

SPECIAL BOARD MEETING
MINUTES
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT
March 15, 2018
6:30 P.M. – LMCHD Board Conference Room

1. CALL TO ORDER/ROLL CALL

Board President Cromartie called the meeting to order at 6:40 p.m.

Present: J. Vern Cromartie, Ed.D., President
Arthur Fountain, Vice President
Linda Strong, Treasurer
Lee Mason, Secretary
Patt Young, Member

Also Present: Godfrey Wilson, Executive Director
Barbara Kee, Recording Secretary
Craig Collins (via teleconference)

2. PUBLIC COMMENTS

There were no public comments.

**3. Review/Approve Annual Health and Wellness Funding Program and Schedule – Action #180304
*Director Linda Strong***

Director Strong, Chair of the Grants and Policy Committee, stated that one of the changes she would propose is that there be a consolidation of the grant program this year. This would include summer programs, as well as fall programs. There was discussion regarding whether or not DPAC and District-sponsored funding proposals should be included in the schedule, and it was recommended that these programs continue to be considered and recommended for approval by the District Program and Activities Committee (DPAC).

There was discussion regarding the Bidders Conference and it was determined that this should be scheduled early in the application process. It was the consensus of the Board that the Bidders Conference be held on April 5, 2018 and that it be advertised as a mandatory requirement to attend in order to submit a proposal and be considered for funding.

It was the consensus that the initial announcement for funding proposals be posted on March 26, 2018, and that the Bidders Conference be moved to April 5, 2018, on which date the program would also be opened. Study Sessions would be scheduled for May 3, May 10 and May 23, 2018 to review all proposals and make recommendations to the Board.

There would also need to be established reporting dates for all programs.

The Board discussed funding for summer and fall programs, and asked Accountant Craig Collins to provide dates in which District revenues are received. Craig reported that the first major property tax revenue payment arrives at the end of December each year; however, there are smaller incremental deposits for tax revenues and Redevelopment funding received at various times throughout the year, with the highest cash flow being around mid-April. He outlined specific times during the year when revenues are received.

It was determined that the summer program would run from June 1 through August 31, 2018, and the fall program would run from October 1, 2018 through May 31, 2019. Recommendations for programs would be made at Grants and Policy Committee meetings in May and approved by the Board on June 11, 2018. Funding dates will be established, but would tentatively be scheduled in June and October respectively.

4. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:55 p.m.

Barbara Kee
Recording Secretary

Lee Mason
Board Secretary