



*"Advancing Solutions to Health Disparities"*

# REGULAR BOARD MEETING

Los Medanos Community Healthcare District  
Monday, October 14, 2019 – 6:30 PM  
LMCHD Board Room

**Board of Directors:**

President: J. Vern Cromartie, Ed.D.  
Vice President: Arthur Fountain  
Secretary: Lee Mason  
Treasurer: Linda Strong  
Board Member: Patt Young

**Staff:**

Lamar Thorpe – Executive Director  
Barbara Kee, Executive Assistant  
Aaronique Gordon - Administrative Assistant  
Veronica Penn – Administrative Assistant  
  
Gary Bell, District Counsel  
Craig Collins, Accountant  
Rhonda Burke, Bookkeeper

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*Note: Public comments are welcome before any agenda item is discussed.*

## REGULAR MEETING AGENDA

1. **CALL TO ORDER/ROLL CALL** (*Director Cromartie will be teleconferencing from 2200 Sunport Blvd. SE, Albuquerque, NM*)
2. **PLEDGE OF ALLEGIANCE**
3. **LMCHD MISSION: LMCHD identifies health disparities among District residents and contributes to solutions – LMCHD VISION: LMCHD is cultivating a community in which good health may flourish for all District residents – Director Lee Mason**
4. **APPROVAL OF AGENDA**
5. **PUBLIC COMMENTS – Non-Agenda Items** (3 minutes/individual)

*Members of the audience who wish to address the Board of Directors on issues that are not listed on the agenda should complete a speaker's card. Submit the completed card to the Secretary before the item is called, preferably before the meeting begins. Individuals will be given three minutes to address the Board. Prior to speaking, everyone shall state his/her name, business, and city of residence.*

6. **APPROVAL OF MINUTES**
  - 6.1 **Regular Board Meeting of September 9, 2019 – Action #191001**
  - 6.2 **Special Board Meeting of September 5, 2019 – Action #191002**
  - 6.3 **Special Board Meeting of September 25, 2019 – Action #191003**
7. **CONSENT CALENDAR**

*Items listed under the Consent Calendar include reviewed reports and recommendations and are acted upon by one motion of the Board. Any item included under the Consent Calendar may be pulled for discussion and action separate from the Consent Calendar by any member of the Board or any member of the audience.*

**7.1 Review/Approve Financial Report – Action #191004**

- Profit and Loss for July through July 2019
- Budget vs. Actual July through July 2019
- Balance Sheet as of July 2019
- Credit Card Charges – July 2019
- Cash Disbursements – July 2019
- Current Financial Statistics

**8. ACTION ITEMS**

**8.1** Review and approve the Grants and Policy Committee recommendation to award \$262,990.00 in funding for the 2019 LMCHD Fall Health and Wellness grant cycle (Lamar Thorpe). - **Action #191005**

**8.2** Review and approve a resolution authorizing an amendment to the fiscal year 2019/20 budget in the amount of \$60,000.00 to accommodate the 2019 LMCHD Fall Health and Wellness grant awards, specifically budget line item No. 52000 (Craig Collins). - **Action #191006**

**8.3** Review and approve a resolution increasing LMCHD’s legal reserve by \$200,000.00, specifically budget line item No. 10302 (Craig Collins). – **Action #191007**

**8.4** Review and approve a resolution authorizing an amendment to the fiscal year 2019/20 budget in the amount of \$25,000.00 for legal expenses, Line Item No. 61700, and transferring this amount from the District’s Legal Reserve in the Local Agency Investment Fund (LAIF) to the District’s Bank of the West checking account (Craig Collins) – **Action #191008**

**8.5** Review and approve a resolution authorizing an amendment to the fiscal year 2019/20 budget in the amount of \$4,000.00 for LMCHD-sponsored program of St. Vincent de Paul, totaling \$44,000.00 (Craig Collins). – **Action #191009**

**8.6** Review and approve a resolution authorizing an amendment to the fiscal year 2019/20 budget in the amount of \$2,000.00 for information technology services, specifically line item No. 62700 (Craig Collins). – **Action #191010**

**8.7** Review and approve authorization of executive director to execute a contract between LMCHD and Beverly M. Bradley for Automatic External Defibrillator (AED) services (J. Vern Cromartie/Linda Strong) – **Action #191011**

**9. EXECUTIVE DIRECTOR REPORT**

**10. BOARD REPORTS**

## 10.1 Board President Report –

### Announcement of Closed Session

- Conference with Legal Counsel pursuant to Government Code Sections 54956.9(d)(1) - Existing litigation - Los Medanos Community Healthcare District v. Contra Costa Local Agency Formation Commission, Defendant, and County of Contra Costa, Real Party in Interest, Contra Costa County Superior Court Case number: C19-00048 *Negotiator: J. Vern Cromartie, President Conference call-in: Attorney Elizabeth Calciano*

## 11. ADJOURNMENT TO CLOSED SESSION

## 12. RECONVENE REGULAR MEETING

## 13. COMMITTEE REPORTS/RECOMMENDATIONS/MINUTES

- REAL Committee – August 8, 2019 meeting minutes
- Community Garden Committee – August 14, 2019 meeting minutes
- Grants & Policy Committee – August 22, September 5, September 25 meeting minutes
- Finance Committee – August 26, 2019 meeting minutes
- DPAC Committee – August 27, 2019 meeting minutes
- Outreach Committee – August 27, 2019 meeting minutes

## 14. UPCOMING PUBLIC, COMMUNITY AND CIVIC EVENTS

## 15. SUGGESTED FUTURE AGENDAS ITEMS

## 16. ADJOURNMENT

Standing, Ad hoc Committees/Study Sessions/Special Events

Date/Time

Representatives

Standing, Ad hoc Committees/Study Sessions/Special Events	Date/Time	Representatives
Grants & Policy Committee	Thursday, October 3 – 6:39 pm	All Board Members
Community Garden Committee	Wednesday, October 9 – 6:30pm	Mason, Young
REAL	Thursday, October 10 (rescheduled to October 15) – 6:30 p.m.	Fountain, Cromartie
Ad Hoc Committee – Building Lease Agreement	Not yet scheduled	Young, Cromartie
DPAC	Tuesday, October 22 – 6:30pm	Cromartie, Strong
Community Outreach Committee	Tuesday, October 22 – 7:30 pm	Cromartie, Strong
Finance Committee of the Whole	Monday, October 28 – 6:30 pm	All Board Members

*All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 2311 Loveridge Road, Pittsburg, California.*

**ACCESSIBLE PUBLIC MEETINGS:** *Upon request, LMCHD will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request at least 72 hours before the meeting to the Executive Assistant, LMCHD, Pittsburg, CA 94565, or to [bkee@lmchd.org](mailto:bkee@lmchd.org), stating your name, mailing address, and phone number and/or email address.*

**CERTIFICATE OF POSTING**

I certify that on October 11, 2019, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Los Medanos Community Healthcare District, said time being at least 72 hours in advance of the meeting of the Board of Directors.

Barbara Kee

Executive Assistant/Secretary to the Board