

MINUTES  
REGULAR BOARD MEETING  
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT  
Monday, May 13, 2019  
6:30 p.m. – LMCHD Board Room

**1. CALL TO ORDER/ ROLL CALL**

The meeting was called to order at 6:30 p.m.

**Roll Call**

Present: Directors: Fountain, Young (arrived 7:40 p.m.), Strong, Cromartie  
Absent: Directors: Mason

**2. PLEDGE OF ALLEGIANCE**

Director Fountain led in the Pledge of Allegiance.

**3. LMCHD MISSION: LMCHD identifies disparities in health care among District residents and contributes to solutions – LMCHD VISION: LMCHD is cultivating a community in which good health may flourish for all District residents – Director Strong read the Mission Statement.**

**4. PUBLIC COMMENTS – Non-Agenda Items (3 minutes/individual) – None**

**Taken Out of Order**

The Board President announced that the Agenda order would be modified to consider Action Item Nos. 7.1 through 7.8. The Closed Sessions would then commence (Item Nos. 8.2 and 9). Following the Closed Sessions, the agenda would revert to its original order.

**7. ACTION ITEMS**

**7.1 Review/Approve Resolution No. 190505 transferring funds in the amount of \$28,000 to accommodate the 2019 LMCHD Summer Health and Wellness Program – Action #190505**

The Board reviewed the Staff Report, dated May 9, 2019. A motion was made by Director Strong, seconded by Director Fountain, to approve transfer of funds in the amount of \$28,000. The motion was approved by the following vote:

AYES: Directors: Fountain, Strong, Cromartie

NOES: Directors: None

ABSTAIN: Directors: None

ABSENT: Directors: Mason, Young

**7.2 Review/Approve Grants and Policy Committee recommendation regarding the 2019 Summer Health and Wellness Program – Action #190506**

The Board reviewed the Staff Report, dated May 9, 2019. A motion was made by Director Strong, seconded by Director Fountain, to approve funding in the amount of \$13,910 for the Aspire Youth Engagement Program, Inc., Summer Camp 2019. The motion was approved by the following vote:

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AYES: Directors: Fountain, Strong, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: Mason, Young

A motion was made by Director Strong, seconded by Director Fountain, to approve funding in the amount of \$2,000 for the Bay Point Community Foundation, Gardening with Youth program. The motion was approved by the following vote:

AYES: Directors: Fountain, Strong, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: Mason, Young

A motion was made by Director Strong, seconded by Director Fountain, to approve funding in the amount of \$7,370 for the Contra Costa Delta Stars, ABA Bully Free Camp program. The motion was approved by the following vote:

AYES: Directors: Fountain, Strong, Young, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: Mason

A motion was made by Director Strong, seconded by Director Fountain, to approve funding in the amount of \$8,000 for East County Jr. Warriors Basketball. The motion was approved by the following vote:

AYES: Directors: Fountain, Strong, Young, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: Mason

A motion was made by Director Strong, seconded by Director Young, to approve funding in the amount of \$13,500 for East County Midnight Basketball. The motion was approved by the following vote:

AYES: Directors: Fountain, Strong, Young, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: Mason

A motion was made by Director Fountain, seconded by Director Young, to approve funding in the amount of \$13,600 for First Baptist Head Start, Training Our Youth program. The motion was approved by the following vote:

AYES: Directors: Fountain, Young, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: Strong  
ABSENT: Directors: Mason

A motion was made by Director Fountain, seconded by Director Strong, to approve funding in the amount of \$4,540 for the Full Stride Youth Track and Field Club. The motion was approved by the following vote:

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AYES: Directors: Fountain, Strong, Young, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: Mason

A motion was made by Director Strong, seconded by Director Fountain, to approve funding in the amount of \$8,010 for Sports and Fitness for Kids, Basketball Camp for 8-10 year-olds. The motion was approved by the following vote:

AYES: Directors: Fountain, Strong, Young, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: Mason

A motion was made by Director Strong, seconded by Director Young, to approve funding in the amount of \$8,981 for STS Academy. The motion was approved by the following vote:

AYES: Directors: Fountain, Strong, Young, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: Mason

A motion was made by Director Strong, seconded by Director Young, to approve funding in the amount of \$11,166 for Upper Room Church, P226 Kids Summer Program. The motion was approved by the following vote:

AYES: Directors: Fountain, Strong, Young, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: Mason

The LMCHD staff will notify recipients when contracts and checks are available for their respective programs.

