

MINUTES  
REGULAR BOARD MEETING  
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT  
Monday, December 9, 2019  
6:30 p.m. – LMCHD Board Room

**1. CALL TO ORDER/ ROLL CALL**

The meeting was called to order at 6:30 p.m.

**Roll Call**

Present: Directors: Mason (via teleconference) Fountain, Young, Strong, Cromartie  
Absent: Directors: None

**2. PLEDGE OF ALLEGIANCE**

Director Fountain led in the Pledge of Allegiance.

**3. LMCHD MISSION: LMCHD identifies disparities in health care among District residents and contributes to solutions – LMCHD VISION: LMCHD is cultivating a community in which good health may flourish for all District residents – Director Strong read the Mission Statement.**

**4. APPROVAL OF AGENDA**

It was the consensus of the Board to approve the agenda.

**5. PUBLIC COMMENTS – Non-Agenda Items (3 minutes/individual)**

There were no public comments.

**6. BOARD REORGANIZATION**

**6.1 Election of Board Officers – Action #191201**

The Board reviewed the staff report, dated December 4, 2019.

A motion was made by Director Fountain, seconded by Director Cromartie, to nominate J. Vern Cromartie, Ed.D. to the office of President for 2020. The motion failed by the following vote:

AYES: Directors: Fountain, Cromartie  
NOES: Directors: Mason, Young, Strong  
ABSTAIN: Directors: None  
ABSENT: Directors: None

A motion was made by Director Strong, seconded by Director Mason, to nominate Patt Young to the office of President for 2020. The motion was approved by the following vote:

AYES: Directors: Mason, Young, Strong  
NOES: Directors: Fountain, Cromartie

ABSTAIN: Directors: None

ABSENT: Directors: None

A motion was made by Director Cromartie, seconded by Director Fountain, to nominate Director Fountain as Vice President for 2020. The motion failed by the following vote:

AYES: Directors: Fountain, Cromartie

NOES: Directors: Mason, Young, Strong

ABSTAIN: Directors: None

ABSENT: Directors: None

A motion was made by Director Young, seconded by Director Strong, to nominate Lee Mason to the office of Vice President for 2020. The motion was approved by the following vote:

AYES: Directors: Mason, Young, Strong

NOES: Directors: Fountain, Cromartie

ABSTAIN: Directors: None

ABSENT: Directors: None

A motion was made by Director Strong to nominate Director Cromartie to the office of Secretary. Director Cromartie declined the nomination.

A motion was made by Director Young, seconded by Director Mason, to nominate Director Strong as Secretary. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong, Cromartie

NOES: Directors: None

ABSTAIN: Directors: None

ABSENT: Directors: None

A motion was made by Director Cromartie, seconded by Director Strong, to nominate Director Strong as Treasurer. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong, Cromartie

NOES: Directors: None

ABSTAIN: Directors: None

ABSENT: Directors: None

The new officers were announced as follows:

President: Director Patt Young

Vice President: Director Lee Mason

Secretary: Director Linda Strong

Treasurer: Director Linda Strong

## **6.2 Approve Schedule of Meetings for 2020 – Action #191202**

The Board reviewed the proposed meeting dates for 2020. Director Cromartie requested to move the scheduled meeting of July 13 to July 20, 2020.

A motion was made by Director Fountain, seconded by Director Cromartie, to approve the schedule of meetings for 2020, including the change to the meeting date in July. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: None

## 7. APPROVAL OF MINUTES

### 7.1 Regular Board Meeting of November 12, 2019 – Action #191203

Director Cromartie noted a correction under “Roll Call,” to add a comma after Director Fountain’s name. A motion was made by Director Fountain, seconded by Director Strong, to approve the minutes of November 12, 2019, as corrected. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: None

### 7.2 Special Board Meeting of November 25, 2019 – Action #191204

A motion was made by Director Strong, seconded by Director Fountain, to approve the minutes as written for November 25, 2019. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: None

## 8. CONSENT CALENDAR

*Items listed under the Consent Calendar include reviewed reports and recommendations and are acted upon by one motion of the Board. Any item included under the Consent Calendar may be pulled for discussion and action separate from the Consent Calendar by any member of the Board or any member of the audience.*

