

MINUTES
REGULAR BOARD MEETING
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT
Monday, February 12, 2018
6:30 p.m. – LMCHD Board Room

1. CALL TO ORDER

The meeting was called to order at 6:42 p.m.

2. ROLL CALL

Present: Directors: Mason, Fountain, Young, Strong, Cromartie
Absent: Directors: None

3. PLEDGE OF ALLEGIANCE

Director Fountain led in the Pledge of Allegiance.

4. LMCHD MISSION: LMCHD identifies disparities in health care among District residents and contributes to solutions – LMCHD VISION: LMCHD is cultivating a community in which good health may flourish for all District residents – *Director Mason read the Mission Statement*

5. PUBLIC COMMENTS – Non-Agenda Items (3 minutes/individual)

Greg Osorio addressed the Board and thanked LMCHD for its support of the Martin Luther King Celebration. He also discussed a meeting with Dr. Vichinsky who spoke at the recent MLK event and subsequently, at a statewide symposium in Sacramento on Sycle-Cell Disease. Mr. Osorio would like to meet with LMCHD Board members in future committee meetings to further address this disease.

Director Cromartie requested to take out of agenda order Action Item 10.2, followed by Item 9.4 of the Executive Director's Report.

10.2 Review/Approve Community Benefit Funding Request for Contra Costa County Sheriff's Department in the amount of \$5,000 - Action #180207

This donation is made available through Director Lee Mason's Community Benefit fund. A motion was made by Director Mason, seconded by Director Fountain, to approve Community Benefit Funding in the amount of \$5,000 to the Contra Costa County Office of the Sheriff for the Bay Point Bicycle Safety Rodeo Program. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong, Cromartie
NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: None

Lt. Paul O'Mary addressed the Board and thanked them for supporting this program and the event on April 27, 2018.

9.4 Executive Director Reports - Federal Advocates Update

Tomi Riley addressed the Board on behalf of Federal Advocates. Ms. Riley stated that required paperwork has been completed for LMCHD to pursue some potential programs. Stating that some of LMCHD's service providers may be qualified as potential qualifying programs. She also approached the Washington D.C Office

to inquire about the feasibility of having LMCHD deemed as a federally qualified health center. She stated that there may be some possibility for waivers of particular health services programs the District might not otherwise qualify for. The idea of partnering with another entity and providing screening stations at a symposium was briefly discussed. Ms. Riley stated that the District may be making progress toward receiving the designation as a federally qualified health center; however, once the federal budget is in place, more progress can take place.

Director Cromartie requested to continue with the Executive Director Reports prior to resuming the regular order.

9. EXECUTIVE DIRECTOR REPORT – Godfrey Wilson

9.1 Activity Report

- The Executive Director reported on a 15-second advertisement that has been prepared for Maya Cinemas. The advertisement was displayed on the overhead screen, and some additional ideas were discussed. This will again be reviewed at the next REAL Committee meeting.
- The Executive Director reported that he attended the recent ACHD Conference in Sacramento, California, and also, attended a CEO Meeting at which there was discussion on “Direct Services.”
- His office has requested letter of support for LAFCO (Local Agency Formation Commission) from ACHD. He has additionally talked with some of LMCHD’s service providers regarding additional support during upcoming LAFCO meetings.
- The 2017 Audit is close to completion.
- He reported that attended recent meeting of Healthy and Livable Pittsburg.
- The Executive Director and Board President met with LAFCO Executive Officer Lou Ann Texeira and Board Member Don Tatzin on the subject of preventative health and the County’s proposal for dissolution.

9.2 Site Visits – The Executive Director reported that he paid a site visit to the Pittsburg 50 Plus Group, who recently received District funding.

9.3 Legislative Updates – The Executive Director reported on Legislative Bill 340B related to discounted medications

A recess was called at 7:45 p.m. The Board reconvened at 7:50 p.m. The regular order of the agenda was resumed.

6. SPECIAL PRESENTATIONS

6.1 Good Health Best Practices Award – Bill’s Ranch Market, Pittsburg, CA

There was no representative available to receive this award.

7. APPROVAL OF MINUTES

7.1 Regular Board Meeting of January 8, 2018 – Action #180201

Director Cromartie noted a correction to Page 3, Item 10.2, to reflect that “*The motions were approved by the following vote:*”

A correction was also noted on Page 2, Item 7.2, to reflect, “to approve the minutes of December 5, 2017,” rather than “December 5, 2018.”

A motion was made by Director Mason, seconded by Director Fountain, to approve the minutes of January 8, 2018. The motion was approved unanimously.

7.2 Special Meeting of January 16, 2018 – Action #180202

A correction was noted on Page 1, Item No. 4, to reflect a change from “announce” to “announced.”

A motion was made by Director Strong, seconded by Director Mason, to approve the minutes, as corrected. The motion was approved unanimously.

7.3 Special Board Meeting of January 4, 2018 – Action #180203

Director Cromartie requested a change under the Roll Call section on Page 1, to reflect the credentials of Ed.D. following his name.

