

MINUTES
REGULAR BOARD MEETING
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT
Monday, February 10, 2020
6:30 p.m. – LMCHD Board Room

1. CALL TO ORDER/ ROLL CALL

The meeting was called to order at 6:30 p.m.

Roll Call

Present: Directors: Fountain, Mason, Young, Strong, Cromartie

Absent: Directors:

2. PLEDGE OF ALLEGIANCE

Director Mason led in the Pledge of Allegiance.

3. LMCHD MISSION: LMCHD identifies disparities in health care among District residents and contributes to solutions – LMCHD VISION: LMCHD is cultivating a community in which good health may flourish for all District residents – Director Cromartie read the Mission Statement.

4. APPROVAL OF AGENDA

The Board unanimously approved the agenda as published.

5. PUBLIC COMMENTS – Non-Agenda Items (3 minutes/individual)

- Gregory Osario of Souljahs organization addressed the Board and reported on the success of the Martin Luther King, Jr. Celebration on January 12, 2020. He presented petitions collected from attendees expressing support of LMCHD.
- Delano Johnson, representing Unity in Community organization, requested to be included on the next LMCHD Board Meeting agenda to consider funding for their organization. The LMCHD staff will follow up regarding this request.

6. SPECIAL PRESENTATIONS

6.1 Presentation regarding the Community Food Co-op Feasibility Study – *Lamar Thorpe/Holland Barrett-White*

Holland Barrett-White, a citizen of the community and member of the Pittsburg City Council, addressed the Board and advocated regarding LMCHD's support of a feasibility study to examine whether a co-op model would be appropriate for residents in the city. He discussed recent closure of grocery supermarkets in the area and stated that residents are compelled to drive to other areas to do their grocery shopping. Mr. Barrett-White pointed out that establishments such as the Grocery Outlet and convenient stores in the area do not offer high quality and nutritious foods, whereby a co-op would offer high quality food and an opportunity for shoppers to be stakeholders.

Karen Lewis, advocate for co-ops in the Pittsburg community, addressed the Board and commented that many people don't understand the concept of co-ops, and there has been some coverage on social media about "Project Co-op" and the value of healthy living. This addresses issues of cancer, diabetes and heart problems prevalent among the Pittsburg area population.

Members of the Board discussed the idea of a Food Co-op Feasibility Study, and it was pointed out that this would meet one of the goals of LMCHD's Strategic Plan. One idea mentioned would be to collaborate with one of LMCHD's non-profit grant recipients who might be willing to provide fiscal sponsorship of the program. Board Community Benefit Funding might also provide a means of assisting with funding.

The Board President suggested that the staff work with Mr. Barrett-White to provide any additional background information and ideas for pursuing the Feasibility Study, and to bring this back to the Board at its March 9, 2020 meeting.

Charles Darab, citizen of Pittsburg and member of the Bay Point Community All-in-One organization, expressed support of a feasibility study for a co-op for Pittsburg/Bay Point residents, stating that this organization is one that might consider sponsorship of such a concept.

7. BOARD REORGANIZATION

7.1 Presentation of Award to outgoing Board President – *Director Patt Young*

Board President Patt Young presented a plaque to Director J. Vern Cromartie congratulating him for his service as Board President in 2018 and 2019.

SCHEDULED CLOSED SESSION

11.1 Board President Report –

Announcement of Closed Session

Director Young announced the following Closed Session: *Conference with Legal Counsel pursuant to Government Code Sections 54956.9(d)(1) - Existing litigation - Los Medanos Community Healthcare District v. Contra Costa Local Agency Formation Commission, Defendant, and County of Contra Costa, Real Party in Interest, Contra Costa County Superior Court Case number: C19-00048, Negotiator: Director Patt Young - Conference call-in: Attorney Elizabeth Calciano*

12. ADJOURNMENT TO CLOSED SESSION

The Board adjourned to Closed Session at 7:15 p.m.

13. ACTION RESULTING FROM CLOSED SESSION

There was no reportable action from the Closed Session.

14. RECONVENE REGULAR MEETING

The Regular Meeting reconvened at 7:30 p.m.

7.2 Review/Discuss Committee Restructure for REAL (Real Estate, Administration and Legal), DPAC (District Program and Activities Committee) and Outreach Committees (Cont'd. 1/13/20) – *Director Patt Young*

The Board reviewed the staff report, dated February 4, 2020. Director Young reported that one of the things she is interested in accomplishing this year is to increase transparency. She would also like to make it easier for the Board to expand its goals. To help increase transparency and streamline the process, she would like to see the REAL Committee meet on an as-needed basis, and also, to combine the District Programs and Activities Committee (DPAC) and Outreach committees.

Members of the Board expressed varied opinions regarding the proposed changes to standing committee structure, and it was mentioned that any changes to the standing committee structure would require a Bylaws modification.

It was the consensus of the Board to give the staff direction to bring this matter back to the Board at its next meeting for review and a vote.

7.3 Review/Approve appointment of Committee Chairs/Members for REAL and Finance Committees (Cont'd. 1/13/20) – *Director Patt Young - Action #200201*

The Board reviewed the staff report, dated February 4, 2020. Director Young proposed the nomination of Director Mason as Chair for the REAL Committee, stating that she would like to serve on this committee as a member. There being no additional nominations, this change of REAL Committee representation was approved.

Director Young proposed the nomination of Director Fountain to serve as Chair on the Finance Committee. There being no additional nominations, this nomination was approved.