**7.3 Review/Approve transfers of funds between the LMCHD checking account and the Local Agency Investment Fund in the amount of \$525,000 – Action #190507**

A motion was made by Director Fountain, seconded by Director Strong, to approve transfers of funds as recommended. The Board President opened this matter for discussion.

Accountant Craig Collins reviewed the Staff Report, dated May 8, 2019. He responded to questions by Board members.

Board members requested that resolutions documenting these two transactions be prepared and included with the agenda for the next Board of Directors meeting. The Accountant confirmed that resolutions would be made available for Board action at the June 10 Board of Directors meeting.

The motion was approved by the following vote:

AYES: Directors: Fountain, Strong, Young, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: Mason

**7.4** Review/Approve DPAC recommendation to approve funding for Souljahs Village for the following programs:

- Juneteenth Celebration and LMCHD Healthcare Fair - \$8,981.78;
- Stop the Violence Project - \$2,500 - **Action #190508**

A motion was made by Director Strong, seconded by Director Young, to approve funding for Souljahs Village in the 2019-2020 FY Budget.

Director Cromartie asked that Souljahs be notified to use the LMCHD logo in its advertisements for the Juneteenth Celebration. The motion was approved by the following vote:

AYES: Directors: Fountain, Strong, Young, Cromartie

NOES: Directors: None

ABSTAIN: Directors: None

ABSENT: Directors: Mason

**7.5** Review/Approve DPAC recommendation to approve funding for the LMCHD Student Eyeglasses Program for an amount not to exceed \$8,000 – **Action #190509**

A motion was made by Director Strong, seconded by Director Fountain, to approve funding for the LMCHD Student Eyeglasses Program for an amount not to exceed \$8,000 in the 2019-2020 FY Budget. The motion was approved by the following vote:

AYES: Directors: Fountain, Strong, Young, Cromartie

NOES: Directors: None

ABSTAIN: Directors: None

ABSENT: Directors: Mason

**7.6** Review/Approve DPAC recommendation to approve funding for the African American Baby Shower Program for an amount not to exceed \$10,000 – **Action #190510**

A motion was made by Director Strong, seconded by Director Fountain, to approve funding for the African American Baby Shower Program for an amount not to exceed \$10,000 in the 2019-2020 FY Budget. The motion was approved by the following vote:

AYES: Directors: Fountain, Strong, Young, Cromartie

NOES: Directors: None

ABSTAIN: Directors: None

ABSENT: Directors: Mason

**7.7** Review/Approve DPAC recommendation to approve funding for the Pittsburg Aquatic Program/Buchanan Swim Center for an amount not to exceed \$20,000 – **Action #190511**

A motion was made by Director Strong, seconded by Director Fountain, to approve funding for the Pittsburg Aquatic Program/Buchanan Swim Center for an amount not to exceed \$20,000 in the 2019-2020 FY Budget. The motion was approved by the following vote:

AYES: Directors: Fountain, Strong, Young, Cromartie

NOES: Directors: None

ABSTAIN: Directors: None

ABSENT: Directors: Mason

**7.8 Review/Approve membership with the American Public Health Association (APHA) – Action #190512**

A motion was made by Director Strong, seconded by Director Fountain, to approve an individual membership with the American Public Health Association (APHA) for an amount not to an annual fee of \$205.00. The motion was approved by the following vote:

AYES: Directors: Fountain, Strong, Young, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: Mason

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**8. BOARD REPORTS**

**8.1 Board President Report** – The Board President announced the following Closed Sessions:

- **Announcement of Closed Session** pursuant to Government Code Sections 54956.9(d)(1) - Existing litigation - Los Medanos Community Healthcare District v. Contra Costa Local Agency Formation Commission, Defendant, and County of Contra Costa, Real Party in Interest, Contra Costa County Superior Court Case number: C19-00048 *Negotiator: J. Vern Cromartie, President*
- **Announcement of Closed Session** pursuant to Government Code Section 54957 – Public Employee Appointment - Executive Director – *Negotiator: J. Vern Cromartie, President*

