



*“Advancing Solutions to Health Disparities”*

## Committee

Community Garden  
  District Programs & Activities  
  Finance  
  Grants & Policy  
  REAL

<b>Purpose:</b>	To discuss the real estate, administrative, and legal matters
<b>Meeting Date and Time:</b>	November 9, 2017 6:30pm
<b>Date and Time of Next Meeting:</b>	December 14, 2017 6:30pm

<b>Chair:</b>	<input checked="" type="checkbox"/> Arthur Fountain
<b>Board Members:</b>	<input checked="" type="checkbox"/> J. Vern Cromartie, Ed.D. <input type="checkbox"/> Linda Strong (Did not participate in meeting) <input checked="" type="checkbox"/> Lee Mason (Did not participate in meeting)
<b>Staff:</b>	<input checked="" type="checkbox"/> Godfrey Wilson, Executive Director <input checked="" type="checkbox"/> Aaronique Gordon, Minutes Clerk <input checked="" type="checkbox"/> Craig Collins, LMCHD Accountant

Agenda Item #1 Call to Order/Roll Call	
<b>Discussion:</b>	All REAL Committee members and LMCHD staff present. Director Mason and Director Strong did attend this meeting but did not participate due to Brown Act stipulations.
<b>Action:</b>	<input type="checkbox"/> Needs Staff Assistance <input type="checkbox"/> Needs to go to Full Board

Agenda Item #2 Public Comments	
<b>Discussion:</b>	There were no public comments.
<b>Action:</b>	<input type="checkbox"/> Needs Staff Assistance <input type="checkbox"/> Needs to go to Full Board

**Agenda Item #3 Review/Discuss/Recommend Minutes of October 4, 2017 REAL Committee Meeting**

Discussion: The REAL Committee reviewed the minutes of October 4, 2017. Director Cromartie suggested having two periods added.

Action: 1. Minutes approved with corrections.

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #4 Review/Discuss Update from Federal Advocates Godfrey Wilson, Executive Director**

Discussion: The Executive Director reported on his most recent contact with Federal Advocates, Inc., stating that he requested more information to gather a greater understanding of grants available to the LMCHD. The Executive Director presented the REAL Committee with documents outlining many Federal Advocates Inc. grant projections. The Executive Director explained to the Finance Committee each reason the LMCHD may qualify for the "Vison Screening" grant. The REAL Committee suggested that the Executive Director forward all information Re: The Federal Advocates, Inc. Vison Screening grant to Lions Center for the Blind (2016-2017 Fall Grantee).

Action: 1. The Executive Director will contact Lions Center for the Blind.  
2. LMCHD staff will keep a record of all Federal Advocates, Inc. communications.

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #5 Review/Discuss communication with Contra Costa County Re: disabled access (Cont'd. 10-4-17) -Godfrey Wilson**

Discussion: The Executive Director informed the REAL Committee that his request to expand the disabled access in the parking lot was denied due to ADA (American Disability Act) and parking lot spaces compliance and stipulations.

Action: 1. This Agenda item has been removed from the REAL Committee agenda.

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #6 Review/Discuss proposed Tuscany Meadows Reorganization -Godfrey Wilson**

Discussion: This agenda item has been deferred until the next REAL Committee meeting (November 14, 2017).

Action: 1. There were no action items.

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #7 Review/Discuss need for report from Pittsburg Health Center – Ad Hoc Committee report -Director Fountain**

Discussion: The REAL Committee recommended keeping a record of all communications relative to the lease agreement.

Action: 1. The Executive Director will forward all communications with Mike Peterson to the full Board.  
2. This agenda item is to return to the Next REAL Committee meeting.

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #8 Review/Discuss/Recommend modification to Certificate of Posting to include a wet signature -Director Fountain**

Discussion: The REAL Committee discussed why they feel all certificates of posting should include a wet signature along with the date and time.

- Action:
1. LMCHD will require a wet signature on all LMCHD postings.
  2. The Executive Director had left for another meeting.
  3. This agenda item is to return to the next REAL Committee meeting.

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #9 Review/Discuss City of Pittsburg “Youth Empowerment Project” and how LMCHD might support this effort (Packet material, key up City of Pittsburg 10/16/17 Council Meeting) - Director Fountain**

Discussion: The REAL Committee reviewed the packet material presented Re: City of Pittsburg “Youth Empowerment Project.” The REAL Committee suggested that this program apply for a Fall Health & Wellness grant or a Summer Health & Wellness grant.

- Action:
1. LMCHD staff will contact the program’s coordinator and recommend applying for a Summer or Fall grant.

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #10 Review/Discuss linking the Computer Emergency Readiness Team (CERT) program to the LMCHD website. (Packet CERT program brochure summary) -Director Fountain**

Discussion: The REAL Committee discussed details Re: the CERT program and how the LMCHD may benefit from implementing this software within the LMCHD website.

- Action:
1. LMCHD staff will include the CERT program on the LMCHD website.
  2. LMCHD staff will place an “Under Construction” memo on the LMCHD website.

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #11 Review/Discuss/Recommend LMCHD response to Opioid crisis -Director Fountain**

Discussion: The REAL Committee discussed an opioid crisis stating that it is being broadcasted on a national level. The REAL Committee discussed areas most likely to be affected and ideas of prevention and outreach through Federal Advocates, Inc.

- Action:
1. LMCHD staff will contact the Federal Advocates East-Bay Coordinator and invite her to the LMCHD’s upcoming Board meeting (November 13, 2017).

Needs Staff Assistance

Needs to go to Full Board

**Agenda Item #12 Adjournment**

Discussion: The meeting was adjourned at 10:00pm.

- Action:
1. There were not action items.

Needs Staff Assistance

Needs to go to Full Board