



Agenda Item No. 3b

<input type="checkbox"/> Community Garden	<input checked="" type="checkbox"/> Programs	<input type="checkbox"/> Finance	<input type="checkbox"/> Outreach	<input type="checkbox"/> REAL
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<b>Purpose:</b>	To Discuss LMCHD Programs Committee issues.
<b>Meeting Date and Time:</b>	Tuesday, November 17, 2020 6:30 pm
<b>Date and Time of Next Meeting:</b>	Tuesday, January 19, 2020 6:30 pm

<b>Chair:</b>	<input checked="" type="checkbox"/> J. Vern Cromartie, Ed.D.
<b>Board Members:</b>	<input checked="" type="checkbox"/> Linda Strong
<b>Staff:</b>	<input checked="" type="checkbox"/> Lamar Thorpe, Executive Director <input checked="" type="checkbox"/> Lucretia Shaw, Interim Outreach Specialist <input checked="" type="checkbox"/> Sabrina Hansen, Outreach Specialist <input checked="" type="checkbox"/> Nichole Gardner, Administrative Assistant

<b>Agenda Item #1 Call to Order/Roll Call</b>	
<b>Discussion:</b>	The meeting was called to order at 6:34 pm. Both Committee members and LMCHD staff were present.
<b>Action:</b>	
<input type="checkbox"/> Needs Staff Assistance	<input type="checkbox"/> Needs to go to Full Board

<b>Agenda Item #2 Public Comments</b>	
<b>Discussion:</b>	There were no public comments.
<b>Action:</b>	
<input type="checkbox"/> Needs Staff Assistance	<input type="checkbox"/> Needs to go to Full Board

**Agenda Item #3 Review/ Discuss Minutes of the Sept. 18 15, 2020 & Oct. 20, 2020 Program Committee Meeting**

Discussion: The Program Committee reviewed the Oct. 20, 2020 Program Committee Minutes. The Sept. 18 15, 2020 Program Committee Minutes were not available.

- Action:
1. The Oct. 20, 2020 minutes were accepted as written.
  2. Staff will bring back the Sept. 18 15, 2020 Program Committee Minutes for review at the next meeting.

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #4 Review/ Discuss the Coronavirus and the LMCHD Response**

Discussion: Interim Outreach Specialist Lucretia Shaw provided a verbal update on Covid-19. She stated that the County is now back in the purple tier and that there was a significant increase in Covid-19 cases. Her update also included the following:

- Our social gatherings need to be limited to three families and must be outdoors
- Schools that are open may remain open but no new schools will be allowed to open and no waivers will be accepted by the County for new schools to open
- Worship and ceremonial services must be held outdoors
- Any large gatherings must be outdoors
- Salons, barbershops, etc. are allowed to operate with their modifications
- Retailers can operate with 25% capacity
- Outdoor recreation including playgrounds are allowed with modifications
- Indoor dining at restaurants is prohibited and restaurants must operate outdoors, or with delivery or take-out
- Contra Costa County is at eleven cases per 100,000 individuals
- In Pittsburg and Bay Point the cases have gone up and have seen an increase of 172 cases, representing approximately 11% of the total cases in the County
- There are two free testing sites in Pittsburg and Bay Point, one on Pacifica and one on Loveridge

Action: 1.

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #5 Review/ Discuss All LMCHD Direct Services Programs**

Discussion: Executive Director Thorpe gave a verbal update. He stated that Interim Outreach Specialist Lucretia Shaw would be connecting with Veronica Baines, Dr. Penn, and Monique Bradley. She would be helping to assist them with expanding participation for their programs.

Mr. Thorpe reported that Dr. Penn has continued his weekly yoga courses and Veronica Baines has continued her weekly Women Supporting Women and Seniors Supporting Seniors classes.

The Programs Committee asked LMCHD staff if the programs that were granted funding received their checks and if programs that were supposed to refund LMCHD funds for

services that they were not able to provide had received letters requesting a refund and if they had responded.

Outreach Specialist Sabrina Hansen replied that all letters requesting a refund had been sent via mail and email. She stated that she had an upcoming meeting with Debra Polk from Reading Advantage to have her return her unexpended funds of \$149.15.

The Committee asked if Reading Advantage had submitted a work plan for 2020-2021. Mrs. Hansen stated that all Direct Services Programs had submitted their work plans but Reading Advantage would be requesting funds for 2021-2022.

- Action:
1. Staff will help Debra Polk with Reading Advantage with her work plan for 2020-2021 and encourage her to complete it before the next meeting.
  2. Staff will advise Debra Polk with Reading Advantage to not include insurance in her 2020-2021 budget

Needs Staff Assistance

Needs to go to Full Board

#### Agenda Item #6 Review/ Discuss the Community Food Co-op Feasibility Study \* *Special Presentation by Jasmine Cisneros*

Discussion: Executive Director Lamar Thorpe reported that Outreach Specialist Jasmine Cisneros reopened the request for proposal to see if there were any other potential candidates. Once that closes Mrs. Cisneros will come back with another update.

The Committee recommended that if no one applies by January then the \$10,000 set aside for the Feasibility Study go back into the budget.

The Committee inquired about the deadline for the proposal for applicants.

- Action:
1. Staff will bring back the deadline for the proposal for applicants for the Feasibility Study.

Needs Staff Assistance

Needs to go to Full Board

#### Agenda Item #7 Review/ Discuss the Good Health Best Practices Award

Discussion: The Programs Committee encouraged staff to recommend businesses for consideration for the Good Health Best Practices Award.

Action:

Needs Staff Assistance

Needs to go to Full Board

#### Agenda Item #8 Adjournment

Discussion: The meeting was adjourned at 7:20 pm.

Action:

Needs Staff Assistance

Needs to go to Full Board