

MINUTES
REGULAR BOARD MEETING
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT
Monday, April 9, 2018
6:30 p.m. – LMCHD Board Room

1. CALL TO ORDER

The meeting was called to order at 6:35 p.m.

2. ROLL CALL

Present: Directors: Mason, Fountain, Cromartie

Absent: Directors: Young, Strong

3. PLEDGE OF ALLEGIANCE

Director Fountain led in the Pledge of Allegiance.

4. LMCHD MISSION: LMCHD identifies disparities in health care among District residents and contributes to solutions – LMCHD VISION: LMCHD is cultivating a community in which good health may flourish for all District residents – *Director Mason read the Mission Statement*

5. PUBLIC COMMENTS – Non-Agenda Items (3 minutes/individual)

Gregory Osorio of Souljahs addressed the Board and distributed biographies for speakers at an education and awareness event at Stoneman Village on April 7, 2018. He discussed Dr. Elliott Vichinsky's excellent presentation on Sickel Cell disease, which he described as one of the most serious health disparities in existence. Souljahs is attempting to gain support through the State of California toward treating and remedying this disease.

Director Cromartie suggested that an effort be made toward identifying demographics concerning this disease in the LMCHD service area.

6. SPECIAL PRESENTATIONS – None.

6.1 Delaney Johnson, coordinator for Unity in Community, addressed the Board on behalf Gary Connors, who is the Fiscal Agent. He explained that Mr. Connors was unable to attend the meeting due to health reasons. Unity in Community is collaborating with Bay Point Partnership for the health event with White Pony Express. The event will be held at the Ambrose Community Center in Bay Point on June 23, 2018. He outlined anticipated donations from Kaiser and Keller Canyon to support this event and expressed hope that LMCHD would also help support this event.

Director Cromartie requested that Item 8.1 related to this issue be moved forward on the agenda. Members of the Board concurred.

Taken out of agenda order

8.1 Review/Approve Community Benefit Funding for the Unity in Community Special Event on June 23, 2018 – **Action #180403**

A motion was made by Director Mason, seconded by Director Fountain, to approve support through Director Cromartie's Community Benefit fund in the amount of \$4,000 (\$3,800 toward food, \$200 toward supplies) for the White Pony healthcare event on June 23, 2018. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Cromartie

NOES: Directors: None

ABSENT: Directors: Strong, Young

ABSTAIN: Directors: None

Director Mason requested that this organization add LMCHD's logo to any flyers distributed.

7. APPROVAL OF MINUTES

7.1 Regular Board Meeting of March 12, 2018 – Action #180401

A motion was made by Director Mason, seconded by Director Fountain, to approve the minutes of March 12, 2018. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Cromartie

NOES: Directors: None

ABSENT: Directors: Strong, Young

ABSTAIN: Directors: None

7.2 Finance Study Session, March 15, 2018 – Action #180402

A motion was made by Director Fountain, seconded by Director Mason, to approve the minutes of March 15, 2018. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Cromartie

NOES: Directors: None

ABSENT: Directors: Strong, Young

ABSTAIN: Directors: None

8. CONSENT CALENDAR

8.1 Review/Approve Community Benefit Funding for the Unity in Community Special Event on June 23, 2018 – Action #180403 – See action, Pages 1 and 2.

8.2 Approval of Financial Report – Action #180404

- Profit and Loss for July through February 2018
- Budget vs. Actual July through February 2018
- Balance Sheet as of February 2018
- Credit Card Charges – February 2018
- Cash Disbursements – February 2018

A motion was made by Director Mason, seconded by Director Fountain to approve the Financial Report. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Cromartie
NOES: Directors: None
ABSENT: Directors: Strong, Young
ABSTAIN: Directors: None

9. EXECUTIVE DIRECTOR REPORT – *Godfrey Wilson*

9.1 Activity Report

Executive Director Godfrey Wilson discussed office website training and compliance measures.

Mr. Wilson reported on mutual community medicine and lab needs relative to St. Vincent de Paul Rota Care. He responded to a question by a board member regarding pharmacy services at St. Vincent de Paul.

He discussed an upcoming Strategic Planning meeting, as well as efforts to reduce various operational costs. He addressed various additional administration-related issues as outlined in his Activity Report, as well as research and efforts toward providing direct services.

9.2 Site Visits

The Executive Director discussed site visits to La Clinica, Greater Faith Missionary Baptist Church (Food Pantry) and Stoneman Village, and activities surrounding the Senior Mindful Movement program.

9.3 Legislative Updates

The Executive Director discussed AB1728 addressing website requirements relative to Brown Act meeting notices, audit reports, and special studies.

9.4 Federal Advocate Update

The Executive Director discussed a potential upcoming grant opportunity for LMCHD. More information will be available in May or June. He mentioned that the local representative who has assisted with the Federal Advocates program has left this position and is no longer available for consultation with LMCHD. It was requested that this matter be addressed at an upcoming REAL Committee meeting.

