



"Advancing Solutions to Health Disparities"

REGULAR BOARD MEETING

Los Medanos Community Healthcare District
Monday, March 11, 2019 – 6:30 PM
LMCHD Board Room

Board of Directors:

President: J. Vern Cromartie, Ed.D.
Vice President: Arthur Fountain
Secretary: Lee Mason
Treasurer: Linda Strong
Board Member: Patt Young

Staff:

Vacant – Interim Executive Director
Barbara Kee, Executive Assistant
Aaronique Gordon - Administrative Assistant

Vacant, District Counsel
Craig Collins, Accountant
Rhonda Burke, Bookkeeper

Note: Public comments are welcome before any agenda item is discussed.

REGULAR MEETING AGENDA

1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **LMCHD MISSION: *LMCHD identifies health disparities among District residents and contributes to solutions* – LMCHD VISION: *LMCHD is cultivating a community in which good health may flourish for all District residents* – Director Linda Strong**
4. **PUBLIC COMMENTS – Non-Agenda Items (3 minutes/individual)**

Members of the audience who wish to address the Board of Directors on issues that are not listed on the agenda should complete a speaker's card. Submit the completed card to the Secretary before the item is called, preferably before the meeting begins. Individuals will be given three minutes to address the Board. Prior to speaking, each individual shall state his/her name, business, and city of residence.

5. APPROVAL OF MINUTES

- 5.1 **Regular Board Meeting of February 11, 2019 – Action #190301**
- 5.2 **Special Board Meeting of February 6, 2019 Special Meeting – Action #190302**
- 5.3 **Special Board Meeting of February 15, 2019 Special Meeting – Action #190303**
- 5.4 **Special Board Meeting of February 25, 2019 Special Meeting – Action #190304**

6. CONSENT CALENDAR

Items listed under the Consent Calendar include reviewed reports and recommendations and are acted upon by one motion of the Board. Any item included under the Consent Calendar may be pulled for discussion and action separate from the Consent Calendar by any member of the Board or any member of the audience.

6.1 Approval of Financial Report – **Action #190305**

- Profit and Loss for July through January 2019
- Budget vs. Actual July through January 2019
- Balance Sheet as of January 2019
- Credit Card Charges – November and January 2019
- Cash Disbursements – January 2019
- Current Financial Statistics

7. ACTION ITEMS

- 7.1 Review/Approve Resolution No. 190306 authorizing an amendment to the 2018-2019 Fiscal Year Budget increasing the legal services budget by \$100,000, increasing redevelopment pass-through revenue by \$20,000 and decreasing fund balance and the legal expense reserve by \$80,000 – **Action Item #190306**
- 7.2 Review/Approve Resolution No. 190307 authorizing an amendment to the 2018-2019 Fiscal Year Budget increasing the Accounting Services budget by \$8,185 and the Phone/Fax/Internet Services budget by \$2,000, and increasing Redevelopment pass-through revenue by \$10,185 – **Action Item #190307**
- 7.3 Review/Approve Resolution No. 190308 authorizing an amendment to the 2018-2019 Fiscal Year Budget for Appraisal Services, not to exceed \$7,000 – **Action Item #190308**
- 7.4 Review/Approve authorization for staff to order an updated appraisal of the LMCHD building and property from CB Richard Ellis (CBRE) – **Action Item #190309**
- 7.5 Review/Approve DPAC recommendation to approve proposed budget revisions to the 2018-2019 Workplan for the St. Vincent de Paul/RotaCare Program - **Action Item #190310**
- 7.6 Review/Approve Community Outreach Committee recommendation to authorize the staff to proceed in organizing a Community Reception (Rooftop Event) on May 22, 2019 for an approved budget allocation not to exceed \$5,000 – **Action #190311**

8. BOARD REPORTS

8.1 Board Member Reports

- 8.2 Board President Report – **Announcement of Closed Session** pursuant to Government Code Sections 54956.9(d)(1) - Existing litigation - Los Medanos Community Healthcare District v. Contra Costa Local Agency Formation Commission, Defendant, and County of Contra Costa, Real Party in Interest, Contra Costa County Superior Court Case number: C19-00048 *Negotiator: J. Vern Cromartie, President*
Conference call-in: Attorney Elizabeth Calciano

8.3 Legal Reports – None

9. COMMITTEE REPORTS/RECOMMENDATIONS/MINUTES

9.1 Committee Minutes

- a) Community Garden Committee – January 9, 2019 meeting minutes
- b) REAL Committee – January 10, 2019 meeting minutes
- c) Grants & Policy Committee – January 8, 2019 meeting minutes
- d) DPAC Committee – January 29, 2019 meeting minutes
- e) Outreach Committee – January 29, 2019 meeting minutes
- f) Finance Committee – January 28, 2019 meeting minutes

10. COMMUNICATIONS/ INFORMATION ONLY

11. ADJOURNMENT TO CLOSED SESSION

- Conference with Legal Counsel pursuant to Government Code Sections 54956.9(d)(1) - Existing litigation - Los Medanos Community Healthcare District v. Contra Costa Local Agency Formation Commission, Defendant, and County of Contra Costa, Real Party in Interest, Contra Costa County Superior Court Case number: C19-00048 *Negotiator: J. Vern Cromartie, President*
Conference call-in: Attorney Elizabeth Calciano

12. RECONVENE SPECIAL MEETING

13. ADJOURNMENT

Standing, Ad hoc Committees/Study Sessions/Special Events	Date/Time	Representatives
Grants & Policy Committee Meeting	Thursday, March 7, 2019	All Board Members
Ad Hoc Committee – Executive Director Recruitment	Tuesday, March 12, 2019	Young, Cromartie
Community Garden Committee	Wednesday, March 13 2019	Mason, Young
REAL Committee	Tuesday, March 14, 2019	Fountain, Cromartie
Finance Committee Meeting	Monday, March 25. 2019	All Board Members
DPAC	Tuesday, March 26, 2019	Cromartie, Strong
Community Outreach Committee	Tuesday, February 26, 2019	Cromartie, Strong

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 2311 Loveridge Road, Pittsburg, California.

ACCESSIBLE PUBLIC MEETINGS: Upon request, LMCHD will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request at least 72 hours before the meeting to the Executive Assistant, LMCHD, Pittsburg, CA 94565, or to bkee@lmchd.org, stating your name, mailing address, and phone number and/or email address.

CERTIFICATE OF POSTING

I certify that on March 8, 2019, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Los Medanos Community Healthcare District, said time being at least 72 hours in advance of the meeting of the Board of Directors.

Barbara Kee
Executive Assistant/Secretary to the Board