A motion was made by Director Strong, seconded by Director Mason, to approve the minutes, as corrected. The motion was approved unanimously.

7.4 Special Board Meeting of December 28, 2017 – Action #180204

Director Cromartie requested a change under the Roll Call section on Page 1, to reflect his credentials of Ed.D. following his name. Additionally, he requested that the page font be adjusted for consistency.

A motion was made by Director Strong, seconded by Director Mason, to approve the minutes, as corrected. The motion was approved unanimously.

10. CONSENT CALENDAR

8.1 Approval of Financial Report – Action #180205

- Profit and Loss for July through December 2017
- Budget vs. Actual July through December 2017
- Balance Sheet as of December 2017
- Credit Card Charges – December 2017
- Cash Disbursements – November 2017

A motion was made by Director Mason, seconded by Director Fountain to approve the Financial Report as presented. The motion was approved unanimously.

8.2 Review/Approve Board Members Authorized to Sign LMCHD Checks – Action #180206

A motion was made by Director Strong, seconded by Director Fountain, to approve the Action Item No.180206 approving the following Board Members as authorized to sign LMCHD checks: J. Vern Cromartie, Ed.D., Arthur Fountain, Lee Mason, Linda Strong, and Patt Young. The motion was approved unanimously.

9. EXECUTIVE DIRECTOR’S REPORT – See Pages 1 and 2

10. ACTION ITEMS

- 10.1** Review/Approve REAL Committee recommendation re: Resolution amending LMCHD Travel Policy to clarify the travel advance and private vehicle sections and modify the meals section (Cont'd. 12/8/17) – **Action # 180108**

The Executive Director read the proposed Resolution into the record. Director Fountain stated that it is his opinion this resolution does not reflect what was discussed at the REAL Committee Meeting. It was his understanding that the dollar amount was approved at the December Board Meeting, and not November. Also, it was his understanding the Resolution was to address only the increase in meals, and not the technical language in Paragraph 4. It was also his opinion that there should be two separate actions--one approving the dollar amounts, and the second to make corrections to the original resolution.

It was the consensus of the Board to review this matter at the next Finance Committee of the Whole Meeting, and to produce minutes of the November 13, 2017, December 11, 2017, and January 8, 2018 meetings for this meeting.

- 10.2** Review/Approve Community Benefit Funding Request for Contra Costa County Sheriff's Department in the amount of \$5,000 - **Action #180207 – See Page 1.**
- 10.3** Review/Approve Resolution endorsing nomination of LMCHD Board Member Lee Mason to fill a vacancy on the Contra Costa Local Agency Formation Commission (LAFCO) Board of Directors – **Action 180208**

A motion was made by Director Fountain, seconded by Director Strong, to approve Resolution 180208, endorsing the nomination of LMCHD Board Member Lee Mason to fill a vacancy on the Contra Costa Local Agency Formation Commission. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong, Cromartie
NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: None

11. BOARD REPORTS

11.1 Board Member Reports

11.2 Board President Report

- Report Re: Closed Sessions of January 16 and January 29, 2018 – No reportable action.
- Announcement of Closed Sessions following this Board Meeting:
 - i) Closed Session pursuant to Government Code Section #54957 and 54957.6 – Executive Director Performance Evaluation – **J. Vern Cromartie – Negotiator: J. Vern Cromartie, President**
 - ii) Closed Session pursuant to Government Code Section #54956.8 - Real Property Negotiations – Lease Agreement with Contra Costa County – **Negotiator: J. Vern Cromartie, President**

11.3 Legal Reports – None

12. COMMITTEE REPORTS/RECOMMENDATIONS/MINUTES

12.1 Committee Minutes

- a) REAL Committee November 9, 2017 and January 11, 2018 meeting minutes – ***Director Fountain reported.***
- b) Community Garden – December 13, 2017 meeting minutes – ***Director Mason reported.***
- c) Finance Committee – November 27, 2016 and December 28, 2018 meeting minutes – ***Director Fountain reported.***
- d) DPAC – December 27, 2017 meeting minutes – ***Director Cromartie reported.***
- e) Outreach Committee – December 27, 2017 meeting minutes – ***Director Cromartie reported.***
- f) Grants & Policy – December 18, 2017 and January 4, meeting minutes – ***Director Strong reported.***

13. COMMUNICATIONS/ INFORMATION ONLY

14. ADJOURNMENT TO CLOSED SESSION – *The Closed Session on Real Property Negotiations – Lease Agreement with Contra Costa County was rescheduled to follow a Study Session on Friday, February 16, at 1:00 p.m.*

The Closed Session pertaining to the Executive Director Performance Evaluation was rescheduled for Tuesday, February 20, 2018, at 6:30 p.m.

There being no further matters to come before the Board, the Regular Meeting was adjourned at 8:55 p.m.

Barbara Kee
Recording Secretary

Lee Mason
Board Secretary