.3 Legislative Updates

The Executive Director reported on the proposed use expansion of short-term health insurance plans, January revenues, and the Legislative Analyst's Office report "California Losing Residents Via Domestic Migration." It appears that populations are increasing in Contra Costa County resulting from housing affordability in the Bay Area.

9.4 Federal Advocate Update

Tomi Riley of Federal Advocates, Inc. addressed the Board and discussed possible funding opportunities for LMCHD. She distributed a memorandum, dated March 12, 2018, included as part of the record for this meeting. Ms. Riley discussed a Child's Health and Nutrition award that will soon be available for funding established or enhanced nutrition centers of excellence.

Also, Federal Advocates has been working to determine whether or not LMCHD could become a designated health center. She explained that there is the classification as a "designated health center" and also, a "look-alike designated health center." Look-alike centers give the organization time to come up to the full qualification. Ms. Riley mentioned that Federal Advocates would be working with the Executive Director regarding potential funding under one of these programs.

10. ACTION ITEMS

Director Cromartie proposed that Action Items 10.1, 10.3, 10.4 and 10.5 be continued to the next meeting to allow review by the REAL Committee.

10.1 Review/Approve REAL Committee recommendation re: Executive Limitations Policy – **Action #180304 – Continued to 4-9-18**

10.2 Review/Approve REAL and Finance Committee of the Whole recommendations to approve Souljahs Village (Year-Round Healthy Community Program) as a District-Sponsored Program - \$19,000 – **Action #180305**

Board Members discussed the proposed Resolution for a Budget Adjustment, requesting clarification regarding activities proposed for funding.

It was proposed to amend Paragraph 1 to reflect the previously-approved allocation for the Souljah's Juneteenth Celebration and LMCHD Health Fair in the amount of \$15,000. It was also proposed to amend Paragraph 2 to reflect the Finance Committee of the Whole's recommendation to include "Souljah's Get-Fit Program, including the Juneteenth Celebration and LMCHD Health Fair, as well as the Family Fit Program and Stop the Violence Outreach Teams, totaling \$19,000. The proposed budget adjustment would increase the previously approved Souljah's allocation by \$4,000.

A motion was made by Director Mason, seconded by Director Strong to approve Resolution No. 180305 approving the Souljahs application and amended Resolution. The motion was approved by the following vote:

AYES: Directors: Mason, Strong, Young, Cromartie
NOES: Directors: None
ABSENT: Directors: Fountain
ABSTAIN: Directors: None

10.3 Review/Approve REAL Committee recommendation re: renewal of two-year contract for RLB Bookkeeping - \$12,000 Annually – **Action #180306 - Continued to 4-9-18**

10.4 Review/Approve DPAC recommendation to approve an agreement with Marcus L. Penn, M.D., C.Y.T. to teach Mindful Movement (Yoga-Inspired) sessions for seniors two times monthly at the Pittsburg Senior Center – \$300/session - **Action #180307 - Continued to 4-9-18**

10.5 Review/Approve Revision to Article V, Section 3-d of the LMCHD Bylaws to include the DPAC Committee (District Program and Activities Committee) – **Action #180308 - Continued to 4-9-18**

11. BOARD REPORTS

11.1 Board Member Reports – *Director Mason discussed a statement that he is sending out to all Contra Costa special districts regarding a vacant seat on the LAFCO Board for which he is applying.*

11.2 Board President Report – No report.

11.3 Legal Reports – No report.

12. COMMITTEE REPORTS/RECOMMENDATIONS/MINUTES

12.1 Committee Minutes

- a) REAL Committee – November 9, 2017 and January 11, 2018 meeting minutes – *Director Cromartie reported. It was clarified that Director Mason did not participate and Director Strong was not in attendance at the November 9th and January 11th meetings.*
- b) Community Garden Committee – February 14, 2018 meeting minutes – *Director Mason reported.*
- c) Finance Committee – November, December and January meeting minutes. – *Director Cromartie reported. Correction to Item #10 to reflect under Action that the item will return to the Committee on 02-26-18.*
- d) DPAC Committee – December and January meeting minutes – *Director Cromartie reported. Correction to Item No. 7, Action Item 1, correcting the date to January 23, 2018, and Item No. 9, Action Item No. 2, correcting the date to January 23, 2018. Correct Item No. 7 to capitalize “Brown Act;” correct punctuation in Item No. 4.*
- e) Outreach Committee – December and January meeting minutes – *Director Cromartie reported.*
- f) Grants & Policy Committee – No February Meeting

13. COMMUNICATIONS/INFORMATION ONLY

14. ADJOURNMENT

There being no further matters to come before the Board, the Regular Meeting was adjourned at 8:27 p.m.

Barbara Kee
Recording Secretary

Lee Mason
LMCHD Board Secretary