

MINUTES
REGULAR BOARD MEETING
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT
Monday, May 11, 2020
7:00 p.m. – LMCHD Board Room

The meeting was called to order at 7:03 p.m. All members attended the meeting telephonically due to the Coronavirus “Shelter in Place” directive.

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:35 p.m.

Roll Call

Present: Directors: Mason, Fountain, Young, Strong, Cromartie (via teleconference)
Absent: Directors: None

2. PLEDGE OF ALLEGIANCE

Director Fountain led in the Pledge of Allegiance.

3. LMCHD MISSION: *LMCHD identifies health disparities among District residents and contributes to solutions* – LMCHD VISION: *LMCHD is cultivating a community in which good health may flourish for all District residents* – Director Linda Strong

4. APPROVAL OF AGENDA

The Board approved the agenda by consensus.

5. PUBLIC COMMENTS – Non-Agenda Items (3 minutes/individual)

There were no public comments.

6. SPECIAL PRESENTATIONS – None

7. CONSENT CALENDAR - *Action #200501*

7.1 Minutes - Regular Board Meeting of April 13, 2020

Minutes – Special Meeting of April 7, 2020

Minutes – Special Meeting of April 27, 2020

7.2 Receive and File - Financial Report

- Profit and Loss for July through March 2020
- Budget vs. Actual July through March 2020
 - Balance Sheet as of March 2020
 - Credit Card Charges – March 2020
- Cash Disbursements – March 2020
 - Current Financial Statistics

Director Strong requested that Item 7.1 (c) be removed from the Consent Calendar for discussion. The Board President acknowledged this request.

A motion was made by Director Strong, seconded by Director Cromartie, to approve the Consent Calendar, and that item 7.1 (c) be removed for further discussion. The motion was approved by the following vote:

AYES: Board Members: Mason, Fountain, Young, Strong, Cromartie
NOES: Board Members: None
ABSTAIN: Board Members: None
ABSENT: Board Members: None

ITEMS REMOVED FROM CONSENT CALENDAR

7.1 (c) Minutes – Special Meeting of April 27, 2020

Director Strong noted a typographical error on Page 2, Paragraph 3, of the April 27, 2020 minutes. She also commented regarding the Board's action to approve Satellite Affordable Housing Associate's (SAHA) request for additional funding in the amount of \$3,675, stating that she was under the impression SAHA had intended to request reallocation of funding awarded under LMCHD's Fall Program.

Members of the Board discussed the Board's action on April 27, 2020. The Executive Director offered to review the meeting tape to verify the discussion and action. He suggested that the Board may want to hold a special meeting to further review this matter again and determine whether or not the reported action is correct.

It was the consensus of the Board to schedule a Special Meeting for Friday, May 15, at 10:00 a.m., to review action taken at the Special Meeting on April 27, 2020.

8. REGULAR AGENDA AND ACTION ITEMS

8.1 Review/Approve Resolution approving Budget Adjustment in the amount of \$15,542 from Direct Services to an Emergency Fund line item for COVID-19 Emergency Funding – *M. Hernandez/C. Collins - Action #200502*

A motion was made by Director Cromartie, seconded by Director Fountain, to table this matter until the Special Meeting on May 15, 2020. The motion was approved unanimously.

8.2 Review/Approve Grants and Policy Committee recommendation regarding the 2020 Summer Health and Wellness Program – *L. Thorpe/S. Hansen - Action #200503*

Executive Director referred to the staff report, included with the support material. The amount recommended for approval by the Grants Committee on April 20, 2020 totaled \$127,299. There were two organizations that the Board had recommended for staff follow up: Give Always to Others (recommendation to move to the LMCHD Fall Program, and Upper Room Church (provide an alternative budget for Virtual Camping trip).

Staff member Sabrina Hawkins responded to questions by Board members regarding back-up/alternative plans received by other applicants due to the COVID-19. She reported that she contacted all organizations and they were given until May 12 to submit any back-up/alternative plans and budgets to the Grants Committee. It was agreed to include this item for further review at a Special Meeting.

Director Strong requested that the staff call each organization, as well as send emails, to advise them to submit alternative plans and budgets for review by the Board on Friday.

It was the consensus of the Board to schedule a special meeting for Friday, May 15, 2020 and to add this item to the agenda for further consideration.

A motion was made by Director Cromartie, seconded by Director Strong, to table this item until the Special Meeting on Friday, May 15, 2020. The motion was approved unanimously.

8.3 Review/Approve Finance Committee recommendation to authorize the Executive Director to enter into a two-year contract with Collins Accountancy Co., effective April 1, 2020 – not to exceed \$100/hour – *L. Thorpe - Action #200504*

Executive Director Lamar Thorpe reported that this matter is scheduled for action in follow up to the Finance Committee meeting of April 27, 2020. He explained that the Board had reviewed this item and recommended a two-year contract, rather than a one-year contract as originally submitted.

A motion was made by Director Mason, seconded by Director Strong, to authorize the Executive Director to enter into a two-year contract with Collins Accountancy.

The Executive Director responded to questions by Board members regarding the proposed hourly rate. He explained that because there is a per-hour differential rate between the Sacramento Area and the Bay Area, the proposed negotiated hourly rate for this contract is \$100.00 per hour.

Director Young called for a vote on the motion, and it was approved by the following vote:

AYES: Board Members: Mason, Fountain, Young, Strong, Cromartie

NOES: Board Members: None

ABSTAIN: Board Members: None

ABSENT: Board Members: None

9. EXECUTIVE DIRECTOR REPORT

Executive Director Thorpe reported on the following topics:

- Legislative updates and actions by the Governor's Office
- The California State Legislature re: COVID-19 effects on the workforce
- LMCHD Administrative updates and training; ethics certificates; Bylaws
- Staff is working with Summer Health and Wellness Program applicants to receive alternative plans
- Community Outreach efforts and the Executive Director's participation in weekly healthcare district CEO meetings hosted by ACHD

- Healthy Food and Nutrition – the community garden is reopening by appointment only; the gardening academy launched its ZOOM gardening course for children ages 3 to 5.
- AED equipment installed at the Community Garden.
- Healthy Aging - Dr. Marcus Penn has resumed weekly “Falls and Stress Reduction” course via ZOOM.
- Mental Health – Veronica Baines is offering support groups via ZOOM.

10. BOARD AND COMMITTEE REPORTS – No reports.

11. UPCOMING PUBLIC, COMMUNITY AND CIVIC EVENTS

12. SUGGESTED FUTURE AGENDA ITEMS

- The Executive Director reported that a tentative special Finance Committee meeting will be scheduled during the last week in May to review the 2020-2021 Preliminary Budget. This will be confirmed at a later date.

13. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:20 p.m.

Barbara Kee
Recording Secretary

Linda Strong
LMCHD Board Secretary