



Committee

Community Garden District Programs & Activities Finance Outreach REAL

Purpose: To discuss the LMCHD Community Garden Committee issues.

Meeting Date and Time: Wednesday, July 8 , 2020 at 10:00 am

Date and Time of Next Meeting: Wednesday, August 12, 2020 at 10:00 am

Chair: Lee Mason

Board Members: Patt Young

Staff: Jasmine Cisneros, Community Outreach Specialist

Agenda Item #1 Call to Order/Roll Call

Discussion: The meeting was called to order at 10:10am. Both Board members were present. Garden Committee Chair Lee Mason, Board Chair Patt Young and Staff Jasmine Cisneros were present.

Action:

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #2 Public Comments

Discussion: A gardener requested more information about the Future Build Project, which will be added to the July meeting agenda.

Action: 1. Add the Future Build Project as an agenda item for the July meeting.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #3 Review June 10, 2020 Committee Minutes

Discussion: The Community Garden Committee reviewed the June 10, 2020 Minutes.

Action: 1. The minutes were approved as written.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #4 Budget Review

Discussion: Staff Jasmine Cisneros has reported no significant spending and reminder to the gardeners that this is the last month of the fiscal year.

Action: 1. No follow-up action was recommended.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #5 Proposed Budget Expenditures

Discussion: Staff Jasmine Cisneros presented a proposed spending budget for gardeners to review. That budget has been approved pending 2 additions of water tank and tomato cages.

Action: 1. Complete and report on garden purchase requests through Executive Director to complete July 2019- June 2020 spending budget.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #6 Community Clean Up Day

Discussion: Staff Jasmine Cisneros informed gardeners that there would be a mandatory clean up day with lunch provided. Staff requested an RSVP by appointment to the clean up day to ensure social distancing.

Action: 1. LMCHD staff will create a list of appointments and post in the garden.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #7 Lock Box Code

Discussion: Staff Jasmine Cisneros informed gardeners of the process and the code to access the barn and the tools.

Action:

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #8 Adjournment

Discussion: Chair Lee Mason adjourned the meeting at 10:47 am.

Action: 1. There was no follow-up action recommended.

Needs Staff Assistance

Needs to go to Full Board

INCOME FROM KEYS

COMMUNITY GARDEN - F/Y 2019-2020

	Original Board Approved Amt for fiscal year 2019-2020	Balance Available
7/1/2019		\$ 8,000.00
9/9/2019	Re-Appropriation from previous fiscal year 2018-2019	\$ 4,086.39
7/31/2019	Disposal Svs - July 2019	\$ (54.58)
8/16/2019	CCTV for Garden - deposit on account	(1,322.32)
8/30/2019	Disposal Svs - Aug 2019	(54.58)
9/11/2019	Reimbursement - Hose & Nozzle	(84.32)
9/30/2019	Garden Security	(77.26)
9/30/2019	Disposal Svs - Sept 2019	(54.58)
10/31/2019	Reimbursement - Retaining Wall Block & Dump Fees	(141.31)
10/31/2019	Disposal Svs - Oct 2019	(54.58)
11/1/2019	Hand Truck	(84.80)
11/29/2019	Disposal Svs - Nov 2019	(54.58)
12/31/2019	Disposal Svs - Dec 2019	(54.58)
1/17/2020	Keys for Garden	(5.42)
1/31/2020	Disposal Svs - Jan 2020	(59.49)
1/31/2020	Keys for Garden	(5.42)
2/7/2020	Dump Fees for Garden	(736.00)
2/20/2020	Garden Supplies	(247.73)
2/27/2020	Garden Supplies	(380.55)
2/28/2020	Disposal Svs - Feb 2020	(59.49)
2/28/2020	Ed Hawkins - Paint & Barn Supplies	(95.42)
2/29/2020	Reimbursed Expenses - Barn Renovation	(730.10)
3/10/2020	Refund of Charges	46.84
3/16/2020	Soap Dispensers for Garden	(141.15)
4/1/2020	Disposal Svs - March 2020	(59.49)
5/1/2020	Disposal Svs - April 2020	(59.49)
5/4/2020	Lockbox for Garden	(33.68)
5/5/2020	Garden Boots	(129.95)
6/1/2020	Disposal Svs - May 2020	(59.49)
6/1/2020	Garden Supplies	(115.22)
6/1/2020	Garden Books for Kids	(80.46)
6/10/2020	Garden tools - various	(928.77)
6/18/2020	Dump Fees for Garden	(736.00)
6/18/2020	Garden Cleanup Day Meal	(56.04)
6/19/2020	Garden tools - various	(112.25)
6/19/2020	Garden tools - various	(229.32)
6/19/2020	Garden tools - various	(128.95)
6/19/2020	Garden tools - various	(127.17)
6/19/2020	Garden tools - various	(436.91)
6/19/2020	3 Gravity Tanks for Garden	(1,306.69)
6/26/2020	Shirts for Garden	(280.58)
6/29/2020	Fertilizer, Hose, Wall Block, Rebar etc	(502.83)
6/30/2020	Kids Wheel Barrels	(74.31)
6/30/2020	Items for Kids Garden Project	(1447.08)