



*"Advancing Solutions to Health Disparities"*

# REGULAR BOARD MEETING

Los Medanos Community Healthcare District  
Monday, April 8, 2019 – 6:30 PM  
LMCHD Board Room

**Board of Directors:**

President: J. Vern Cromartie, Ed.D.  
Vice President: Arthur Fountain  
Secretary: Lee Mason  
Treasurer: Linda Strong  
Board Member: Patt Young

**Staff:**

Vacant – Executive Director  
Barbara Kee, Executive Assistant  
Aaronique Gordon - Administrative Assistant  
  
Vacant, District Counsel  
Craig Collins, Accountant  
Rhonda Burke, Bookkeeper

*Note: Public comments are welcome before any agenda item is discussed.*

## REGULAR MEETING AGENDA

1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **LMCHD MISSION: *LMCHD identifies health disparities among District residents and contributes to solutions* – LMCHD VISION: *LMCHD is cultivating a community in which good health may flourish for all District residents* – Director Lee Mason**
4. **PUBLIC COMMENTS – Non-Agenda Items (3 minutes/individual)**

*Members of the audience who wish to address the Board of Directors on issues that are not listed on the agenda should complete a speaker's card. Submit the completed card to the Secretary before the item is called, preferably before the meeting begins. Individuals will be given three minutes to address the Board. Prior to speaking, each individual shall state his/her name, business, and city of residence.*

5. **APPROVAL OF MINUTES**
  - 5.1 **Regular Board Meeting of March 11, 2019 – Action #190401**
  - 5.2 **Special Meeting of March 19, 2019 – Action #190402**

6. **CONSENT CALENDAR**

*Items listed under the Consent Calendar include reviewed reports and recommendations and are acted upon by one motion of the Board. Any item included under the Consent Calendar may be pulled for discussion and action separate from the Consent Calendar by any member of the Board or any member of the audience.*

- 6.1 Approval of Financial Report – **Action #190403**
  - Profit and Loss for July through February 2019
  - Budget vs. Actual July through February 2019
  - Balance Sheet as of February 2019
  - Credit Card Charges – November and February 2019
  - Cash Disbursements – February 2019
  - Current Financial Statistics
- 6.2 Review/Approve Request for Community Benefit Funding for American Legion, Post 151 in the amount of \$5,000 – **Action #190404** – *Director Strong*

## 7. ACTION ITEMS

- 7.1 Review/Approve REAL Committee recommendation to authorize the staff to order an updated appraisal of the LMCHD building and property from CB Richard Ellis (CBRE), not to exceed \$7,000 – **Action #190405**
- 7.2 Review/Approve Resolution No. 190406 authorizing an amendment to the 2018-2019 Fiscal Year Budget for Appraisal Services, not to exceed \$7,000 – **Action #190406**
- 7.3 Review/Approve Outreach and DPAC recommendations to add the LMCHD Women’s Behavioral Health Program as a LMCHD Direct Services Program, for an amount, not to exceed \$300.00 per session – **Action #190408** - *Director Cromartie*

## 8. BOARD REPORTS

- 8.1 Board Member Reports
- 8.2 Board President Report – **Announcement of Closed Session** pursuant to Government Code Sections 54956.9(d)(1) - Existing litigation - Los Medanos Community Healthcare District v. Contra Costa Local Agency Formation Commission, Defendant, and County of Contra Costa, Real Party in Interest, Contra Costa County Superior Court Case number: C19-00048 *Negotiator: J. Vern Cromartie, President*  
*Conference call-in: Attorney Elizabeth Calciano*
- 8.3 Legal Reports – None

## 9. COMMITTEE REPORTS/RECOMMENDATIONS/MINUTES

- 9.1 Committee Minutes
  - a) Community Garden Committee – February 13, 2019 meeting minutes
  - b) REAL Committee – February 5, 2019 meeting minutes
  - c) Grants & Policy Committee – No February meeting.
  - d) DPAC Committee – February 26, 2019 meeting minutes
  - e) Outreach Committee – February 26, 2019 meeting minutes
  - f) Finance Committee – February 25, 2019 meeting minutes

## 10. COMMUNICATIONS/ INFORMATION ONLY

- Review/Discuss County’s request for an authorization signature regarding Comcast installation services

**11. ADJOURNMENT TO CLOSED SESSION**

- Conference with Legal Counsel pursuant to Government Code Sections 54956.9(d)(1) - Existing litigation - Los Medanos Community Healthcare District v. Contra Costa Local Agency Formation Commission, Defendant, and County of Contra Costa, Real Party in Interest, Contra Costa County Superior Court Case number: C19-00048 *Negotiator: J. Vern Cromartie, President*  
*Conference call-in: Attorney Elizabeth Calciano*

**12. RECONVENE REGULAR MEETING**

**13. ADJOURNMENT**

Standing, Ad hoc Committees/Study Sessions/Special Events	Date/Time	Representatives
Board Special Meeting	Wednesday, April 3, 2019	All Board Members
DPAC	Wednesday, April 3, 2019	Cromartie, Strong
Ad Hoc Committee – Executive Director Recruitment	Not yet scheduled	Young, Cromartie
Community Garden Committee	Wednesday, April 10 2019	Mason, Young
REAL Committee	Thursday, April 11, 2019	Fountain, Cromartie
Finance Committee Meeting	Monday, April 22. 2019	All Board Members
DPAC	Tuesday, April 23, 2019	Cromartie, Strong
Community Outreach Committee	Tuesday, April 23, 2019	Cromartie, Strong
Grants & Policy Committee Meeting	Thursday, April 25, 2019	All Board Members

*All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 2311 Loveridge Road, Pittsburg, California.*

**ACCESSIBLE PUBLIC MEETINGS:** *Upon request, LMCHD will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request at least 72 hours before the meeting to the Executive Assistant, LMCHD, Pittsburg, CA 94565, or to [bkee@lmchd.org](mailto:bkee@lmchd.org), stating your name, mailing address, and phone number and/or email address.*

**CERTIFICATE OF POSTING**

I certify that on April 5, 2019, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Los Medanos Community Healthcare District, said time being at least 72 hours in advance of the meeting of the Board of Directors.

Barbara Kee

Executive Assistant/Secretary to the Board