



"Advancing Solutions to Health Disparities"

REGULAR BOARD MEETING

Los Medanos Community Healthcare District
Monday, July 16, 2018 – 6:30 PM
LMCHD Board Room

Board of Directors:

President: J. Vern Cromartie, Ed.D.
Vice President: Arthur Fountain
Secretary: Lee Mason
Treasurer: Linda Strong
Director: Patt Young

Staff:

Vacant - Executive Director
Barbara Kee, Executive Assistant
Vacant - Administrative Assistant
Aaronique Gordon, Minutes Clerk

Staff Support:

Colin Coffey, District Counsel
Craig Collins, Accountant
Rhonda Burke, Bookkeeper
Eric Akesson, Webmaster

Note: Public comments are welcome before any agenda item is discussed.

REGULAR MEETING AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **LMCHD MISSION: *LMCHD identifies disparities in health care among District residents and contributes to solutions – LMCHD VISION: *LMCHD is cultivating a community in which good health may flourish for all District residents – Director Arthur Fountain****
5. **PUBLIC COMMENTS – Non-Agenda Items (3 minutes/individual)**

Members of the audience who wish to address the Board of Directors on issues that are not listed on the agenda should complete a speaker's card. Submit the completed card to the Secretary before the item is called, preferably before the meeting begins. Individuals will be given three minutes to address the Board. Prior to speaking, each individual shall state his/her name, business, and city of residence.

6. **SPECIAL PRESENTATIONS**

- 6.1

7. **APPROVAL OF MINUTES**

- 7.1 Regular Board Meeting of June 18, 2018 – **Action #180701**

- 7.2 Board Special Meeting, June 21, 2018 – **Action #180702**

- 7.3 Board Special Meeting, June 25, 2018 – **Action #180703**
7.4 Board Special Meeting, June 27, 2018 – **Action #180704**
7.5 Board Special Meeting, July 3, 2018 – **Action #180705**

8. CONSENT CALENDAR

Items listed under the Consent Calendar include reviewed reports and recommendations and are acted upon by one motion of the Board. Any item included under the Consent Calendar may be pulled for discussion and action separate from the Consent Calendar by any member of the Board or any member of the audience.

8.1 Approval of Financial Report – **Action #180706**

- Profit and Loss for July through May 2018
- Budget vs. Actual July through May 2018
- Balance Sheet as of May 2018
- Credit Card Charges – May 2018
- Cash Disbursements – May 2018

9. ACTION ITEMS

- 9.1 Review/Approve Two-Year Contract for RLB Bookkeeping Services – **Action #180707**
- 9.2 Review/Approve DPAC recommendation to approve 2018 District-sponsored Program funding for Reading Advantage - **Action #180708**
- 9.3 Review/Approve DPAC recommendation to approve 2018 District-sponsored Program funding for a More Excellent Way African American Baby Shower Program - **Action #180709**
- 9.4 Review/Approve DPAC recommendation to approve 2018 District-sponsored Program funding for St. Vincent de Paul RotaCare Program - **Action #180710**
- 9.5 Review/Approve termination of contract with Federal Advocates Inc. – **Action #180711**
- 9.6 Review/approve resolution amending 2017-2018 budget to decrease wages and increase advocacy, professional fees, accounting fees, and legal expenditures – **Action #180712**
- 9.7 Review/approve resolution amending 2017-2018 budget to decrease wages and increase community outreach expenditures – **Action #180713**
- 9.8 Review/approve resolution amending 2017-2018 budget to decrease miscellaneous office and executive director discretionary expenses and increase the budget for Souljah's MLK and Chavez Fairs – **Action #180714**
- 9.9 Review/approve resolution amending 2017-2018 budget to decrease wages and increase website designer costs to accommodate migration to new website platform – **Action #180715**

9.10 Review/approve resolutions amending 2018-2019 budget reallocating wage expenditures – **Action #180716**

9.11 Review/approve resolution establishing cash flow reserve – **Action #180717**

9.12 Review/approve resolution establishing legal expense reserve – **Action #180718**

9.13 Review/approve resolution establishing election cost reserve – **Action #180719**

9.14 Review/approve resolution establishing land development reserve – **Action #180720**

9.15 Review/discuss procedures for transferring funds to and from the Local Agency Investment Fund

9.16 Review/Approve employee reclassification re: Aaronique Gordon – **Action #180721**

9.17 Review/Approve CSDA membership dues 2018-2019 – **Action #180722**

10. BOARD REPORTS

10.1 Board Member Reports

10.2 Board President Report

10.3 Legal Reports – None

11. COMMITTEE REPORTS/RECOMMENDATIONS/MINUTES

11.1 Committee Minutes

a) Community Garden Committee – May 9, 2018 meeting minutes

b) REAL Committee – May 3, 2018 meeting minutes

c) Finance Committee – May 21, 2018 meeting minutes

d) DPAC Committee – May 22, 2018 meeting minutes

e) Outreach Committee – May 22, 2018 meeting minutes

f) Grants & Policy Committee – June 6, 2018

12. COMMUNICATIONS/ INFORMATION ONLY

13. ADJOURNMENT

Standing, Ad hoc Committees/Study Sessions/Special Events	Date/Time	Representatives
Holiday	Wednesday, July 4, 2018	OFFICE CLOSED
Community Garden Committee	Wednesday, July 11, 2018	Mason, Young
REAL Committee	Thursday, July 12, 2018	Fountain, Strong
Grants & Policy Committee Meeting	Wednesday, July 18, 2018	All Board Members
Finance Committee Meeting	Monday, July 23, 2018	All Board Members
DPAC	Tuesday, July 24, 2018	Cromartie, Strong
Community Outreach Committee	Tuesday, July 24, 2018	Cromartie, Strong

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 2311 Loveridge Road, Pittsburg, California.

ACCESSIBLE PUBLIC MEETINGS: *Upon request, LMCHD will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request at least 72 hours before the meeting to the Executive Assistant, LMCHD, Pittsburg, CA 94565, or to bkeelmchd553@gmail.com, stating your name, mailing address, and phone number and/or email address.*

CERTIFICATE OF POSTING

I certify that on July 13, 2018, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Los Medanos Community Healthcare District, said time being at least 72 hours in advance of the meeting of the Board of Directors.

Barbara Kee

Executive Assistant/Secretary to the Board