

MINUTES
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT
BOARD MEETING
May 12, 2014
6:30 P.M. – LMCHD Board Room

1. CALL TO ORDER/ROLL CALL

Board President Strong called the meeting to order at 6:32 p.m.

Present: Emmanuel Ogunleye, Vice President
Marilyn Condit, Secretary
Eva Vera, Treasurer
J. Vern Cromartie, Board Member
Linda Strong, President

Absent: None

Also Present: Bobbi Palmer, Executive Director
Barbara Kee, Recording Secretary
Craig Collins, Accountant (via teleconference)
Rhonda Burke, Bookkeeper
Eric Akeson, Webmaster

2. PLEDGE OF ALLEGIANCE

Board Member Condit led in the Pledge of Allegiance.

3. LMCHD MISSION – *LMCHD identifies disparities in health care among District residents and contributes to solutions* – Director Condit read the LMCHD Mission Statement.

4. PHYSICAL ACTIVITY EVENT (5 minutes) – Director Vera led in the physical activity event.

5. PUBLIC COMMENTS – Non Agenda Items (3 minutes/individual) – None.

- Greg Osorio, Executive Director, Souljah’s, addressed the Board and discussed the high health risks associated with the proposed Pittsburg WesPac Project. He discussed findings in a letter received from Attorney General Kamela Harris regarding the unmitigated hazards of the WesPac project, and urged LMCHD’s participation and involvement to discourage this project.
- Matthew Belasco addressed the Board on behalf of Pittsburg Unified School District Child Nutrition and Summer Meals Program. He pointed out that this organization partners with several organizations who receive LMCHD grants and provides free meals to schools throughout the community. He expressed appreciation to LMCHD for support through its grants program, and extended an invitation to attend their summer meals kick-off event at Buchanan Park on June 13, 2014.

6. SPECIAL PRESENTATIONS

- 6.1 Men’s Health in the Pittsburg Community – *George Mimms, Senior Manager, Genentech*
*Melissa Burmudez, Chair, Men’s Health Fair***

CEO Bobbi Palmer reported that Milissa Burmudez was unable to attend this meeting, but would attend the Board Meeting on June 9.

George Mimms, Senior Manager, Genotech, and Pastor of the Church of the Living God in Pittsburg, addressed the Board. Mr. Mimms discussed ideas to demonstrate how the faith community can help LMCHD achieve its strategic goal of lessening health disparities among residents and effectively lower mortality rates. He presented statistics on racial and economic makeup within Contra Costa County, and specifically, within the Pittsburg and Bay Point communities.

Mr. Mimms explained that his particular focus centers around “men’s health” and prostate cancer. He discussed the importance of providing accurate information, access to services, and affordability. Mr. Mims discussed some programs and ideas for filling gaps, raising awareness and educating men on healthy eating and activities that promote healthy hearts and prostate wellness.

Members of the Board thanked Mr. Mimms for his presentation. CEO Bobbi Palmer suggested that he be invited to attend an upcoming DPAC Meeting to further discuss progress and new ideas to convey information through the faith-based community.

7. CONSENT CALENDAR

7.1 Approval of Minutes – Regular meeting of April 14, 2014 – **Action #140501**
Study Session of April 22, 2014 – **Action #140502**

7.2 Approval of Financial Report – **Action #140503**

Balance Sheet as of March 31, 2014

- Profit and Loss for March 31, 2014
- Budget vs. Actual July through March 31, 2014
- Balance Sheet as of March 31, 2014
- Cash Disbursements – April 30, 2014

7.3 Review/Approve REAL Committee recommendation re: LMCHD Security Camera Policy – **Action #140504**

7.4 Review/Approve Finance Committee recommendation to approve a Board Room renovation design fee, not to exceed \$1,000 – **Action #140505**

A motion was made by Director Condit, seconded by Director Ogunleye, to approve the Consent Calendar. The motion was approved by the following vote:

AYES: Directors: Ogunleye, Condit, Vera, Strong, Cromartie

NOES: Directors: None

ABSENT: Directors: None

ABSTAIN: Directors: None

APPROVED 5-0-0-0

8. LEGISLATIVE REPORTS

CEO Bobbi Palmer discussed the most recent ACHD Legislative Report. She reported that ACHD is going to implement a “Government Certificate” which comprises the following elements: transparency, web content, executive compensation and benefits policy, and state agency and financial reporting.

Ms. Palmer reported that ACHD has announced that this year and in future years, the month of May is designated as “Special Healthcare Districts Month.” A resolution customized to LMCHD will be prepared

9. ACTION ITEMS

9.1 2014 LMCHD Summer Grants Program

- Review/Approve Resolution Approving Adjustments to Fiscal Year 2013-2014 Budget – **Action #140506**

Accountant Craig Collins presented a brief summary of proposed adjustments to Fiscal Year 2013-2014 Budget. This information is included in a memorandum, dated May6, 2014, and includes a Resolution Approving Adjustments.

A motion was made by Director Cromartie, seconded by Director Condit, to approve Resolution 140506 Approving Adjustments to Fiscal Year 2013-2014 Budget. The motion was approved by the following vote:

AYES: Directors: Ogunleye, Condit, Vera, Strong, Cromartie

NOES: Directors: None

ABSENT: Directors: None

ABSTAIN: Directors: None

APPROVED 5-0-0-0

- Review/Approve Grants Committee of the Whole Recommendations Re: 2014 Summer Grants Program Proposals - **Action #140507**

Director Strong reported that due to potential conflict of interest, she would abstain from discussion and vote regarding the following proposals: *First Baptist Church Body and Soul* and *First Baptist Head Start Training Our Youth of Today will Ensure a Healthy Community Tomorrow*.

