

MINUTES
REGULAR BOARD MEETING
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT
Monday, May 14, 2018
6:30 p.m. – LMCHD Board Room

1. CALL TO ORDER

The meeting was called to order at 6:35 p.m.

2. ROLL CALL

Present: Directors: Mason, Fountain, Cromartie

Absent: Directors: Young, Strong

3. PLEDGE OF ALLEGIANCE

Director Fountain led in the Pledge of Allegiance.

4. LMCHD MISSION: LMCHD identifies disparities in health care among District residents and contributes to solutions – LMCHD VISION: LMCHD is cultivating a community in which good health may flourish for all District residents – Director Young read the Mission Statement

5. PUBLIC COMMENTS – Non-Agenda Items (3 minutes/individual)

Gregory Osorio of Souljahs addressed the Board and expressed concern regarding the LAFCO process and the limited time given for individuals to express their comments. He commented that he believes there is an education process on the part of the LAFCO regarding LMHD's role.

Item moved forward on the agenda

Director Cromartie proposed that Action Item No. 10.1 be moved forward on the agenda since approval of this item has been delayed and program funding is required as soon as possible. This was agreeable to all members.

10.1 Review/Approve DPAC recommendation to approve funding for Souljahs Village for the following programs:

- Juneteenth Celebration and LMCHD Healthcare Fair - \$15,000;
- Family Fit Program - \$500; and
- Stop the Violence Project - \$3,500 - **Action #180504**

The Board reviewed the DPAC Committee's recommendation. A motion was made by Director Strong, seconded by Director Fountain, to fund the proposed Work Plan as outlined. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Strong, Young, Cromartie

NOES: Directors: None

ABSENT: Directors: None

ABSTAIN: Directors: None

6. SPECIAL PRESENTATIONS – None.

7. APPROVAL OF MINUTES

Regular Board Meeting of April 9, 2018 – **Action #180501**

Director Cromartie requested a correction on Page 5, Item No. 11.2, to replace the word “we” with “he.”

A motion was made by Director Fountain, seconded by Director Mason, to approve the minutes, subject to the noted correction. The motion was approved by a 3-0-0-2, vote, Directors Young and Strong abstaining due to absence at the April 9 meeting.

7.1 Special Board Meeting of April 30, 2018 – **Action #180502**

Director Cromartie noted a correction under Item No. 4 – *Announcement of Closed Session*, to include a period after the letters G.C.

A motion was made by Director Mason, seconded by Director Fountain, to approve the minutes, subject to the noted correction. The motion was approved by a 4-0-0-1, vote, Director Strong abstaining due to absence at the April 30 meeting.

8. CONSENT CALENDAR

8.1 Approval of Financial Report – **Action #180503**

- Profit and Loss for July through March 2018
- Budget vs. Actual July through March 2018
- Balance Sheet as of March 2018
- Credit Card Charges – March 2018
- Cash Disbursements – February 2018

A motion was made by Director Fountain, seconded by Director Mason, to approve the Consent Calendar. The motion was approved unanimously.

9. EXECUTIVE DIRECTOR REPORT – *Godfrey Wilson*

a) Activity Report

Executive Director Wilson reported that he has met individually with two members of the Local Agency Formation Commission, both meetings which he believed were very productive. He is making efforts to communicate with a member of the City of Pittsburg for support. It has also been suggested to reach out to the Taxpayers Association for support and to respond to newspaper articles.

He has researched possible direct service opportunities, such as a mobile clinic for bone density testing and collaboration with the City through expanding health access. He additionally is researching collaborating with Merritt College Nursing School for CNA training.

Director Young commented that she believes it would be important to provide the Taxpayers Association and LAFCO with data pertaining to social determinants.

b) Site Visits

The Executive Director reported that he has recently paid a site visit to Unity in Community.

c) Legislative Updates

He reported on website updates and that LMCHD has met compliance issues relative to SB 2019 and transparency regarding grant information and compliance issues. The staff is completing SB 272 relative to software transparency.

d) Federal Advocate Update

Federal Advocates has provided some ideas about grant ratios and ethnic approaches to community health, as well as a street outreach program. He has provided some data back to Federal Advocates for their use in locating appropriate grant opportunities.

