
LMCHD REGULAR BOARD MEETING

April 12, 2021 – 7:00 p.m.

In accordance with the Governor’s Executive Order N-33-20, and for the period in which the Order remains in effect, the Los Medanos Community Healthcare District (LMCHD) Board Room will be closed to the public. During this period of time, the LMCHD Board of Directors has arranged for members of the public to observe and address the meeting telephonically.

TO ATTEND BY TELECONFERENCE: Toll-Free Dial-In Number: (310) 372-7549, CONFERENCE CODE #975838. Download Agenda Packet and Materials at <http://www.lmchd.org/>

MEETING CAN BE ACCESSED TELEPHONICALLY VIA ZOOM

Dial: 669-900-9128 US (San Jose) Meeting ID: 870 8986 6152 Passcode 12345

Pittsburgh-Bay point Community Coalition – Presentation

MINUTES
REGULAR BOARD MEETING
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT
Monday, March 8, 2021
7:00 p.m. – VIA ZOOM

1. CALL TO ORDER/ ROLL CALL

The meeting was called to order at 7:05 pm.

Roll Call

Present: Directors: Young, Strong, Fountain, Mason

Absent: Directors: Marsh (She was present but had connectivity)

2. PLEDGE OF ALLEGIANCE

Director Mason led in the Pledge of Allegiance.

3. LMCHD MISSION: *LMCHD identifies health disparities among District residents and contributes to solutions* – LMCHD VISION: *LMCHD is cultivating a community in which good health may flourish for all District residents* – Director Linda Strong read the Mission Statement.

4. PUBLIC COMMENTS – Non-Agenda Items (3 minutes/individual) – No public comments.

5. SPECIAL PRESENTATIONS

5.1 Richmond Community Foundation – PowerPoint Presentation by Jim Becker and Betty Geishirt Cantrell

The presenters explained three key components to the organization which is based in the Bay Area. The main goal is to empower the community to build credit and eliminate financial stress. However, due to the coronavirus the organization has been able to help virtually, with credit coaching, tax filing, and to help budget for the future. A year - round free services is provided for tax filing for people who may not have a social security number. Furthermore, this foundation spreads awareness throughout the county to English and Spanish backgrounds over four sites.

Items listed under the Consent Calendar include reviewed reports and recommendations and are acted upon by one motion of the Board. Any item included under the Consent Calendar may be pulled for discussion and action separate from the Consent Calendar by any member of the Board or any member of the audience.

6. CONSENT CALENDAR - Action No. 210115

- 6.1 Minutes – Study Session Meeting of February 5, 2021
- 6.2 Minutes – Regular Meeting of February 8, 2021
- 6.3. Minutes – Regular Meeting of February 22, 2021
- 6.4 Minutes – Special Meeting of March 1, 2021
- 6.5 Receive and File - Financial Report
 - Profit and Loss for July through December 2020
 - Budget vs. Actual July through December 2020
 - Balance Sheet as of December 2020
 - Credit Card Charges – December 2020
 - Cash Disbursements December 2020
 - Current Financial Statistics

A motion was made by Director Mason, seconded by Director Marsh to approve the consent calendar with the changes made to the meeting on 2/8/21 regarding section 8.2 as suggested by director Strong. The minutes did not capture the voice vote, which was made during this meeting, as the item had an action.

The motion was approved by the following vote:

AYES: Directors: Mason, Young, Strong, Fountain, Marsh NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: None

7. REGULAR AGENDA AND ACTION ITEMS

- 7.1 Review/approve transfer of \$425,000 from the Bank of the West Checking account to the Local Agency Investment Fund (LAIF) account.
Craig Collins/Lamar Thorpe – Action #210116

The board was advised to approve the transfer to the LAIF account, which will help increase and maximize interest earnings, per the Finance Committee.

A motion was made by Director Marsh, seconded by Director Mason.

