



“Advancing Solutions to Health Disparities”

Committee

Community Garden
 District Programs & Activities
 Finance
 Outreach
 REAL

Purpose:	To Discuss the LMCHD REAL Committee Issues.
Meeting Date and Time:	Thursday, June 14, 2018 6:30pm
Date and Time of Next Meeting:	Thursday, July 12, 2018 6:30pm

Chair:	<input checked="" type="checkbox"/> Art Fountain
Board Members:	<input type="checkbox"/> J. Vern Cromartie, Ed.D. <input checked="" type="checkbox"/> Linda Strong <input checked="" type="checkbox"/> Patt Young
Staff:	<input checked="" type="checkbox"/> Aaronique Gordon, Minutes Clerk <input checked="" type="checkbox"/> Craig Collins, LMCHD Accountant
Special Guests:	<input checked="" type="checkbox"/> Tomi Riley <input checked="" type="checkbox"/> Sarah Foster

Agenda Item #1 Call to Order/Roll Call	
Discussion:	Director Strong attended the meeting on behalf of Director Cromartie. Director Young attended the meeting but did not participate due to Brown Act stipulations. All other REAL Committee members and LMCHD staff were present.
Action:	<input type="checkbox"/> Needs Staff Assistance <input type="checkbox"/> Needs to go to Full Board

Agenda Item #2 Public Comments	
Discussion:	Sarah Foster, Retired Public Information Officer with the U.S. Coast Guard, attended the meeting and asked questions about the District’s population. Ms. Foster explained her history in communications and asked to review some of the District’s data. The REAL Committee recommended inviting Sarah Foster to the June 21, 2018 Special Meeting of the Board.
Action:	<input type="checkbox"/> Needs Staff Assistance <input type="checkbox"/> Needs to go to Full Board

Agenda Item #3 Review/Discuss/Recommend Approval of Minutes of May 10, 2018 REAL Committee Meeting

Discussion: The REAL Committee reviewed the minutes of May 10, 2018.

Action: 1. The minutes were approved as written.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #4 Update – LMCHD Strategy Regarding Dissolution Proposal – Tomi Riley

Discussion: Tomi Riley informed the District that she is reviewing all data pertinent to the County’s dissolution proposal. Ms. Riley reported on her attendance at the June 13, 2018 LAFCO meeting stating that she was able to briefly speak with LAFCO commissioners and meet some LMCHD grantees. She stated that she was able to schedule a meeting with Federal Glover. The REAL Committee asked that Ms. Riley attend the June 21, 2018 Special Meeting of the Board, or the July 18, 2018 Board meeting. She explained that she would not be able to personally attend the Special Meeting, but would call in via teleconference.

Action: 1. LMCHD staff will remain in contact with Tomi Riley re: her attendance to the July 18, 2018 Board meeting.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #5 Review/Discuss/Recommend Individual Meetings With LAFCO Commissioners regarding dissolution proposal

Discussion: Director Fountain explained to the REAL Committee that individual meetings with LAFCO Commissioners were suggested by the District’s legal counsel. Director Fountain requested that the District make contact with members of the City Council. It was questioned if these meetings were something that might be coordinated by Ms. Riley.

Action: 1. LMCHD staff will follow-up with Tomi Riley re: individual meetings with LAFCO Commissioners and City Council members.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #6 Review/Discuss Renewal of a Two-Year Contract with Rhonda L. Burke Bookkeeping

Discussion: The REAL Committee reviewed a contract drafted by Archer Norris for Rhonda Burke.

Action: This agenda item was referred to the next available meeting of the LMCHD Board.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #7 Review/Discuss/Recommend Employee Time Study and Temporary Help

Discussion: The REAL Committee reached consensus to have the time study data sent to Director Cromartie for further review.

Action:	1. LMCHD staff will send electronic copies of the employee time study to Director Cromartie.
<input checked="" type="checkbox"/> Needs Staff Assistance	<input type="checkbox"/> Needs to go to Full Board

Agenda Item #8 Review/Discuss Potential Grant Opportunities Through Federal Advocates – Chairman Fountain

Discussion: Director Fountain reported on two potential grants that the District might qualify for; however, he stated that the turn-around time is minimal.

Action:	1. There was no follow-up action to be taken.
<input type="checkbox"/> Needs Staff Assistance	<input type="checkbox"/> Needs to go to Full Board

Agenda Item #9 Review/Discuss/Recommend LAFCO MSR Legal Expense Tally

Discussion: The REAL Committee reviewed an expense log drafted by Craig Collins and reached consensus to further review it at the next Finance Committee meeting.

Action:	1. This agenda Item and its supporting materials were sent to the June 25, 2018 Finance Committee meeting.
<input checked="" type="checkbox"/> Needs Staff Assistance	<input type="checkbox"/> Needs to go to Full Board

Agenda Item #10 Policy Re: Contacting Attorney and Expense Log

Discussion: The REAL Committee reached consensus to remove this item from the agenda.

Action:	1. This item was removed from the agenda.
<input checked="" type="checkbox"/> Needs Staff Assistance	<input type="checkbox"/> Needs to go to Full Board

Agenda Item #11 Review/Discuss/Recommend Executive Limitations Policy

Discussion: The REAL Committee reached consensus to remove this item from the agenda.

Action:	1. This item was removed from the agenda.
<input checked="" type="checkbox"/> Needs Staff Assistance	<input type="checkbox"/> Needs to go to Full Board

Agenda Item #12 Adjournment

Discussion: The Meeting was adjourned at 9:30 pm.

Action:	
<input type="checkbox"/> Needs Staff Assistance	<input type="checkbox"/> Needs to go to Full Board