Director Vera reported that due to potential conflict of interest, she would abstain from discussion and vote regarding the following proposal: *APT Sports Summer Program*.

The following motions were entered into the record:

Moved by Director Ogunleye, seconded by Director Cromartie, to approve APT Sports Summer Program for a grant of \$5,000. Motion approved as follows:

AYES: Directors: Ogunleye, Condit, Strong, Cromartie

NOES: Directors: None

ABSENT: Directors: None

ABSTAIN: Directors: Vera

APPROVED 4-0-0-1

Moved by Director Condit, seconded by Director Strong, to approve Bay Point Community Foundation Teen Garden Corp. for a grant of \$5,000. Motion approved as follows:

AYES: Directors: Ogunleye, Condit, Vera, Strong, Cromartie
NOES: Directors: None
ABSENT: Directors: None
ABSTAIN: Directors: None

APPROVED 5-0-0-0

Moved by Director Ogunleye, seconded by Director Cromartie, to approve First Baptist Church Body and Soul Program for a grant of \$5,000. Motion approved as follows:

AYES: Directors: Ogunleye, Condit, Vera, Cromartie
NOES: Directors: None
ABSENT: Directors: None
ABSTAIN: Directors: Strong

APPROVED 4-0-0-1

Moved by Director Condit, seconded by Director Ogunleye, to approve First Baptist Head Start Training Our Youth of Today will Ensure a Healthy Community Tomorrow Program for a grant of \$10,000. Motion approved as follows:

AYES: Directors: Ogunleye, Condit, Vera, Cromartie
NOES: Directors: None
ABSENT: Directors: None
ABSTAIN: Directors: Strong

APPROVED 4-0-0-1

Moved by Director Cromartie, seconded by Director Ogunleye, to approve Souljah's Juneteenth Celebration for a grant of \$15,000. Motion approved as follows:

AYES: Directors: Ogunleye, Condit, Vera, Strong, Cromartie
NOES: Directors: None
ABSENT: Directors: None
ABSTAIN: Directors: None

APPROVED 5-0-0-0

Moved by Director Condit, seconded by Director Strong, to approve Sports and Fitness for Kids Basketball Camp for 8-10 year olds for a grant of \$7,000. Motion approved as follows:

AYES: Directors: Ogunleye, Condit, Vera, Strong, Cromartie
NOES: Directors: None
ABSENT: Directors: None
ABSTAIN: Directors: None

APPROVED 5-0-0-0

Moved by Director Strong, seconded by Director Condit, to approve STS Academy Summer Coming to Pittsburg Program for a grant of \$12,000. Motion approved as follows:

AYES: Directors: Ogunleye, Condit, Vera, Strong, Cromartie
NOES: Directors: None

ABSENT: Directors: None

ABSTAIN: Directors: None

APPROVED 5-0-0-0

Recess and Reconvene

Board President Strong announced a 15-minute recess at 7:30 p.m. The meeting reconvened at 7:43 p.m.

9.2 Review/Approve Response to 2012 Draft Audit Findings – Action #140508

A motion was made by Director Vera, seconded by Director Condit, to approve the Response to 2012 Draft Audit Findings. The motion was approved by the following vote:

AYES: Directors: Ogunleye, Condit, Vera, Strong, Cromartie

NOES: Directors: None

ABSENT: Directors: None

ABSTAIN: Directors: None

APPROVED 5-0-0-0

9.3 Review/Approve 2012 Audit Report– Action #140509

A motion was made by Director Vera, seconded by Director Condit, to approve the 2012 Audit Report. The motion was approved by the following vote:

AYES: Directors: Ogunleye, Condit, Vera, Strong, Cromartie

NOES: Directors: None

ABSENT: Directors: None

ABSTAIN: Directors: None

APPROVED 5-0-0-0

9.4 Review/Approve Management Representation Letter – Action #140510

A motion was made by Director Vera, seconded by Director Condit, to approve the Management Representation Letter. The motion was approved by the following vote:

AYES: Directors: Ogunleye, Condit, Vera, Strong, Cromartie

NOES: Directors: None

ABSENT: Directors: None

ABSTAIN: Directors: None

APPROVED 5-0-0-0

10. CEO REPORT – Palmer

CEO Palmer discussed her report, dated May 5, 2014. She announced the upcoming 66th Birthday Celebration and roof-top event and encouraged a good attendance.

11. BOARD REPORTS

- Board Reports
- Treasurer’s Report
- Legal Counsel Report

- Committee's Reports/Recommendations/Minutes
 - a) REAL Committee – April 10, 2014 – *Director Ogunleye reported.*
 - b) Finance Committee – April 21, 2014 – *Director Vera reported.*
 - c) Grants and Policy Committee – No meeting in April
 - d) Garden Committee – *Director Condit reported.*
 - e) DPAC Committee – April 28, 2014 – *Director Cromartie reported.*

12. COMMUNICATIONS/ INFORMATION ONLY – No written communications.

13. ADJOURNMENT

There being no further business to come before the Board, the regular meeting was adjourned at 8:02 p.m.

Barbara Kee
Board Recording Secretary

Marilyn Condit
District Secretary