The motion was approved by the following vote:

AYES: Directors: Mason, Young, Strong, Fountain, Marsh NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: None

- 7.2 Los Medanos Community Healthcare District Strategic plan update. – **Lamar Thorpe**
The Executive Director, Lamar Thorpe went over the strategic plan that was sent out to the team. He explained that each team member received a strategic plan dashboard and had to evaluate their

particular area and role, by setting goals and coming up with ways to improve. The goal is to execute and fulfill the objectives, he met individually with each person on the team and advised the board of the breakdown and plan structure. The Board advised that they want to, propose new ideas for grants/revenue perhaps at the next programs meeting.

8. EXECUTIVE DIRECTOR REPORT

An updated was provided in regards, to staff and the current changes, the board was advised that the monitoring of AB908 continues. The hallway is still being used by the County, the community garden is open by appointments and a cooking class will be held on 3/14/21 virtually. The administrative staff has a vacancy on the team due to a recent change. The LMCHD social media account is still being maintained to spread awareness and post updates for the community. Although, the Grants are opening up, the Sports and Fitness for the children will remain closed. The Board was advised the bidders conference has been scheduled as well and at the end of March is the application deadline. A blast email, is also being sent via the voter file, explaining the grant process.

Director Linda Strong, had follow up questions and requested for updates at the next meeting. The updates were agreed to be discussed and clarified:

- A) Gary Prescott's response to the letter about the funds. (Obtain letter and file)
- B) Verify if Sports and Fitness for kids submitted a final report on 2/26/21
- C) Update the city page and add Dr. Penn's class for seniors that don't have social media.
- D) Confirm if Ambrose and Pittsburg Swim Center was contacted about moving to summer.

9. BOARD AND COMMITTEE REPORTS – None

10. UPCOMING PUBLIC, COMMUNITY AND CIVIC EVENTS – Director Marsh advised that there will be a Cinco de Mayo event coming up, she also wanted to verify if we had a calendar with all grant events. The outreach consultant, Jocelyn Munoz confirmed she keeps track and will reach out to the contacts provided in the zoom chat.

11. SUGGESTED FUTURE AGENDA ITEMS – Director Linda Strong suggested that we move the Board meetings to 6:30pm if possible. The Board advised due to meetings that require a “closed session” it is best we keep the meeting at the current set time.

A suggestion was also made by Director Marsh, to look into the Grants that the Vice President, Kamala Harris is offering. She stated that it will help with health literacy and improve the coronavirus spread. The Executive Director requested the link to research the details and bring an update to the next meeting, due to there being different levels of grants. The link was sent via the zoom chat and Lamar will review and present an overview at the next meeting.

12. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:07pm.

MINUTES
SPECIAL BOARD MEETING
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT
Tuesday, March 30, 2021
10:30 a.m. – Via Zoom

1. CALL TO ORDER/ ROLL CALL

The meeting was called to order at 10:31am.

Roll Call

Present: Directors: Fountain, Young, Strong, Marsh, Mason

Absent: Directors: None

2. PUBLIC COMMENTS – Non-Agenda Items (3 minutes/individual)

None.

3. Announcement of Closed Session

The Board President announced the following Closed Session:

a) Conference with Labor Negotiator Pursuant to G.C. #54957 to discuss Public Employee Performance Evaluations - *Negotiator: Patt Young, President*

The Closed Session commenced at 10:32am.

4. Adjournment of Closed Session

The Closed Session was adjourned 11:48am and the Open Meeting resumed.

5. Resume Open Meeting – Report Actions of Closed Session

There was no reportable action.

6. Adjournment

There being no reportable action from the Closed Session, the meeting was adjourned 11:49am.

MINUTES
SPECIAL BOARD MEETING
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT
Wednesday, April 7, 2021
10:30 a.m. – Via Zoom

1. CALL TO ORDER/ ROLL CALL

The meeting was called to order at 10:31am.

Roll Call

Present: Directors: Fountain, Young, Strong, Marsh

Absent: Directors: Mason

2. PUBLIC COMMENTS – Non-Agenda Items (3 minutes/individual)

None.

