

MINUTES
REGULAR BOARD MEETING
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT
Monday, September 13, 2021
7:00 p.m. – Via Zoom

1. CALL TO ORDER/ ROLL CALL

The meeting was called to order at 6:00pm.

Roll Call

Present: Directors: Young, Mason, Strong, Marsh, Fountain

Absent: None

2. ANNOUNCEMENT OF CLOSED SESSION

The Board President announced the following Closed Session:

Conference with Labor Negotiator (Gov. Code, § 54957.6.)
Name of District Negotiator to Attend Closed Session: Pat Young
Unrepresented Employee: Lamar Thorpe, Executive Director

The Closed Session commenced at 6:06pm.

3. ADJOURNMENT OF CLOSED SESSION

The Closed Session was adjourned at 6:59pm and the Open Meeting resumed.

4. RESUME OPEN MEETING - REPORT ACTIONS OF CLOSED SESSION

There was no reportable action.

5. PLEDGE OF ALLEGIANCE Director Mason led in the Pledge of Allegiance.

6. LMCHD MISSION: *LMCHD identifies health disparities among District residents and contributes to solutions* – LMCHD VISION: *LMCHD is cultivating a community in which good health may flourish for all District residents* – Director Dennisha Marsh read the Mission Statement.

7. PUBLIC COMMENTS – Non-Agenda Items (3 minutes/individual) – None

Items listed under the Consent Calendar include reviewed reports and recommendations and are acted upon by one motion of the Board. Any item included under the Consent Calendar may be pulled for discussion and action separate from the Consent Calendar by any member of the Board or any member of the audience.

8. CONSENT CALENDAR - Action No. 210132

- 8.1** Minutes – Regular Meeting of August 9, 2021
- 8.2** Minutes – Special Meeting of August 23, 2021
- 8.3** Receive and File Financial Report
 - Balance Sheet as of July 2021
 - Credit Card Charges July 2021
 - Cash Disbursements July 2021
 - July Bank Statement

A motion was made by Director Marsh to pull 8.1 and seconded by Director Strong. The consent calendar was approved by the following vote.

AYES: Directors: Strong, Marsh, Fountain, Mason, Young

A request for three modifications to the 8.1 minutes was made by Director Linda Strong and Dennisha Marsh.

- 1) In the presentation recap update Los Medanos mission to “ Los Medanos Healthcare District mission”.
- 2) Reconfirm the budget amount stated by Sarah Nelson for the program
- 3) In section 8.1 replace Director Strong’s name with “Director Young”

A motion was made by Director Mason, seconded by Director Strong to approve the minutes with corrections and passed by the following vote:

AYES: Directors: Strong, Marsh, Fountain, Mason, Young

9. REGULAR AGENDA AND ACTION ITEMS

- 9.1** Review/Approve Resolution #210124 – Approving new Class Specification for "Executive Assistant and Board Clerk", assigning an Hourly Rate and Range, and classifying as Non-Exempt Employee.

Executive Director Lamar Thorpe provided a short overview of the “Executive Assistant and Board Clerk” class specification. The overview included budget impact, which was included in the draft resolution. Also, Executive Director Thorpe requested that Section 3 of the draft resolution be stricken if a motion was going to be made for final approval. He explained that the minimum salary

threshold for classifying the position, or any subsequent position being considered would not last beyond 1 year.

A motion was made to approve Resolution Number 210124 striking section three of the proposed resolution by Director Mason, seconded by Director Marsh. The resolution was approved by the following vote:

AYES: Directors: Marsh, Mason, Young

NOES: Fountain

Abstain: Strong

9.2 Review/Approve Resolution #210125 – Approving new Class Specification for "Administrative Assistant and Deputy Board Clerk", assigning an Hourly Rate and Range, and classifying as Non-Exempt Employee.

Executive Director Lamar Thorpe provided a short overview of the Administrative Assistant and Deputy Board Clerk” class specification. The overview included budget impact, which was included in the draft resolution. No additional comments from board of directors.

A motion was made to approve Resolution number 210125 with a correction to remove section three by Director Marsh, seconded by Director Mason. The resolution was approved by the following vote:

AYES: Directors: Marsh, Mason, Young

NOES: Fountain

Abstain: Strong

9.3 Review/Approve Resolution #210126 – Approving new Class Specification for "Public Health Outreach Manager for Grants and Partnerships", assigning an Hourly Rate and Range, and classifying as Non-Exempt Employee.

Executive Director Lamar Thorpe provided a short overview of the “Public Health Outreach Manager (or Associate) for Grants and Partnerships” class specification. The overview included budget impact, which was included in the draft resolution. Director Marsh requested that this position be considered as an associate versus manager level. There was consensus by the board of director to bring item back at a later meeting as an associate level position. No additional comments from board of directors.