### 8.1 Review/Approve Financial Report – Action #191205

- Profit and Loss for July through October 2019
- Budget vs. Actual July through October 2019
- Balance Sheet as of October 2019
- Credit Card Charges – November 2019
- Cash Disbursements – November 2019
- Current Financial Statistics

## 9. ACTION ITEMS

### 9.1 Review/Approve Good Health Best Practices Award to La Fiesta Market – *Action #191206*

A motion was made by Director Fountain, seconded by Director Strong, to approve presentation of a Good Health Best Practices award to La Fiesta Market. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: None

The staff will follow up to obtain a plaque and coordinate a time to present it to La Fiesta Market.

### 9.2 Review/Approve Resolution approving an adjustment to the 2019-2020 Fiscal Year Budget to accommodate LMCHD office copier services – *Resolution #191207*

Accountant Craig Collins reported. He confirmed that the proposed budget adjustment covers the second half of the year for printer services, increasing the equipment rental budget by \$1,150 and printing costs by \$2,000, totaling \$3,150. He confirmed that the adjustment does not impact total administrative costs for the District.

A motion was made by Director Strong, seconded by Director Fountain, to approve Resolution No. 191207. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: None

## 10. EXECUTIVE DIRECTOR REPORT (*following Closed Session*)

Executive Director Lamar Thorpe reported as follows:

## 11. BOARD REPORTS

### 11.1 Board President Report –

#### Announcement of Closed Session

- Conference with Legal Counsel pursuant to Government Code Sections 54956.9(d)(1) - Existing litigation - Los Medanos Community Healthcare District v. Contra Costa Local Agency Formation Commission, Defendant, and County of Contra Costa, Real Party in Interest, Contra Costa County Superior Court Case number: C19-00048 *Negotiator: J. Vern Cromartie, President* Conference call-in: Attorney Elizabeth Calciano

- Conference with Labor Negotiator pursuant to Government Code Section 54957.6 – Employee: Executive Director - *Negotiator: J. Vern Cromartie, President*

## 12. ADJOURNMENT TO CLOSED SESSIONS

Director Cromartie announced the Closed Session at 7:09 p.m., and the Board adjourned at that time.

## 13. RECONVENE REGULAR MEETING

The regular meeting was reconvened at 8:10 p.m. There was no reportable action from the Closed Session.

### Resume Regular Meeting Agenda Order

## 10. (Cont'd.) EXECUTIVE DIRECTOR REPORT (*following Closed Session*)

Executive Director Lamar Thorpe reported as follows:

- Progress on goals/commitments since hiring of Executive Director
- Agenda development process to streamline agenda planning
- Increasing staff administrative and outreach capacity
- Promoting increased communication, accountability and staff moral
- Environmental modifications (office update)
- Efforts to streamline roles, i.e., grants administration/ health & wellness
- Board support and compliance
- Public affairs and social media, including District logo

## 14. COMMITTEE REPORTS/RECOMMENDATIONS/MINUTES

- a) REAL Committee – October 15, 2019 meeting minutes – *Director Fountain reported.*
- b) Community Garden Committee – October 9, 2019 meeting minutes – *Director Young reported. There was discussion regarding the security camera installation.*
- c) Grants & Policy Committee – October 3, 2019 minutes previously approved – *Director Strong reported.*
- d) Finance Committee – October 28, 2019 meeting minutes – *Director Fountain reported.*
- e) DPAC Committee – October 22, 2019 meeting minutes – *Director Cromartie reported.*
- f) Outreach Committee – October 22, 2019 meeting minutes - *Director Cromartie reported.*

## 15. UPCOMING PUBLIC, COMMUNITY AND CIVIC EVENTS

- December 14 –Veterans Association Christmas Dinner – Invitation to members of the Board to attend.
- February 22, 2020 - 100 year anniversary of Veterans Affairs Association with the National Veterans Association – request for board members attendance

- January 2020 - Martin Luther King Healthcare Fair – Staff to insure LMCHD is represented at this event.

**16. SUGGESTED FUTURE AGENDAS ITEMS**

**17. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 8:45 p.m.

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Barbara Kee  
Recording Secretary

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Lee Mason  
LMCHD Board Secretary