

District Sponsored Programs Workplan

***Purpose:** Monitors LMCHD directly sponsored programs, partnerships, and activities.*

LMCHD Strategic Goals

1. *Improve availability of and access to direct health and mental health services for all residents of the District, with a focus on reducing the District's health disparities.*
2. *Support preventative and public health efforts that promote and protect the personal, community, and environmental well-being and health of District residents.*
3. *Engage in population-specific efforts to address those District residents that are historically underserved or particularly impacted by health disparities.*
4. *Support research and educational programming that moves the Los Medanos community towards improved and innovative practices, ensures that healthcare professionals receive the best training, and further enhances service delivery to District residents.*

***Instructions:** Please fill out the following Workplan in full and email to: programs@lmchd.org.*

Project Contact Information:

Contact:	Sammie Lewis
Address:	175 Clyde Street Pittsburg Ca 94565
Email:	Smlewis282000@yahoo.cm
Telephone:	925-439-5972 or 925-813-2464
Today's Date:	April 15, 2021

Suggested Coordinator:¹	Carolyn Jones
Sponsoring public or governmental entity:	None
Project Title:	Greater Faith Food Pantry
Projected duration of project:	08/21 to 09/22
Total Annual Budget (\$):	\$30,500.00
Requested Funds from LMCHD (\$):	\$25,000.00

¹ The coordinator will be responsible for overseeing the day-to-day activities of the program or activity in question and to ensure that all expenditures are aligned with this workplan and the LMCHD's strategic goals. The coordinator will also be responsible for presenting quarterly reports to the District Programs and Activities Committee (DPAC) and for presenting expenses exceeding an amount to be determined to the DPAC for approval.

Project Description

Purpose of the project:

The Greater Faith Food Pantry distributes bags of food on a bi-weekly basis every second and fourth Saturday having direct interaction with the recipients that receives a three-day supply.

1. Weekly coordination of purchased food stuff.
2. Transportation to and from Contra Costa and Solano County Food Bank.
3. Packing a three-day supply of food items in bags and distribution to the needy.

Detailed description of the project:

This program provides the community with a three-day food package developed by Contra Costa County and Solano County and University of California Corporation Extension of Contra Costa County which provides a healthy and nutritious food stuff to our Clients. We serve all those in need as long as we have funds to buy food stuff. No one is refused because of race, creed, religion or color. Now is the time our clients need help. The Greater Faith Food Pantry help provide a bi-weekly food bag with a three- day supply of food for a family of four. This meets the requirement set forth under the goal thereof of the District Strategic plan.

Number of people in the District who will be served:

Number of people in District who will be served: 468 in the Primary Area and 148 in the Secondary Area and 1800 Household and 7200 Individuals

Describe how project relates to the District's strategic goals, set forth above:

This program provides nutritious food necessary for a healthier life to families we serve in the Pittsburg Ca and Bay Point Areas.

Program Actions and Timeline

Action Item	Responsible Party	Time Frame	District Staff Activity <i>(if applicable)</i>

Program Budget and Expenses

(Please include documentation of all projected expenses)

Item/Expense	Expense Category	Projected Date or Timeframe of Expense:	Expense Amount (\$)
Food Bank	Food Stuff	9/1/2021 to 9/01/2022	18,860.00
Food Supplies in-kind	Food Stuff	9/1/2021 to 9/2022	5,500.00
PGE	Electricity	9/1/20/21 to 9/1/2022	1,600.00
Transportation	Gas	9/1/20/21 to 9/1/2022	1,200.00
Supplies	Miscellaneous	9/1/2021 to 9/1/2022	1,600.00
Water	Water	9/1/2021 to 9/1/2022	200.00
Contra Costa Waste	Garbage	9/1/2021 to 9/1/2022	700.00
AT& T	Phone	9/1//2021 to 9/1/2022	840.00
Total: <i>(should equal the total budget amount)</i>			\$30,500.00F

Bids/RFP's (If applicable):

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What other resources/in-kind donations have you leveraged/will you be leveraging for this project?

Food Bank of Contra Costa / Solano County FEMA	\$1,800.00
Keller Canyon Mitigation Grant	3,000.00
Grater Faith M.B.C. / Individual Donations	700.00
White Pony Express	Food Stuff
	5,500.00

For staff use only:

This Workplan was originally reviewed and recommended by DPAC on: __/__/__

This Workplan was originally approved at the District Board Meeting on: __/__/__

Annual Budget for the Workplan approved by the District Board: \$ _____

Date that the First Quarterly Report is due to DPAC: __/__/__

Has the project sponsor agreed to include District sponsorship information on all publicity materials? _____