A motion was made by Director Marsh, seconded by Director Mason to table Resolution 210126 and update the position to “Associate” per the request of Director’s Dennisha Marsh and Linda Strong. Motion to table passed by the following vote:

AYES: Directors: Strong, Marsh, Fountain, Mason, Young

- 9.4** Review/Approve Resolution #210127 – Approving new Class Specification for "Public Health Outreach Assistant for Direct Services and Special Initiatives", assigning an Hourly Rate and Range, and classifying as Non-Exempt Employee.

Executive Director Lamar Thorpe provided a short overview of the “Public Health Outreach Assistant for Direct Services and Special Initiatives” class specification. The overview included budget impact, which was included in the draft resolution. No additional comments from board of directors.

A motion was made to approve Resolution number 210127 striking Section 3 by Director Marsh, seconded by Director Mason. Resolution passed by the following vote:

AYES: Directors: Strong, Marsh, Fountain, Mason, Young

- 9.5** Review/Approve Resolution #210128 – Approving new Class Specification for "Public Health Outreach Manager for Healthy Food and Nutrition", assigning an Hour Rate and Range, and classifying as Non-Exempt Employee.

Executive Director Lamar Thorpe provided a short overview of the “Public Health Outreach Manager (or Associate) for Health Food and Nutrition” class specification. The overview included budget impact, which was included in the draft resolution. Board agreed to table this discussion and bring the class specification as an associate level position. No additional comments from the board of directors.

A motion was made by Director Mason, seconded by Director Strong to table Resolution 210128 and update the position to “Associate” per the request of Director’s Dennisha Marsh and Linda Strong. Motion to table passed by the following vote:

AYES: Directors: Strong, Marsh, Fountain, Mason, Young

- 9.6** Review/Approve Resolution #210129 – Approving new Class Specification for "Garden and Facilities Monitor", assigning an Hourly Rate and Range, and classifying as Non-Exempt Employee.

Executive Director Lamar Thorpe provided a short overview of the “Garden and Facilities Monitor” class specification. The overview included budget impact, which was included in the draft resolution. No additional comments from board of directors.

A motion was made to approve Resolution number 210129 sticking Section 3 of the resolution by Director Strong, seconded by Director Mason. The resolution approved by the following vote:

AYES: Directors: Strong, Marsh, Fountain, Mason, Young

10. Contract with Voler Strategic Advisors.

Executive Director Lamar Thorpe provided a short overview of the Voler Strategic Advisory contract. Director Mason pointed out his displeasure with bringing back an item that had been previously voted down. Board President Young explained it was her decision to bring back item for consideration.

A motion was made by Board President Young, seconded by Director Marsh to approve the Voler contract in the amount of \$5000 a month. The motion failed by the following vote:

AYES: Directors: Marsh, Young

NOES: Fountain, Strong, Mason

11. Review/Approve Second Amendment to the Employment Agreement between Los Medanos Healthcare District and Lamar A. Thorpe – Patt Young, Board President

The Executive Director excused himself from the meeting so the board of directors can discuss. The Board of Directors request to review current contract before taking any action.

A motion was made by Director Mason, seconded by Board President Young to table the item. The motion to table passed by the following vote:

AYES: Directors: Strong, Marsh, Fountain, Mason, Young

12. EXECUTIVE DIRECTOR REPORT

The Executive Director provided updates to the Board of Directors regarding the Legislative/ACHD reporting's, administrative audit timeline, current payment disbursements and the status of the community outreach newsletter. He also announced that the annual Community Baby Shower was a success, the Garden Academy is going back to in-person for workshops and classes, as well as senior yoga course. The Covid updates continue to be posted via social media, the final Fall grants reports are due, and the deadline is approaching, all the summer grants site visits have been completed and the final reports for DPAC was due on September 10th and two reminders were sent out.

13. BOARD AND COMMITTEE REPORTS – None

14. UPCOMING PUBLIC, COMMUNITY AND CIVIC EVENTS

Vaccine Pop-Up! 1 PM to 4 PM at Pittsburg Marina

Human Trafficking Discussion with Pittsburg PD via ZOOM on September 21st at 7 PM

Dentist On Wheels Grand Opening on September 23rd at St. Vincent de Paul starting at 2 PM

Roddy Ranch Open House on September 23rd at 9:30 AM to 11:30 AM

15. SUGGESTED FUTURE AGENDA ITEMS – Director Strong requested for an update regarding the key fobs and security system at the next meeting.

16. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:10pm.

Sequoia Tomahn
Recording Secretary

Lee Mason
LMCHD Board Secretary