



“Advancing Solutions to Health Disparities”

Committee

Community Garden
 District Programs & Activities
 Finance
 Grants & Policy
 REAL

Purpose:	To discuss LMCHD Policies
Meeting Date and Time:	August 10, 2017 6:30 pm
Date and Time of Next Meeting:	October 4, 2017 6:30 PM

Chair:	<input checked="" type="checkbox"/> Emmanuel Ogunleye
Board Members:	<input checked="" type="checkbox"/> Arthur Fountain
Staff:	<input checked="" type="checkbox"/> Godfrey Wilson, Executive Director <input checked="" type="checkbox"/> Aaronique Gordon, Minutes Clerk
Special Guests:	<input checked="" type="checkbox"/> Pete Longmire, City of Pittsburg <input checked="" type="checkbox"/> Mike Esposito, Federal Advocates (Teleconference)

Agenda Item #1 Call to Order/Roll Call	
Discussion:	All Committee Members and Staff present
Action:	
<input type="checkbox"/> Needs Staff Assistance	<input type="checkbox"/> Needs to go to Full Board

Agenda Item #2 Public Comments	
Discussion:	Former LMCHD Executive Director, Pete Longmire introduced himself and spoke in favor of Federal Advocates.
Action:	
<input type="checkbox"/> Needs Staff Assistance	<input type="checkbox"/> Needs to go to Full Board

Agenda Item #3 Review of July 13, 2017 Minutes

Discussion: The Committee reviewed July's REAL Committee minutes.

Action: 1. Minutes approved as written.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #4 Review/Discuss services of Federal Advocates -Pete Longmire, Council Member, City of Pittsburg

Discussion: Director Ogunleye referred to his recent contact with Federal Advocates CEO, Michael Esposito, stating that LMCHD can positively benefit from re-engaging with Federal Advocates. Director Fountain requested review of LMCHD's 2016 Federal Advocate contract. The Committee reviewed the contract and Mike Esposito joined the committee via teleconference at 7:00 pm. Mr. Esposito reported on Federal Advocates opportunities, procedures, and organizational involvement. Mr. Esposito explained various grants offered through Federal Advocates and stated that the political approach taken by Federal Advocates sets them apart from any other grant writers.

Action: 1. The Executive Director will remain in contact with Mike Esposito
2. This agenda item was moved to the 08/14/2017 Board meeting.
3. This agenda Item will return to the 08/28/2017 Finance committee meeting.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #5 Review/Discuss proposed modifications to LMCHD Credit Card Policy (Cont'd/ from 3-9-17, 4-13-17, 5-11-17, 6-8-17, 7-13-17) -Godfrey Wilson, Executive Director

Discussion: The committee reviewed the modifications and were in agreement with all alterations applied.

Action: 1. This agenda item will go to the 8-14-2017 Board meeting.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #6 Review/Discuss Recommended Media Policy (Cont'd from 4-13-17, 5-11-17, 6-8-17, 7-13-17) – Godfrey Wilson, Executive Director

Discussion: The committee reviewed the Media Policy and were in agreement with all alterations applied.

Action: 1. This agenda item will go to the 8-14-2017 Board meeting.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #7 Review/Discuss communication with Contra Costa County Re: Pittsburg Health Center building (handicap access) (Cont'd/ 3-9-17, 4-13-17, 5-11-17, 6-8-17, 7-13-17) -Godfrey Wilson, Executive Director

Discussion: The Executive Director reported on his recent contact with Dave Duet regarding the expansion of handicap access throughout the west entrance of the Pittsburg Health Center Building. The Executive Director stated that he is still awaiting a response from Dave Duet.

Action:	1. LMCHD staff will send Dave Duet an additional E-mail followed by a phone call. 2. This agenda Item has been moved to the 09/14/2017 REAL Committee meeting.
	<input checked="" type="checkbox"/> Needs Staff Assistance <input type="checkbox"/> Needs to go to Full Board

Agenda Item #8 Review/Discuss ACHD Wellness Summit 2017 (Cont'd. 6-8-17, 7-13-17) – Findings and Recommendations -Godfrey Wilson, Executive Director

Discussion: This Item was removed from the REAL Committee agenda.

Action:	1. The Executive Director will report on this item at the 08-14-2017 Board meeting.
	<input type="checkbox"/> Needs Staff Assistance <input checked="" type="checkbox"/> Needs to go to Full Board

Agenda Item #9 Review/Discuss timeline and progress on Local Agency Formation Commission (LAFCO) Municipal Services Review – Emmanuel Ogunleye (Chair)

Discussion: The Committee reviewed and discussed the current MSR document. The Executive Director stated that he is still finalizing the document. Director Ogunleye requested an estimated finish time, and the Executive Director informed the committee that the modifications are scheduled to be complete within seven days.

Action:	
	<input checked="" type="checkbox"/> Needs Staff Assistance <input type="checkbox"/> Needs to go to Full Board

Agenda Item #10 Review/Discuss the addition of DPAC to LMCHD Bylaws (Cont'd. 6-8-17, 7-13-17) - Godfrey Wilson

Discussion: The committee reviewed the current version of the bylaws. Director Ogunleye identified one minor change to be made.

Action:	1. LMCHD staff will apply and track all alterations.
	<input checked="" type="checkbox"/> Needs Staff Assistance <input type="checkbox"/> Needs to go to Full Board

Agenda Item #11 Adjournment

Discussion: Meeting adjourned at 9:30pm

Action:	
	<input type="checkbox"/> Needs Staff Assistance <input type="checkbox"/> Needs to go to Full Board