



*“Advancing Solutions to Health Disparities”*

## Committee

Community Garden  
  District Programs & Activities  
  Finance  
  Grants & Policy  
  REAL

<b>Purpose:</b>	To discuss LMCHD finances
<b>Meeting Date and Time:</b>	July 24, 2017 6:30pm
<b>Date and Time of Next Meeting:</b>	August 28, 2017 6:30pm

<b>Chair:</b>	<input checked="" type="checkbox"/> Arthur Fountain
<b>Board Members:</b>	<input checked="" type="checkbox"/> Emmanuel Ogunleye <input checked="" type="checkbox"/> Linda Strong <input checked="" type="checkbox"/> J. Vern Cromartie <input checked="" type="checkbox"/> Lee Mason
<b>Staff:</b>	<input checked="" type="checkbox"/> Godfrey Wilson, Executive Director <input checked="" type="checkbox"/> Aaronique Gordon, Minutes Clerk <input checked="" type="checkbox"/> Craig Collins, Accountant

<b>Agenda Item #1 Call to Order/Roll Call</b>	
Discussion:	All Committee Members and Staff present
Action:	1.

<b>Agenda Item #2 Public Comments</b>	
Discussion:	There were no public comments
Action:	<input checked="" type="checkbox"/> Needs Staff Assistance <input type="checkbox"/> Needs to go to Full Board

**Agenda Item #3 Review of June 26, 2017 Minutes**

Discussion: There was consensus that committee members be identified as “Director” with their last names following in all committee minutes.

Action: 1. Minutes approved with corrections

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #4 Review/Discuss/Recommended Financial Reports for June 2017**

Discussion: Accountant Craig Collins reported that at the beginning of the new fiscal year there is \$888,998.69 in the budget. He discussed the LMCHD Profit and Loss statement and reported \$21,622.00 remaining in the State mandate section. The accountant further discussed LMCHD tax revenues and reported that the Pittsburg RDA payment was higher than projected.

Action: 1. The Executive Director will compare snack costs to identify why snacks are over budget.

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #5 Review/Discuss Revised Resolution Approving Amendment to the 2017-2018 F.Y. Budget- Reading Advantage- Godfrey Wilson/Craig Collins**

Discussion: The Committee reviewed the Reading Advantage Resolution. The Resolution proposes adding an additional \$1,800.00 to The Reading Advantage budget. Director Cromartie suggested revising the wording in the resolution by changing one verb to another (from “considered” to “reviewed”).

Action: 1. LMCHD staff will apply changes to the Reading Advantage Resolution.

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #6 Review/Discuss Community Garden Budget Issues- Godfrey Wilson/Craig Collins + Resolution Approving Amendment to the 2017-2018 F.Y. Budget + Reallocation to landscaping account for Garden refuse pick up**

Discussion: Director Strong requested that the Pittsburg Disposable Service charges be removed from the Community Garden budget and placed as a landscaping item. The accountant reported that he was under the impression the disposal services were garden related. The Committee discussed the disposal costs and directed that they be reallocated to Landscaping and provide a corrected amount to the Garden.

Action: 1. The Executive Director will remain in contact with Craig Collins regarding the reallocation.

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #7 Review/Discuss fiscal impact of possible service area expansion  
+ Service area population as provided by County Registrar of Voters- Godfrey Wilson**

Discussion: The Executive Director discussed the LMCHD service area population and operations. Committee members discussed all areas listed on the LMCHD population list. Director Fountain suggested LMCHD be represented throughout all areas of service. Director Cromartie suggested publicizing a list of the District's precinct population.

Action: 1. A precinct list of LMCHD zone areas will be published on the LMCHD website (www.LMCHD.org)

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #8 Review/Discuss potential Federal Grant opportunities through Federal Advocates – Emmanuel Ogunleye**

Discussion: Director Ogunleye discussed District opportunities that are available through Federal Advocates, Inc. Director Ogunleye reported that he has been in contact with Federal Advocates, Inc. requesting a list of all appropriate grants for LMCHD.

Action: 1. Director Ogunleye will remain in contact with Federal Advocates, Inc.  
2. This agenda item has been moved to the REAL Committee.

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #9 Review/Discuss LMCHD service providers and staff contracts for 2016-2017- Godfrey Wilson**

Discussion: The Executive Director reported on 2017-2018 LMCHD contracts. The Executive Director and the Committee discussed audit companies and contract timelines. It was recommended that LMCHD continue with its present auditor.

Action: 1. E.D. will follow up with Craig Fetcher Re: the 2016 Audit and extending the contract for two additional years.

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #10 Adjournment**

Discussion: Meeting was adjourned at 8:45pm

Action:

Needs Staff Assistance

Needs to go to Full Board