The Executive Director is continuing to pursue direct service opportunities for our healthcare district.

He has made contact with Pinnacle Mental Wellness group, and is considering a Mens' Health group as possible direct service ideas.

10. ACTION ITEMS

10.1 Review/Approve DPAC recommendation to approve funding for Souljahs Village for the following programs: (*See Page 1, Item 10.1*)

- Juneteenth Celebration and LMCHD Healthcare Fair - \$15,000;
- Family Fit Program - \$500; and
- Stop the Violence Project - \$3,500 - **Action #180504**

10.2 Review/Approve Resolution No. 180505 Ordering Specifications of the Election Order – **Action #180505**

A motion was made by Director Strong, seconded by Director Mason, to approve Resolution No. 180505. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Strong, Young, Cromartie
NOES: Directors: None
ABSENT: Directors: None
ABSTAIN: Directors: None

10.3 Review/Approve REAL and Finance Committee recommendations - Travel Policy and Resolution (Cont'd. 2/12/18, 4/9/18) – **Action #180506**

The Board reviewed the staff recommendation and agreed to modify the proposed resolution to remove Paragraph No. 4 and renumber the Resolution to coincide with the log date of 171105, which is the date the policy was approved. A motion was made by Director Strong, seconded by Director Fountain, to approve the resolution, subject to the suggested modifications. The motion was approved by the following vote:

AYES: Directors: Fountain, Strong, , Cromartie

NOES: Directors: Mason

ABSENT: Directors: None

ABSTAIN: Directors: Young

10.4 Review/Approve DPAC recommendation to update the LMCHD Bylaws to reflect the modified Role and Structure of the DPAC (District Program and Activities Committee) – Action #180507

The Committee reviewed the DPAC recommendation to update the Bylaws as stated. It is a requirement that Bylaws may be amended once such proposed amendment shall have been sent to each board member not less than seven (7) days prior to approval for the modification.

It was the consensus of the Board to consider this item for approval at a Special Meeting on Tuesday, May 22, 2018, following the Finance Committee of the Whole Meeting.

Recess and Reconvene

The Board Chair announced a brief recess at 7:35 p.m. The meeting reconvened at 7:40 p.m.

10.5 Review/Approve the REAL Committee recommendation to approve the proposed Executive Limitations Policy - Action #180508

The Board reviewed the proposed Executive Limitations Policy as drafted by the Executive Director. The Executive Director stated that the policy is based on the John Carver manual on governance and policy processes.

Director Fountain stated that this policy does not reflect discussion that took place at a previous REAL Committee meeting, and he recommended that it be returned to the committee for further editing. This was agreeable to all members

10.6 Review/Approve REAL Committee recommendation to approve a two-year contract for Collins Accountancy Co. – Action #180509

A motion was made by Director Fountain, seconded by Director Strong to approve the two-year contract for Collins Accountancy Co.

The motion was approved by the following vote:

AYES: Directors: Fountain, Strong, , Cromartie

NOES: Directors: Mason

ABSENT: Directors: None

ABSTAIN: Directors: Young

11. BOARD REPORTS

- 11.1** Board Member Reports
- 11.2** Board President Report
- 11.3** Legal Reports – None

12. COMMITTEE REPORTS/RECOMMENDATIONS/MINUTES

12.1 Committee Minutes

- a) REAL Committee – March 13, 2018 meeting minutes – *Director Fountain reported.*
- b) Community Garden Committee – March 14, 2018 - *Director Mason reported.*
- c) Finance Committee – March 26, 2018 meeting minutes – *Director Fountain reported.*
- d) DPAC Committee – March 27, 2018 meeting minutes – *Director Cromartie reported.*
- e) Outreach Committee – March 27, 2018 meeting minutes – *Director Cromartie reported.*
- f) Grants & Policy Committee – March 29, 2018 – previously reviewed

13. COMMUNICATIONS/ INFORMATION ONLY

14. ADJOURNMENT

There being no further matters to come before the Board, the Regular Meeting was adjourned at 8:10 p.m.

Barbara Kee
Recording Secretary

Lee Mason
LMCHD Board Secretary