

MINUTES  
SPECIAL BOARD MEETING  
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT  
Monday, June 28, 2021  
6:00 p.m. – Via Zoom

**1. Call to Order/ Roll Call**

The meeting was called to order at 6:05 p.m.

**2. Public Comments – (3 minutes/individual) None.**

**3. Review and discuss office procedures – Lamar Thorpe**

The Executive Director provided the board with the team schedule, explaining the current hours of operation effective 6/15/21. A request was made to change official business hours from Monday to Friday 9:00am to 3:00 pm. The board requested that they be informed of all future IT system updates. The upgrade of keys was also discussed, the Executive Director advised he will be contacting the building coordinator and district attorney to determine if locks can be changed independent of the County. Furthermore, the board expressed their satisfaction with the current garden and grants process which was a success. However, Director Strong did request for a notice to go out when the “REAL Committee” will meet in the future.

**4. Adjournment**

There being no further business to come before the Board, the meeting was adjourned at 6:37 p.m.

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Sequoia Tomahn  
Recording Secretary

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Lee Mason  
Board Secretary