



“Advancing Solutions to Health Disparities”

Committee

Community Garden
 District Programs & Activities
 Finance
 Grants & Policy
 REAL

Purpose:	To discuss the REAL Committee and policies
Meeting Date and Time:	February 15, 2018 6:30pm
Date and Time of Next Meeting:	March 8, 2018 6:30pm

Chair:	<input checked="" type="checkbox"/> Arthur Fountain
Board Members:	<input checked="" type="checkbox"/> J. Vern Cromartie, Ed.D.
Staff:	<input checked="" type="checkbox"/> Godfrey Wilson, Executive Director <input checked="" type="checkbox"/> Aaronique Gordon, Minutes Clerk

Agenda Item #1 Call to Order/Roll Call	
Discussion:	All REAL Committee member and LMCHD staff were present.
Action:	<input type="checkbox"/> Needs Staff Assistance <input type="checkbox"/> Needs to go to Full Board

Agenda Item #2 Public Comments	
Discussion:	There were no public comments.
Action:	<input type="checkbox"/> Needs Staff Assistance <input type="checkbox"/> Needs to go to Full Board

Agenda Item #3 Review/Discuss/Recommend Approval of Minutes of January 11, 2018 REAL Committee Meeting.	
Discussion:	The REAL Committee reviewed the minutes of January 11, 2018.
Action:	1. The Minutes were approved with corrections.
	<input checked="" type="checkbox"/> Needs Staff Assistance <input type="checkbox"/> Needs to go to Full Board

Agenda Item #4 Review/Discuss/Recommend Federal Advocates – Godfrey Wilson

Discussion: The Executive Director reported on his most recent contact with Tomi Riley (Federal Advocates). The Executive Director briefly recapped the discussion that took place with Tomi Riley at the Board of Directors Meeting on February 12, 2018). Director Cromartie stated that they are pleased with the positive relationship the Executive Director has built with Tomi Riley.

- Action:**
1. The Executive Director will maintain a positive relationship with Tomi Riley.
 2. The Executive Director will follow-up with Federal Advocates regarding any grants, targeting HIV and Falls Prevention.
 3. The Executive Director will search the www.grants.gov website for grants targeting HIV & Falls Prevention.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #5 Review/Discuss/Recommend Setting the Agenda (Cont'd. 1-11-10) – Director Fountain

Discussion: The REAL Committee reviewed the suggested policy included within the packet and discussed suggested alterations. Director Cromartie will review the policy again and make any edits to the language.

- Action:**
1. This policy will return to the next REAL Committee meeting on March 8, 2018.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #6 Review/Discuss/Recommend LAFCO MSR Legal Expenses/Policy Re: contacting attorney and expense log (Cont'd. 1-11-18) – Director Fountain

Discussion: The REAL Committee requested that the Executive Director keep an expense tally on any expenses regarding lease negotiations with Mike Peterson, as well as the suggested dissolution of the District with Michael Colantuono. The Executive Director reported that the expense tally is currently being formulated.

- Action:**
1. If completed, The Executive Director will bring the expense tally to the next REAL Committee meeting.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #7 Review/Discuss/Recommend Meeting to discuss reorganization and publication of Operations Manual (Cont'd 1-11-18) – Director Fountain

Discussion: The REAL Committee discussed reorganization of the LMCHD Operations Manual. The REAL Committee suggested digitizing the LMCHD Operations Manual and including it on the LMCHD website.

- Action:**
1. This agenda item was continued to the next REAL Committee Meeting.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #8 Review/Discuss/Recommend Executive Limitations Policy – Director Fountain

Discussion: The REAL Committee discussed an Executive Limitations Policy. Director Fountain informed the REAL Committee that he had drafted a policy, and that the draft was sent to the Executive Director via E-mail for any edits or alterations. The Executive Director explained that he has not had the chance to review the draft. Director Fountain played the draft on the iPad for the Committee and staff's benefit. The REAL Committee said the Executive Limitations Policy should emphasize accuracy.

Action: 1. The Executive Director will began drafting an Executive Limitations Policy.
2. This agenda Item will return to the next REAL Committee meeting.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #9 Review/Discuss/Recommend advertisement for Maya Cinemas.

Discussion: The REAL Committee reviewed the suggested advertisement provided by Pecan Pie, Inc. The Committee suggested a more simplified advertisement and asked that all photos and programs names be removed. The Committee suggested that the ad be more focused on the District itself, as well as the District's Mission Statement.

Action: 1. LMCHD staff will contact Pecan Pie (Maya Cinemas) and ask that the ad be revised.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #10 Adjournment

Discussion: The Meeting was adjourned at 9:30pm.

Action:

Needs Staff Assistance

Needs to go to Full Board