8. CONSENT CALENDAR

Director Cromartie stated that he would like to pull Item No. 8.3 from the Consent Calendar for discussion.

8.1 Minutes - Regular Board Meeting of January 13, 2020 – *Action #200202*
Special Meeting of January 27, 2020 – *Action #200203*

- 8.2 Receive and File - Financial Report – *Action #200204***
- 8.2.1 Profit and Loss for July through December 2019**
 - 8.2.2 Budget vs. Actual July through December 2019**
 - 8.2.3 Balance Sheet as of December 2019**
 - 8.2.4 Credit Card Charges – December 2019**
 - 8.2.5 Cash Disbursements – December 2019**
 - 8.2.6 Current Financial Statistics**

8.3 Review/Approve Board Community Benefit Funding for the Bay Point Bicycle Safety Rodeo Program in the amount of \$5,000 – *Director Lee Mason – Action #200205 – Removed for discussion.*

A motion was made by Director Mason, seconded by Director Cromartie, to approve the Consent Calendar, with the exception of Item No. 8.3. The motion was approved unanimously.

Items Considered Separate of Consent Calendar

Review/Approve Board Community Benefit Funding for the Bay Point Bicycle Safety Rodeo Program in the amount of \$5,000 – *Director Lee Mason – Action #200205*

Director Cromartie expressed his support of Community Benefit funding for this program and urged that other future programs use this approach.

A motion was made by Director Strong, seconded by Director Mason, to approve Item No. 8.5. The motion was approved unanimously.

REGULAR AGENDA

9.1 Review/Approve a proposed modification to the LMCHD Bylaws moving the regular Board meeting start time back 30 minutes (7:00 p.m.) (*Cont'd. 1/13/20*) – *Lamar Thorpe, Executive Director – Action #200206*

The Board reviewed the staff report, dated February 5, 2020. The Executive Director explained that this change to the LMCHD Bylaws will allow any Closed Session to occur at 6:30 p.m., and the Board would begin the regular meeting at 7:00 p.m.

A motion was made by Director Mason, seconded by Director Strong, to approve this change to the Bylaws. The motion was approved by the following roll call vote:

AYES: Board Members: Mason, Young, Strong
NOES: Board Members: Fountain, Cromartie
ABSTAIN: Board Members: None
ABSENT: Board Members: None

9.2 Receive and file – Update re: Community Garden (*Cont'd. 1/13/20*) – *Jasmine Cisneros, Community Outreach Specialist* (Guest Charles Smith) - *Action #200207*

Executive Director Lamar Thorpe reported that this item is continued from the previous Board meeting, and since Mr. Smith is not available to comment, he would recommend placing this on the March 9, 2020 agenda.

A motion was made by Director Strong, seconded by Director Cromartie, to continue this matter to the March 9 Board meeting, and direct the staff to notify Mr. Smith. The motion was approved unanimously.

- 9.3** Review/Approve transfer of funds under the AED (Automatic External Defibrillator) program from Line Item No. 50750 (Equipment) to, Line Item No. 50751 (Training) in the amount of \$7,000 – *Craig Collins, Accountant Action #200208*

Accountant Craig Collins reported that this proposed transfer of funds was reviewed at the last Finance Committee meeting and recommended for approval.

A motion was made by Director Cromartie, seconded by Director Young, to approve Resolution No. 190406. The motion was approved unanimously.

- 9.4** Update/Overview regarding ACHD Certificate of Excellence/Best Practices in Governance – *Lamar Thorpe, Executive Director/Craig Collins, Accountant*

Accountant Craig Collins reported. He stated that the program has several financial components, but most of the information is already included on the current LMCHD website. The staff will be working with Craig and will develop any necessary policies to meet the certification criteria.

10. EXECUTIVE DIRECTOR REPORT

- A Community Garden Clean-up is scheduled for Saturday, February 22, and all members of will be notified.
- The Garden Committee at their meeting on Wednesday, February 12, will be voting to consider changing dates for leasing plots from April to March.
- Participation to date at the Women Helping Women workshops at the First Five Center has been ranging between 5 to 8 individuals.
- AED training will be taking place in mid-March.

11. BOARD REPORTS

- Director Mason reported that he and his wife have done some programs at St. Peters Martyrs with third and fourth-grade students who are enjoying the fresh vegetables.

12. COMMITTEE REPORTS

- a) REAL Committee – *Director Fountain – No report*
- b) Community Garden Committee – *Director Young – Director Mason reported, discussing the garden transition.*
- c) Grants & Policy Committee – *Director Strong – Director Strong reported, discussing the upcoming Summer Grants Program.*
- d) Finance Committee – *Director Fountain*
- e) DPAC Committee – *Director Cromartie – Director Cromartie reported, discussing the AED Program*
- f) Outreach Committee – *Director Cromartie – Director Cromartie reported regarding Holland Barrett-White's presentation on the grocery co-op proposal.*

13. UPCOMING PUBLIC, COMMUNITY AND CIVIC EVENTS

- Bay Point Bicycle Safety Rodeo Program on April 22, 2020
- Veteran's Association Program on April 22, 2020 – attendance urged

14. SUGGESTED FUTURE AGENDAS ITEMS

- Follow up meeting regarding grocery co-op proposal.

15. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:30 p.m.

Barbara Kee
Recording Secretary

Linda Strong
LMCHD Board Secretary