



"Advancing Solutions to Health Disparities"

**Committee:**

Community Garden  District Programs & Activities  Finance  Grants & Policy  REAL

Purpose: Legal Documents

Meeting Date: 02/17, 2017 - 2:17 PM

Date and Time of Next Meeting: March 2017 date to be announced

- Chair:** Emmanuel Ogunleye
- Board Member:** Art Fountain
- Staff:** Godfrey Wilson Executive Director (ED)

**Agenda Item #2: Public Comments**

Action Minutes	Needs Staff Assistance	Needs to Go to Full Board
1. None	<input type="checkbox"/>	<input type="checkbox"/>

**Agenda Item #3: Review/Discuss Minutes of January 12, 2017 Committee Meeting**

Action Minutes	Needs Staff Assistance	Needs to Go to Full Board
1. Minutes Approved as written	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Agenda Item #4: Review/Discuss Executive and Administrative Budgetary/Financial Limitations Policy (Cont'd. 10/13/16 and 11/10/16, 12/8/16) - Godfrey Wilson, Executive Director**

Action Minutes	Needs Staff Assistance	Needs to Go to Full Board
1. Committee Members will review credit card draft policy to deliberate recommendations	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Email ED's drafted policy and original credit card policy to committee members	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Agenda Item #5: Review/Discuss re: IT Service Agreement – Godfrey Wilson, Executive Director**

<b>Action Minutes</b>	<b>Needs Staff Assistance</b>	<b>Needs to Go to Full Board</b>
1. Committee discussed and agreed that language must include “LMCHD must approve subcontractor prior to any contract regarding LMCHD”	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. ED to include: “without prior consent of LMCHD for subcontractors that is unknown”	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. IT contract to be reviewed by Chair and ED for subcontractor language, then move to Finance.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Agenda #6: Review/Discuss Review/Discuss/Recommend ADA Compliance – Close out 4-Leaf, Inc. recommendations – Godfrey Wilson, Executive Director**

<b>Action Minutes</b>	<b>Needs Staff Assistance</b>	<b>Needs to Go to Full Board</b>
1. 4- Leaf was closed out: LMCHD compliance work on ADA was completed	<input type="checkbox"/>	<input type="checkbox"/>
2. Place on future agenda: Status report on work in the parking area.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Agenda Item #7: Review/Discuss Double Fire Door Disposition – Godfrey Wilson, Executive Director**

<b>Action Minutes</b>	<b>Needs Staff Assistance</b>	<b>Needs to Go to Full Board</b>
1. Lea Mostella, Clinic Coordinator, reported door update and that “Bill Perry is working on pinpointing (the start date)“	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Also Ms. Mostella is requesting “okay to go from double door to a single door, and if this is okay, she would recommend a solid door or a door with a window or full glass.		
3. Discussion concluded that the committee’s recommendation is that Ms. Mostella’s original report of <i>turning the door around is okay, with limited swipe card use on the hospital side.</i> Consensus to report the committee’s recommendation to Ms. Mostella.		

4. A committee member reported that Julin Perez of Contra Costa County had previously been designated as liaison for building modifications.
5. Request building update.

**Agenda Item: #8 Review/Discuss communications with Contra Costa County re: Pittsburg Health Center building redesign**

<b>Action Minutes</b>	<b>Needs Staff Assistance</b>	<b>Needs to Go to Full Board</b>
1. Discussion to be continued	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Agenda Item: # 9 Review / Contra Costa Lease Agreement**

<b>Action Minutes</b>	<b>Needs Staff Assistance</b>	<b>Needs to Go to Full Board</b>
1. To be continued on the agenda	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Agenda Item: #10 Review Discuss Office of Statewide Health Planning and Development (OSHPD)**

<b>Action Minutes</b>	<b>Needs Staff Assistance</b>	<b>Needs to Go to Full Board</b>
1. To be continued on the agenda	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Agenda Item: #11 Review /Discuss letter of authorization for T-Mobile Wireless work**

<b>Action Minutes</b>	<b>Needs Staff Assistance</b>	<b>Needs to Go to Full Board</b>
1. The contract is still within limitation to be discussed and acted upon:		
2. Continue onto next agenda	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Agenda Item: Adjournment**

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**Action Minutes**

**Needs Staff  
Assistance**

**Needs to Go  
to Full Board**