3. Announcement of Closed Session

The Board President announced the following Closed Session:

a) Conference with Labor Negotiator Pursuant to G.C. #54957 to discuss Public Employee Performance Evaluations - *Negotiator: Patt Young, President*

The Closed Session commenced at 10:32am.

4. Adjournment of Closed Session

The Closed Session was adjourned 11:42am and the Open Meeting resumed.

5. Resume Open Meeting – Report Actions of Closed Session

There was no reportable action.

6. Adjournment

There being no reportable action from the Closed Session, the meeting was adjourned 11:43am.

WHEREAS, the Board of Directors of the Los Medanos Community Healthcare District previously adopted a budget for the 2020-2021 fiscal year which included a budget of \$22,000 for the Community Garden program, which included a base budget of \$7,000 plus an additional \$15,000 for a raised garden bed project, and;

WHEREAS, at the Finance Committee of the Whole meeting on February 22, 2021, District staff presented a request for additional funding for various items other than the raised garden bed project, and;

WHEREAS, in a special meeting on March 1, 2021, the Board of Directors approved additional funding for the Community Garden of \$2,930, and;

WHEREAS, the financial reports presented to the Finance Committee of the Whole on February 22, 2021 indicated unspent funds may be available for reallocation in the Direct Services budget.

NOW THEREFORE, BE IT RESOLVED that the Los Medanos Community Healthcare District Budget for fiscal year 2020-2021 be amended as follows:

DECREASE 50680 Direct Services Expenditures \$2,930
INCREASE 63700 Community Garden Expenditures \$2,930



April 6, 2021

To: LMCHD Board of Directors
From: Lucretia Shaw, Interim Community Outreach Specialist
Approved: Lamar A. Thorpe, Executive Director
Subject: Budget adjustment in the amount of \$16,300 for AED equipment
– *Lucretia Shaw*

DISCUSSION:

At its meeting on January 11, 2021, the Board of Directors amended the budget for the 2020-2021 fiscal year to provide total funding for AED equipment purchases of \$6,118 based on discussions with its AED services contractor, Beverly M. Bradley, and a plan to purchase five (5) new AED units. Subsequently, the District received requests for a total of nineteen (19) new AED units to be placed at the following partner sites; this includes replacement of one (1) AED at Stewart Memorial for planned maintenance (due to expired warranty):

- Ambrose Park Recreation (2)
- City of Pittsburg Swim Center (1)
- Stoneman Village I & II (4)
- Stewart Memorial (2)
- Solomon Temple (2)
- Kwik Kutz Barber Shop (1)
- First Baptist Church (7)

The cost of funding the purchase of nineteen (19) AED units rather than the originally planned five (5) units will require an increase to the budget of approximately \$16,300.

RECOMMENDATION:

It is recommended that that the Los Medanos Community Healthcare District Budget for fiscal year 2020-2021 be amended as follows to cover the cost of 19 new AEDs:

- INCREASE 49100 Returned Grant Funds \$16,300
- INCREASE 50750 AED Equipment Expenditures \$16,300

FISCAL IMPACT:

INCREASE 49100 Returned Grant Funds \$16,300

INCREASE 50750 AED Equipment Expenditures \$16,300

The fiscal impact is net zero.

ATTACHMENTS:

