



## Committee Minutes

<input type="checkbox"/> Community Garden	<input checked="" type="checkbox"/> Programs	<input type="checkbox"/> Finance	<input type="checkbox"/> Grants & Policy	<input type="checkbox"/> REAL
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<b>Purpose:</b>	LMCHD Program Committee Meeting
<b>Meeting Date and Time:</b>	September 21, 2021 6:30 PM
<b>Date and Time of Next Meeting:</b>	October 19, 2021 6:30 PM

<b>Chair:</b>	<input checked="" type="checkbox"/> Dennisha Marsh
<b>Board Members:</b>	<input checked="" type="checkbox"/> Linda Strong
<b>Special Guests:</b>	
<b>Staff:</b>	<input type="checkbox"/> Lamar Thorpe, Executive Director <input checked="" type="checkbox"/> Lucretia Shaw, Interim Community Outreach Specialist, Grants and Programs <input checked="" type="checkbox"/> Jocelyn Munoz, Interim Community Outreach Specialist, Direct Services

<b>Agenda Item #1 Call to Order</b>
Discussion: The meeting was called to order at 6:30 PM.
Action: None.
<input type="checkbox"/> Needs Staff Assistance <span style="margin-left: 200px;"><input type="checkbox"/> Needs to go to Full Board</span>

<b>Agenda Item #2 Public Comments</b>
Discussion: No public comments and no public in attendance.
Action: None.
<input type="checkbox"/> Needs Staff Assistance <span style="margin-left: 200px;"><input type="checkbox"/> Needs to go to Full Board</span>

<b>Agenda Item #3 Review/Discuss minutes of August 17, 2021, Program Committee Meeting</b>
Discussion: The minutes of August 17, 2021, were reviewed and accepted.
Action: None.
<input type="checkbox"/> Needs Staff Assistance <span style="margin-left: 200px;"><input type="checkbox"/> Needs to go to Full Board</span>

**Agenda Item #4 Discuss and make recommendations regarding replacing expired electrode pads for AED units**

Discussion: Ms. Munoz reported that there are twenty-one (21) AEDs that will need to have electrode pads replaced as part of routine maintenance; they will expire in December 2021. The quote for the replacement pads is \$1377.10. Additionally, all but 4 MOUs have been signed. AED/CPR training is ongoing.

The Committee recommends the purchase of replacement electrodes pads for 21 AED units to be installed by Ms. Monique Bradley. Further, the Committee recommended that the installation of replacement pads be completed within 60 days after the replacement pads are received by LMCHD.

Director Marsh suggested that MOUs be signed prior to AED units being installed or pads replaced by LMCHD.

Director Strong would like to invite Monique Bradley to the next Program Committee Meeting to provide an update on training.

The AEDs at Solomon Temple have been installed by Ms. Bradley. Ms. Bradley has also provided pictures of all installed AEDs. They are available on the LMCHD shared drive.

- Action:
1. Director Strong would like to have a complete list of AEDs and the locations printed and placed in her mail slot.
  2. The Committee recommends to the full Board the purchase of replacement electrode pads for 21 AED units to be installed by Ms. Monique Bradley.

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #5 Special Presentation by Sergeant Kyle Baker on Human Trafficking**

Discussion: Sergeant Baker was unable to attend.

Action:

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #6 Review/Discuss DPAC 2020-21 Final Reports**

Discussion: Committee reviewed all final reports for DPAC 2020-21.