**9. ADJOURNMENT TO CLOSED SESSIONS** – The meeting adjourned to Closed Sessions at **6:55 p.m.**

- Conference with Legal Counsel pursuant to Government Code Sections 54956.9(d)(1) - Existing litigation - Los Medanos Community Healthcare District v. Contra Costa Local Agency Formation Commission, Defendant, and County of Contra Costa, Real Party in Interest, Contra Costa County Superior Court Case number: C19-00048 *Negotiator: J. Vern Cromartie, President*  
*Conference call-in: Attorney Elizabeth Calciano*
- Conference with Legal Counsel pursuant to Government Code Section 54957 – Public Employee Appointment - Executive Director – *Negotiator: J. Vern Cromartie, President*  
*Conference call-in: Attorney Gary Bell*

**10. RECONVENE REGULAR MEETING**

The Board President reconvened the Regular Meeting at **7:45 p.m.** He announced there was no reportable action relative to the first Closed Session.

The Board President announced the following schedule related to recruitment for the Executive Director position (second Closed Session):

- a) Ad Hoc Committee meets May 17, 6:30 p.m.
- b) Job Announcement out to media sources May 24
- c) Deadline for the District to receive applications: June 13, 3:00 p.m.
- d) Board meets to review applications and interview candidates: June 18
- e) Board hires successful candidate at July 15, 2019 Board Meeting

**Resume Agenda Order**

**5. APPROVAL OF MINUTES**

**5.1 Regular Board Meeting of April 8, 2019 – Action #190501**

Director Cromartie suggested a wording modification on Page 2, Item 5.1, to state: “Director Cromartie asked a question about Director Strong’s comment . . . “

A motion was made by Director Fountain, seconded by Director Strong, to approve the minutes, as corrected. The motion was approved by the following vote:

AYES: Directors: Fountain, Strong, Young, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: Mason

**5.2 Special Meeting of April 3, 2019 – Action #190502**

Director Cromartie requested that the Recording Secretary review the minutes recording regarding a discussion about timelines for the Executive Director interview and hiring process. There was also a question regarding wording following Agenda Item No. 4 – **Adjournment**.

**5.3 Special Meeting of April 25, 2019 – Action #190503**

It was the consensus of the Board to remove these minutes for action at this time and review at the next Regular Meeting of the Board.

A motion was made by Director Strong, seconded by Director Young, to approve the minutes as written. The motion was approved by the following vote:

AYES: Directors: Fountain, Strong, Young, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: Mason

**6. CONSENT CALENDAR**

**6.1 Approval of Financial Report – Action #190504**

- Profit and Loss for July through March 2019
- Budget vs. Actual July through March 2019
- Balance Sheet as of March 2019
- Credit Card Charges – March 2019
- Cash Disbursements – March 2019
- Current Financial Statistics

Accountant Craig Collins verified that the Financial Report is the same as was discussed at the Finance Committee Meeting on April 22, 2019.

A motion was made by Director Fountain, seconded by Director Young, to approve the Consent Calendar, including the Financial Report. The motion was approved as follows:

AYES: Directors: Fountain, Strong, Young, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: Mason

**7. ACTION ITEMS (See Pages 1-5)**

**8. BOARD REPORTS**

**8.2** Board Member Reports – Director Strong re: Veteran’s Group event on May 27. Requesting to include this notice on the LMCHD website.

**8.3** Legal Reports – None

~~**10.1** Review/Approve direction to Attorney Gary Bell to draft a letter to OSHPD regarding settlement of terms for the LMCHD Cal Mortgage obligation – Action #190513 (Removed from the Agenda)~~

**11. COMMITTEE REPORTS/RECOMMENDATIONS/MINUTE**

**11.1** Committee Minutes

- a) Community Garden Committee – March 13, 2019 meeting minutes – *Director Young reported.*
- b) REAL Committee – March 19, 2019 meeting minutes – *Director Fountain reported.*
- c) Grants & Policy Committee – March 7, 2019 meeting minutes. – *Director Strong reported.*
- d) DPAC Committee – March 26, April 3, 2019 meeting minutes – *Director Cromartie reported. Staff to notify Dr. Frazier Myers to attend the next DPAC Meeting.*
- e) Outreach Committee – March 26, 2019 meeting minutes – *Director Cromartie reported.*
- f) Finance Committee – Meeting rescheduled.

**12. COMMUNICATIONS/ INFORMATION ONLY - None**

**13. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 8:17 p.m.

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Barbara Kee  
Recording Secretary

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Lee Mason  
LMCHD Board Secretary