



*"Advancing Solutions to Health Disparities"*

## REGULAR BOARD MEETING

Los Medanos Community Healthcare District  
Monday, February 12, 2018 – 6:30 PM  
LMCHD Board Room

### **Board of Directors:**

President: J. Vern Cromartie, Ed.D.  
Vice President: Arthur Fountain  
Secretary: Lee Mason  
Treasurer: Linda Strong  
Director: Pat Young

### **Staff:**

Godfrey Wilson, MPA, Executive Director  
Barbara Kee, Executive Assistant  
Brandon Sanchez, Administrative Assistant  
Aaronique Gordon, Minutes Clerk

### **Staff Support:**

Colin Coffey, District Counsel  
Craig Collins, Accountant  
Rhonda Burke, Bookkeeper  
Eric Akeson, Webmaster

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*Note: Public comments are welcome before any agenda item is discussed.*

## REGULAR MEETING AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **LMCHD MISSION: *LMCHD identifies disparities in health care among District residents and contributes to solutions* – **LMCHD VISION: *LMCHD is cultivating a community in which good health may flourish for all District residents*** – Director Lee Mason**
5. **PUBLIC COMMENTS – Non-Agenda Items (3 minutes/individual)**

*Members of the audience who wish to address the Board of Directors on issues that are not listed on the agenda should complete a speaker's card. Submit the completed card to the Secretary before the item is called, preferably before the meeting begins. Individuals will be given three minutes to address the Board. Prior to speaking, each individual shall state his/her name, business, and city of residence.*

6. **SPECIAL PRESENTATIONS**

- 6.1 **Good Health Best Practices Award – Bill's Ranch Market, Pittsburg, CA**

7. **APPROVAL OF MINUTES**

- 7.1 **Regular Board Meeting of January 8, 2018 – Action #180201**

- 7.2 Special Meeting of January 16, 2017 – **Action #180202**
- 7.3 Special Board Meeting of January 4, 2018 – **Action #180203**
- 7.4 Special Board Meeting of December 28, 2017 – **Action #180204**

## 8. CONSENT CALENDAR

*Items listed under the Consent Calendar include reviewed reports and recommendations and are acted upon by one motion of the Board. Any item included under the Consent Calendar may be pulled for discussion and action separate from the Consent Calendar by any member of the Board or any member of the audience.*

### 8.1 Approval of Financial Report – **Action #180205**

- Profit and Loss for July through December 2017
- Budget vs. Actual July through December 2017
- Balance Sheet as of December 2017
- Credit Card Charges – December 2018
- Cash Disbursements – November 2017

### 8.2 Review/Approve Board Members Authorized to Sign LMCHD Checks – **Action #180206**

## 9. EXECUTIVE DIRECTOR REPORT – *Godfrey Wilson*

- 9.1 Activity Report
- 9.2 Site Visits
- 9.3 Legislative Updates
- 9.4 Federal Advocate Update

## 10. ACTION ITEMS

- 10.1 Review/Approve REAL Committee recommendation re: Resolution amending LMCHD Travel Policy to clarify the travel advance and private vehicle sections and modify the meals section (Cont'd. 12/8/17) – **Action # 180108**
- 10.2 Review/Approve Community Benefit Funding Request for Contra Costa County Sheriff's Department in the amount of \$5,000 - **Action #180207**
- 10.3 Review/Approve Resolution endorsing nomination of LMCHD Board Member Lee Mason to fill a vacancy on the Contra Costa Local Agency Formation Commission (LAFCO) Board of Directors – **Action 180208**

## 11. BOARD REPORTS

- 11.1 Board Member Reports
- 11.2 Board President Report

- Report Re: Closed Sessions of January 16 and January 29, 2018
- Announcement of Closed Sessions following this Board Meeting:
  - i) Closed Session pursuant to Government Code Section #54957 and 54957.6 – Executive Director Performance Evaluation – **J. Vern Cromartie – Negotiator: J. Vern Cromartie, President**

- ii) Closed Session pursuant to Government Code Section #54956.8 - Real Property Negotiations – Lease Agreement with Contra Costa County – **Negotiator: J. Vern Cromartie, President**

**11.3** Legal Reports – None

**12. COMMITTEE REPORTS/RECOMMENDATIONS/MINUTES**

**12.1** Committee Minutes

- a) REAL Committee November 9, 2017 and January 11, 2018 meeting minutes
- b) Community Garden – December 13, 2017 meeting minutes
- c) Finance Committee – November 27, 2016 and December 28, 2018 meeting minutes
- d) DPAC – December 27, 2017 meeting minutes
- e) Outreach Committee – December 27, 2017 meeting minutes
- f) Grants & Policy – December 18, 2017 and January 4, meeting minutes

**12 COMMUNICATIONS/ INFORMATION ONLY**

**13 ADJOURNMENT**

Standing, Ad hoc Committees/Study Sessions/Special Events	Date/Time	Representatives
Community Garden Committee	Wednesday, February 14, 2018	Mason, Strong
REAL Committee	Thursday, February 15, 2018	Fountain, Cromartie
Finance Committee Meeting	Monday, February 16, 2018	All Board members
DPAC	Tuesday, February 27, 2018	Cromartie, Fountain
Outreach Committee Meeting	Tuesday, February 27, 2018	Cromartie, Fountain
Grants and Policy Committee Meeting	Not yet scheduled	All Board members

*All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 2311 Loveridge Road, Pittsburg, California.*

**ACCESSIBLE PUBLIC MEETINGS:** *Upon request, LMCHD will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request at least 72 hours before the meeting to the Executive Assistant, LMCHD, Pittsburg, CA 94565, or to [bkeelmchd553@gmail.com](mailto:bkeelmchd553@gmail.com), stating your name, mailing address, and phone number and/or email address.*

**CERTIFICATE OF POSTING**

I certify that on February 8, 2018, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Los Medanos Community Healthcare District, said time being at least 72 hours in advance of the meeting of the Board of Directors.

*Godfrey Wilson, MPA*  
 Godfrey Wilson, Executive Director