

MINUTES
REGULAR BOARD MEETING
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT
Monday, October 11, 2021
7:00 p.m. – Via Zoom

1. CALL TO ORDER/ ROLL CALL

The meeting was called to order at 6:31pm.

Roll Call

Present: Directors: Young, Mason, Marsh

Absent: Fountain, Strong

2. ANNOUNCEMENT OF CLOSED SESSION

1) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –

Initiation of litigation pursuant to California Government Code section

54956.9(c): Three Cases.

The Closed Session commenced at 6:32pm.

3. ADJOURNMENT OF CLOSED SESSION

The Closed Session was adjourned at 7:25pm and the Open Meeting resumed.

4. RESUME OPEN MEETING – REPORT ACTIONS OF CLOSED SESSION

There was no reportable action. The meeting resumed at 7:26pm.

5. PLEDGE OF ALLEGIANCE – Director Mason led in the Pledge of Allegiance.

6. LMCHD MISSION: *LMCHD identifies health disparities among District residents and contributes to solutions* – LMCHD VISION: *LMCHD is cultivating a community in which good health may flourish for all District residents* – Director Dennisha Marsh read the Mission Statement.

7. PUBLIC COMMENTS – Non-Agenda Items (3 minutes/individual) – None

8. PROCLAMATION

1) AWARDING GOOD HEALTH BEST PRACTICE AWARD TO “PEOPLE WHO CARE”

A motion was made by Director Mason, seconded by Director Marsh to approve the proclamation for “People Who Care”. Executive Director Thorpe read the Proclamation. After the reading, executive director shared that the award will also be presented to “People Who Care” at the next Programs Committee meeting.

The proclamation was approved by the following vote.

AYES: Directors: Marsh, Mason, Young

ABSENT: Fountain, Strong

Director Art Fountain joined at 7:40pm.

Items listed under the Consent Calendar include reviewed reports and recommendations and are acted upon by one motion of the Board. Any item included under the Consent Calendar may be pulled for discussion and action separate from the Consent Calendar by any member of the Board or any member of the audience.

9. CONSENT CALENDAR - Action No. 210133

- 9.1 Minutes – Special Meeting of September 8, 2021
- 9.2 Minutes – Regular Meeting of September 13, 2021
- 9.3 Receive and File Financial Report
 - Balance Sheet as of August 2021
 - Cash Disbursements August 2021
 - August Bank Statement

A motion was made by Director Mason, seconded by Director Marsh to approve the consent calendar. The consent calendar – Action number 210133 was approved by the following vote:

AYES: Directors: Marsh, Fountain, Mason, Young

ABSENT: Strong

10. REGULAR AGENDA AND ACTION ITEMS

10.1 Review/Approve 2021 Summer Grant Final Reports – Lucretia Shaw, COS

Community Outreach Specialists Lucretia Shaw presented the 2021 Summer Grants final reports. Ms. Shaw reminded the board of director that the Grants Committee had previously reviewed and recommended the following reports be forwarded to the board for final approval with a few pending additional information.

a. 18 Reasons – Action# 210134

Ms. Shaw informed the board that the Grants Committee recommend final approval of 18 Reason pending confirmation that the organization did not purchase alcohol products. Ms. Shaw confirmed there was no alcohol purchased at a wine store where purchases for an event were made.

Director Young recommended Action# 210134 for final approval. A motion was made by Director Mason, seconded by Director Marsh to approve final report for 18 Reasons. The motion was approved by the following vote:

AYES: Directors: Marsh, Fountain, Mason, Young

ABSENT: Strong

b. Eddie Hart All in One Foundation – Action# 210134.1

Ms. Shaw explained that there was no pending action for Eddie Hart’s All in One Foundation and that Grants Committee recommended final approval. A motion was made by Director Mason, seconded by Director Marsh to approve final report for Eddie Hart All in One Foundation. The motion was approved by the following vote:

AYES: Directors: Marsh, Fountain, Mason, Young

ABSENT: Strong

c. Ambrose Recreation and Park District – Action# 210134.2

Ms. Shaw explained that there was no pending action for the Ambrose Recreation and Park District and that Grants Committee recommended final approval report with unexpended funds being returned to LMCHD. A motion was made by Director Mason, seconded by Director Marsh to approval final report. The motion was approved by the following vote:

AYES: Directors: Marsh, Fountain, Mason, Young

ABSENT: Strong

d. City of Pittsburg’s Buchanan Aquatic Program – Action# 210134.3

Ms. Shaw explained that there was no pending action for the City of Pittsburg’s Buchanan Aquatic Program and that Grants Committee recommended final approval report with unexpended funds being returned to LMCHD. A motion was made by Director Mason, seconded by Director Marsh to approve final report for City of Pittsburg’s Buchanan Aquatic Program. The motion was approved by the following vote:

AYES: Directors: Marsh, Fountain, Mason, Young

ABSENT: Strong

- e. Cancer Support Community – Action# 210134.4

Ms. Shaw informed the board that the Grants Committee recommend final approval of Cancer Support Community pending confirmation that the organization provided additional demographic information. She reported that the organization served 70, 12 were from Antioch and 7 were from Pittsburg and the other residence were from the East County area. A motion was made by Director Mason, seconded by Director Marsh to approve final report Cancer Support Community. The motion was approved by the following vote:

AYES: Directors: Marsh, Fountain, Mason, Young

ABSENT: Strong

- f. First Baptist Head Start – Action# 210134.5

Ms. Shaw explained that there was no pending action for First Baptist Head Start and that Grants Committee recommended final approval. A motion was made by Director Mason, seconded by Director Marsh to approve final report for First Baptist Head Start. The motion was approved by the following vote:

AYES: Directors: Marsh, Fountain, Mason, Young

ABSENT: Strong

- g. Lions Center for the Visually Impaired – Action# 210134.6

Ms. Shaw explained that there was no pending action for Lions Center for the Visually Impaired and that Grants Committee recommended final approval. A motion was made by Director Mason, seconded by Director Marsh to approve final report for Lions Center for the Visually Impaired. The motion was approved by the following vote.