	Approved Funding	Purpose	Expended	Unexpended
St. Vincent de Paul	\$ 54,000	RotaCare Free Medical Clinic	\$ 54,371.39	\$ 0
Souljah's	\$ 15,000	3 Healthcare Fairs	\$ 11,535.54	\$ 3,464.46
Reading Advantage	\$ 14,300	Parent Power Program	\$ 8,544.84	\$ 5,755.16
Healthy Hearts Institute	\$ 13,800	Community Garden, Health and Wellness Program	\$ 8,893.73	\$ 4,906.27
Greater Faith	\$ 25,000	Food Pantry	\$ 18,125.76	\$ 6,874.24
More Excellent Way	\$ 10,000	African American Baby Shower	\$ 10,085.56	\$ 0
	\$ 132,100			\$ 21,000.13

Director Strong believes that Souljahs is missing some information from their final report for a literacy program. Director Strong offered to follow up directly with Souljahs to inquire.

Director Marsh suggested that Reading Advantage use some of their unexpended funds to purchase additional books for “Books with Barbers”, Head Start, and the book bank. Director Marsh offered to follow up directly with Reading Advantage.

Director Strong suggested that Greater Faith use their unexpended funds to purchase additional food in preparation for the holiday season. Director Strong offered to follow up directly with Greater Faith.

- Action:
1. The Committee recommends that the final reports for Healthy Hearts and St. Vincent de Paul be presented to the full Board for approval.
  2. The final reports for Souljahs, Reading Advantage, and Greater Faith will be brought back to the Program Committee for further review in October.
  3. Director Marsh will follow up directly with Reading Advantage regarding their unexpended funds for 2020-21.
  4. Director Strong will follow up directly with Greater Faith Food Pantry and Souljahs regarding their unexpended funds for 2020-21.
  5. Director Marsh would like to receive a list of all DPAC partners, summarizing expended and unexpended funds for 2020-21.

Needs Staff Assistance

Needs to go to Full Board

#### Agenda Item #7 LMCHD District Sponsored Programs Update

Discussion: Lucretia Shaw provided an update on all DPAC programs.

All DPAC Workplans for 2021-22 have been received. They will be brought to the Program Committee for review in October.

Director Strong recommended following-up with More Excellent Way to remind them that the final report for the African American Baby Shower is due no later the September 30, 2021.

Action: Staff to follow up with More Excellent Way to remind them that the final report for the African American Baby Shower is due no later the September 30, 2021.

Needs Staff Assistance

Needs to go to Full Board

#### Agenda Item #8 LMCHD Direct Services Update

Discussion: Jocelyn Munoz provided an update on all Direct Service Programs.

There was some discussion about how to better inform parents about the Eyeglass program.

Action: None.

Needs Staff Assistance

Needs to go to Full Board

#### Agenda Item #9 Discuss Candidates for Good Health Best Practices Award

Discussion: Director Marsh would like to honor People Who Care for “contributions and support for youth in the community”.

- Action:
1. Staff assistance requested to prepare the award certificate for People Who Care and order trophy. Director Marsh requested the award be delivered at the next Program Meeting, October 19, 2021.
  2. Committee recommends the Board make a proclamation to honor People Who Care at the next regular board meeting.

Needs Staff Assistance

Needs to go to Full Board

#### Agenda Item #10 Discuss Topics for Next Meeting

- Discussion:
- Review 2020-21 Final Reports for Reading Advantage, Greater Faith, and Souljahs
  - Review 2021-22 Final Report for More Excellent Way, African American Baby Shower
  - Invite Veronica Pope of People Who Care for award presentation at the October meeting
  - Review 2021-22 DPAC Workplans
  - Invite Lauren McCollins to speak about their doula program in October
  - Invite Sergeant Kyle Baker to talk about human trafficking in November
  - Invite Monique Bradley to provide an update on AED/CPR training

Action: 1. Invite Veronica Pope of People Who Care

2. Invite Lauren McCollins to speak about their doula program in October
3. Invite Sergeant Kyle Baker to talk about human trafficking in November
4. Invite Monique Bradley to provide an update on AED/CPR training

Needs Staff Assistance

Needs to go to Full Board

#### Agenda Item #11 Adjournment

Discussion: The meeting was adjourned at 7:28 pm

Action: None.

Needs Staff Assistance

Needs to go to Full Board

DRAFT