



## Committee Minutes

<input type="checkbox"/> Community Garden	<input type="checkbox"/> Programs	<input type="checkbox"/> Finance	<input checked="" type="checkbox"/> Grants & Policy	<input type="checkbox"/> REAL
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<b>Purpose:</b>	Review Final Reports for 2020-21 Fall Grants
<b>Meeting Date and Time:</b>	October 8, 2021, 9:00 AM
<b>Date and Time of Next Meeting:</b>	November 5, 2021, 9:00 AM

<b>Chair:</b>	<input checked="" type="checkbox"/> Linda Strong
<b>Board Members:</b>	<input checked="" type="checkbox"/> Arthur Fountain <input checked="" type="checkbox"/> Lee Mason <input checked="" type="checkbox"/> Dennisha Marsh <input checked="" type="checkbox"/> Patt Young
<b>Special Guests:</b>	
<b>Staff:</b>	<input checked="" type="checkbox"/> Lamar Thorpe, Executive Director <input checked="" type="checkbox"/> Lucretia Shaw, Interim Community Outreach Specialist, Grants and Programs

<b>Agenda Item #1 Call to Order/Roll Call</b>
Discussion: The meeting was called to order at 9:00 AM.
Action:
<input type="checkbox"/> Needs Staff Assistance <span style="margin-left: 200px;"><input type="checkbox"/> Needs to go to Full Board</span>

<b>Agenda Item #2 Public Comment</b>
Discussion: Two members of the public were present. No comments. Carmen Ochoa, Give Always others Katy Wilson, St Peter Martyr School
Action: None.
<input type="checkbox"/> Needs Staff Assistance <span style="margin-left: 200px;"><input type="checkbox"/> Needs to go to Full Board</span>

<b>Agenda Item #3 Review/Approve Minutes of September 17, 2021, Grants &amp; Policy Committee Meeting</b>
Discussion: The minutes of September 17, 2021, were reviewed and accepted as written.
Action: None.
<input type="checkbox"/> Needs Staff Assistance <span style="margin-left: 200px;"><input type="checkbox"/> Needs to go to Full Board</span>

**Agenda Item #4 Review/Discuss/recommend grant extension request from Give Always to Other to purchase freezer**

**Discussion:** Give Always To Others received a grant in the amount of \$12,779.00 for the 2020-21 Fall grant cycle. In the final report submitted on September 10, 2021, it was reported that Give Always to Others had unexpended funds in the amount of \$8,649.78. Additionally on September 10, 2021, they submitted a request to use a portion of the unexpended funds to purchase a new freezer for St. Peter Martyr School.

**Action:** Motion was made by Director Mason and seconded by Director Marsh to allow Give Always to Others to purchase a freezer for St Peter Martyr School, not to exceed the total amount of unexpended funds, purchase to be completed within a two-week timeframe. The motion passed 5-0-0-0 by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong, Marsh

NOES: Directors: None

ABSENT: Directors: None

ABSTAIN: Directors: None

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #5 Review/discuss/recommend Final Report for Delta Skimmers, Summer 2021**

**Discussion:** The Committee referred the final report to the full Board for approval.

Director Strong found the scanned copy difficult to read and requested that Delta Skimmers send a hard copy for filing purposes.

**Action:** Request that Delta Skimmers mail a paper copy to LMCHD for filing.

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #6 Review/discuss/recommend Final Reports, Fall 2020-21 grants**

**Discussion:** The Committee reviewed all the final reports submitted.

In summary:

- a) APT Sports has not submitted a report
- b) All Star Cheer submitted an in complete report
- c) Contra Costa Health Ministries Network, \$15,068 expended, \$0 unexpended
- d) East County Junior Warriors AUU Basketball, \$15,839 expended, \$0 unexpended
- e) Food Bank of Contra Costa and Solano, \$20,043 expended, \$0 unexpended
- f) Give Always To Others, \$4,192 expended, \$8,587 unexpended
- g) Hope Solutions, \$7,500 expended, \$0 unexpended
- h) Loaves and Fishes of Contra Costa County, \$15,000 expended, \$0 unexpended
- i) Meals On Wheels Diablo Region, \$9,956.80 expended, \$43.20 unexpended
- j) Nunley's Karate-Do, \$26,750 expended, \$0 unexpended
- k) Ombudsman Services (now Empowered Aging), \$10,000 expended, \$0 unexpended
- l) Pittsburg Fifty Plus Club, \$12,003 expended, \$0 unexpended

- m) Pittsburg Police Department, \$15,344.33 expended, \$5.67 unexpended
- n) Satellite Affordable Housing Associates, \$10,130 expended, \$0 unexpended
- o) SparkPoint Contra Costa (Richmond Community Foundation), \$7,500 expended, \$0 unexpended
- p) Stoneman Village, \$10,000 expended, \$0 unexpended
- q) United Veterans Council, \$21,555 expended, \$0 unexpended
- r) White Pony Express, \$20,000 expended, \$0 unexpended

Action: 1) Staff to follow up on the following items and bring reports back to the next Committee Meeting for further review and discussion:

- **APT Sports** must submit final report by October 22, 2021. Future grant applications will not be reviewed until the 2020-21 Final Report has been submitted, reviewed, and accepted by the Board.
- **All Star Cheer Reaction** must submit final report by October 22, 2021. Future grant applications will not be reviewed until the 2020-21 Final Report has been submitted, reviewed, and accepted by the Board.
- **Give Always to Others**
  - How many people served at Antioch Middle School reside within the LMCHD district boundaries.
  - Submit a revised final report by October 22, 2021, after purchase of freezer
  - Staff to review contact for Give Always to Others and gain more clarity around the details of final report and expenditures.
- **Hope Solutions**, staff to review grant contact for to confirm whether salaries/benefits were permitted. Requests receipts for food and other supplies.
- **White Pony Express** Staff to review grant contract and meeting minutes to determine what the Board decided to fund

2) The Committee referred these final reports to the full Board for approval:

- Contra Costa Health Ministries Network
- East County Jr Warriors Basketball
- Food Bank of Contra Costa and Solano
- Loaves and Fishes of Contra Costa County
- Meals On Wheels Diablo Region
- Nunley's Karate-Do
- Ombudsman Services (now Empowered Aging)
- Pittsburg Fifty Plus Club
- Pittsburg Police Department
- Satellite Affordable Housing Associates
- SparkPoint Contra Costa
- Stoneman Village
- United Veterans Council

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #7 Discuss Topics for Next Meeting**

Discussion: 1. Review follow-up items from 2020-21 Fall Grants  
2. Review 2021-22 Fall Grant Applications

Action: None.

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #8 Adjournment**

Discussion: The meeting was adjourned at 10:16 AM.

Action: None.

Needs Staff Assistance

Needs to go to Full Board

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