AYES: Directors: Marsh, Fountain, Mason, Young

ABSENT: Strong

- h. Pittsburg Youth Development Center – Action# 210134.7

Ms. Shaw explained that there was no pending action for Pittsburg Youth Development Center and that Grants Committee recommended final approval report with unexpended funds being returned to LMCHD. A motion was made by Director Mason, seconded by Director Marsh to approve final report for Pittsburg Youth Development Center. The motion was approved by the following vote:

AYES: Directors: Marsh, Fountain, Mason, Young

ABSENT: Strong

i. RFY Dance and Academic Academy – Action# 210134.8

Ms. Shaw explained that there was no pending action for RFY Dance and Academic Academy, and that Grants Committee recommended final approval. A motion was made by Director Mason, seconded by Director Marsh to approve final report for RFY Dance and Academic Academy. The motion was approved by the following vote:

AYES: Directors: Marsh, Fountain, Mason, Young

ABSENT: Strong

10.2 Review and Approve 2020-2021 DPAC Final Reports – Lucretia Shaw

Ms. Shaw reported to the board of directors that at the September 21, 2021 Programs Committee meeting, final report for all district sponsored programs were reviewed final for 2020- 2021 and that the Committee recommended approval of final reports for St. Vincent de Paul of Contra Costa County and Healthy Hearts.

a. St. Vincent de Paul of Contra Costa County – Action# 210135

A motion was made by Director Mason, seconded by Director Marsh to approve Action# 210135 and the motion was approved by the following vote:

AYES: Directors: Marsh, Fountain, Mason, Young

ABSENT: Strong

b. Healthy Hearts Institute – Action# 210135.1

A motion was made by Director Mason, seconded by Director Marsh to approve Action#210135.1 and a follow up request for Healthy Hearts Institute to return unexpended funds to LMCHD. The motion was approved by the following vote:

AYES: Directors: Marsh, Fountain, Mason, Young

ABSENT: Strong

10.3 Authorize Executive Director to negotiate contracts with current PUSD/MDUD Eyeglass Program service providers. – Lamar Thorpe

The Executive Director Thorpe reported to the board that the current contracts for LMCHD’s Eyeglass Program service providers is set to expire as of the end of November. As a result, Mr. Thorpe inquired about the Board’s preference to continue with current provider or opening up the RFP process. Mr. Thorpe ascertained from the Board that they were satisfied with the two

current providers. He requested authorization to begin negotiations with current providers. A motion was made to allow executive director to enter into negotiations with current providers. A motion was made by Director Mason, seconded by Director Marsh to authorize the Executive Director to negotiate contracts with Site for Sore Eyes and Dr.Lender. The vote was as follows:

AYES: Directors: Marsh, Fountain, Mason, Young

ABSENT: Strong

10.4 Discussion/Provide direction for the development of Barbershop Reading Program – Lamar Thorpe

Executive Director Thorpe made a presentation about a Barbershop Reading Program. During the presentation, Mr. Thorpe reported that the Programs Committee held a meeting to discuss the concept. He presented a detailed PowerPoint indicating the programs goals to promote literacy, collaborating with local barbers and school districts in a pilot program. He mentioned it will be efficient to obtain as an agency and staff can design the framework for review and a request for proposal. The Board of Directors provided direction for The Executive Director to explore the program.

10.5 Discussion/Provide direction to send 1 staff member to 2021 CSDA Board Secretary/Clerk Conference – Lamar Thorpe

Executive Director Thorpe reported that Director Strong had suggested sending some staff to the 2021 CSDA Board Secretary/Clerk Conference. Mr. Thorpe presented the opportunity to administrative team members but only one administrative staff member expressed interest. Mr. Thorpe presented a schedule and registration form for Board to review. The Board of Directors agreed for one staff member to participate in the conference.

11. EXECUTIVE DIRECTOR REPORT

Executive Director Thorpe provided updates regarding the office activity for the month. He reported that the administrative team is working to confirm the second audit meeting, preparing a timeline for job postings and announcements and the timeline regarding the ADT alarm system. The Community Outreach and Direct Services, classes and programs are still operating as usual. Los Medanos Healthcare District has a total of 39 AEDs installed throughout the community, 19 of which were put into service this year through contractor. The AED/CPR training is ongoing as well and the Programs Committee will receive an update at the next meeting.

12. BOARD AND COMMITTEE REPORTS – None

13. UPCOMING PUBLIC, COMMUNITY AND CIVIC EVENTS – Director Marsh shared three upcoming events. She also expressed she would like staff to participate in this year’s Halloween Drive, informing the Executive Director she would like him to contact the city to register. The Executive Director requested a follow up email to be sent with the events details and confirmed he can assist with gathering decorations.

Arbor Day: October 16th at Denza Park 9:00 AM to 12:00 PM.

Pittsburg Fishing Derby: October 23rd and 24th located at the Pittsburg Marina from 6:00 AM to 4:00 PM.

Halloween Costume Car Cruise: October 30th at Pittsburg City Hall from 1:00 PM to 4:00 PM.

14. SUGGESTED FUTURE AGENDA ITEMS – None

15. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:18 PM.

Sequoia Tomahn
Recording Secretary

Lee Mason
LMCHD Board Secretary