10. ACTION ITEMS

10.1 Review/Approve DPAC recommendation to approve an agreement with Marcus L. Penn, M.D., C.Y.T. to teach Mindful Movement (Yoga-Inspired) sessions for seniors two times monthly at the Pittsburg Senior Center – \$300/session (Cont'd. 2/12/18) - **Action #180405**

Director Cromartie requested that the language in Exhibit A of the contract be modified to state that: "These exercises are for core bodily strength to help engage in falls prevention, stress reduction, and breathing techniques through low-impact chair exercises."

A motion was made by Director Mason, seconded by Director Fountain to approve the agreement as amended. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Cromartie

NOES: Directors: None

ABSENT: Directors: Strong, Young

ABSTAIN: Directors: None

10.2 Review/Discuss REAL and Finance Committee recommendations - Travel Policy and Resolution (Cont'd. 2/12/18) – Action #180406

The Executive Director stated that this resolution accomplishes the board request to increase the meal expenditure allowance.

It was pointed out that the Travel Policy was approved at a previous meeting; however, the Resolution itself has not been adopted.

Director Fountain requested that this matter be referred back to the REAL Committee, directing staff to research all previous minutes and include with the material for review by the Committee.

There was no additional action by the Board at this time.

10.3 Review/Approve Reducing Administrative Costs to 25% of the LMCHD Budget - Action #180407
– Director Cromartie

Director Fountain reported that at the previous LAFCO (Local Agency Formation Commission) meeting at which the issue of dissolution was discussed, it was represented that LMCHD's current administrative expenses were at 51%. The Board President has committed that LMCHD would bring down its administrative expenses to the 25% level. The Accountant has identified some areas that allowed LMCHD to substantially reduce the original 51% ratio.

Director Fountain moved, and it was seconded by Director Cromartie, to approve the proposal to reduce LMCHD administrative costs to 25% of the LMCHD Budget.

Director Mason stated that he understands Director Cromartie has made this commitment; however, in keeping with due process and good governance, the matter was not discussed and recommended by the full Board. Therefore, he would highly recommend that this matter be referred to an appropriate committee to be vetted.

Director Cromartie stated that the matter has been discussed at a previous study session. Also, the Municipal Services Review and Grand Jury Report mentions the issue of high administrative expenses, and he believes this is critical to address now.

Executive Director Wilson reported that the District's attorney has recommended that this matter go before a committee for deliberation prior to taking Board action. This meeting would be in

keeping with the proper process and would give the full Board an opportunity review and make a recommendation.

Director Fountain stated that he and the Board President have made a commitment to both Pittsburg Mayor Craft and Supervisor Glover to reduce administrative costs, and at this late state, he believes the District needs to move forward to keep this commitment.

Director Mason reiterated the importance of involving the full Board on any discussion and action regarding this matter.

The Board President called for a vote on the motion:

AYES: Directors: Fountain, Cromartie

NOES: Directors: Mason

ABSENT: Directors: Strong, Young

ABSTAIN: Directors: None

10.4 Review/Approve the Maya Cinema 15-second ad and direct the staff to move forward with selected version (Cont'd. 1/12/18) – Action #180408

The Board reviewed two proposed video ads. A motion was made by Director Mason, seconded by Director Fountain, to direct staff to move ahead with the originally-presented Maya Cinema ad, as viewed by the REAL Committee and the full Board. The motion was approved by the following vote:

AYES: Directors: Masson, Fountain, Cromartie

NOES: Directors: None

ABSENT: Directors: Strong, Young

ABSTAIN: Directors: None

11. BOARD REPORTS

11.1 Board Member Reports

- Director Fountain reported that the City of Pittsburg will be sponsoring its Civic Pride Day on April 28, 2018, and urged board participation at this event.
- Director Fountain requested that the staff make contact with Lori Chalifoux of the Ambrose Swim Program to request acknowledgement of LMCHD in any flyers distributed.
- Director Mason reported regarding a recent Science Fair by the Bay Point Community Foundation.

11.2 Board President Report – Director Cromartie reported on attendance to the Black Social Workers Conference, stating that he would be presenting a report at an upcoming meeting.

11.3 Legal Reports – None

12. COMMITTEE REPORTS/RECOMMENDATIONS/MINUTES

12.1 Committee Minutes

- a) REAL Committee – February 15, 2018 meeting minutes – *Director Fountain reported.*
- b) Community Garden Committee – February 14, 2018 – *previously reviewed by Board – Director Mason reported that enrollment for garden plots has begun.*
- c) Finance Committee – February 26, 2018 meeting minutes – *Director Fountain reported. Members received training on budget planning.*
- d) DPAC Committee – February 27, 2018 meeting minutes – *Director Cromartie reported.*
- e) Outreach Committee – February 27, 2018 meeting minutes- *Director Cromartie reported.*
- f) Grants & Policy Committee – March 29, 2018 – *Director Fountain reported. It was the consensus that all grant proposals will now only be reviewed once annually. The Bidders Conference is scheduled for April 12, 2018 and is mandatory to attend in order to be considered for funding.*

12. COMMUNICATIONS/ INFORMATION ONLY

13. ADJOURNMENT

There being no further matters to come before the Board, the Regular Meeting was adjourned at 8:51 p.m.

Barbara Kee
Recording Secretary

Lee Mason
LMCHD Board Secretary