A. Planned locations of 19 new AEDs

B. Vendor Quote

Attachment A

Additional AED Units Requested for 2021

last updated: March 24, 2021

Location	Address	City	
AMBROSE PARK RECREATION			
1 Community Center	3105 Willow Pass Road	Bay Point	
2 Aquatic Center	125 Memorial Way	Bay Point	
CITY OF PITTSBURG			
3 Buchanan Swim Center	2150 Harbor Street	Pittsburg	
STONEMAN VILLAGE I			
4 Dining Room	390 East Leland Road	Pittsburg	
5 4th Floor	390 East Leland Road	Pittsburg	
STONEMAN VILLAGE II			
6 Dining Room	375 Presidio Lane	Pittsburg	
7 4th Floor	375 Presidio Lane	Pittsburg	
SOLOMON TEMPLE			
8 TBD	655 California Ave	Pittsburg	
9 TBD	655 California Ave	Pittsburg	
STEWART MEMORIAL			
10 Sanctuary	580 Front Street	Pittsburg	(replacement)
11 Social Hall	580 Front Street	Pittsburg	
KWIK KUTZ BARBER SHOP			
12 TBD	3126 Harbor St	Pittsburg	
FIRST BAPTIST HEADSTART			
13 Kids Castle Center	55 Castlewood Drive	Pittsburg	
14 East Leland Court Center	2555 East Leland Road	Pittsburg	
15 Fairgrounds Center	1203 West 10th Street	Antioch	
16 Belshaw Center	2801 Roosevelt Ln.	Antioch	
17 Lone Tree Center	1931 Mokelumne Dr	Antioch	
18 Lido Square Center	131 Crestview Lane	Pittsburg	
19 Odessa Center	204 Odessa Avenue	Pittsburg	

Attachment B



1800 US Hwy 51 N
 Woodruff, WI 54568
 Phone: 800-691-6459
 Fax: 800-996-0972

QUOTE



CUST ID	DATE	QUOTE #
131934	3/17/2021	226808

PREPARED FOR:	9253604624
Monique Bradley Los Medanos Community Healthcare District 2311 Loveridge Rd Pittsburg CA 94565-5117	

SHIP TO	9253604624
Monique Bradley Los Medanos Community Healthcare District 2311 Loveridge Rd Pittsburg CA 94565-5117	

Shipped via:	Standard	Fax Number:		Reference:	19 AEDs
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Item	Description	Quantity	Current Price	Your Price	Total
BVP-ONSITE-A	Philips HeartStart OnSite AED Small Business Value Package. Includes: - M5066A: Philips HeartStart OnSite AED - 8 Year Warranty - SMART Pads Cartridge (Adult) - 4 Year Battery Pack - Operator's Instruction Manual - Quick Reference Card - Responder® Wall Cabinet w/Alarm - M5075A: Philips Semi-Rigid Carry Case - Responder® Premium AED/CPR Pack - Responder® AED Flexible Wall Sign - AED Check Inspection Tag - AED Window/Wall Decal	19	\$1,375.00	\$1,070.15	\$20,332.85
Free Gift	AED Superstore Responder CPR Barrier Keychain	1	\$4.99	\$0.00	\$0.00

FREE Responder Keychain™ included with this order, compliments of your AED Superstore®

Subtotal	\$20,332.85
Shipping	FREE
Sales Tax	\$1,779.12
Estimate Total	\$22,111.97

**Estimate valid for 30 days from above date.
 All items listed above are covered under our 30 Day Money Back Guarantee!**



PROUD SUPPLIER TO THE US GOVERNMENT
 GSA/VA Contract Number: V797D-50533
 Contract Expiration Date: 02/14/2021
 DUNS #: 121 306 984
 CAGE Code: 3DHR2
 FEIN/TIN: 27-0005083
 Business Size Classification: Large

WHEREAS, the Board of Directors of the Los Medanos Community Healthcare District previously amended the budget for the 2020-2021 fiscal year to provide total funding for AED equipment purchases of \$6,118 based on discussions with its AED services contractor, Beverly M. Bradley and the Darius Jones Foundation, and a plan to purchase five new AED equipment units, and;

WHEREAS, after developing the initial plan, the District received requests for a total of 19 new AED units to be placed in various locations within the District, and;

WHEREAS, the cost of funding the purchase of 19 AED units rather than the originally-planned five units will require an increase to the budget of approximately \$16,300, and;

WHEREAS, the District received returned grant funds primarily from Souljah's and the Ambrose swim program totaling at least \$16,300 that were not included in the original 2020-2021 budget and are available for re-appropriation to other uses.

NOW THEREFORE, BE IT RESOLVED that the Los Medanos Community Healthcare District Budget for fiscal year 2020-2021 be amended as follows:

INCREASE 49100 Returned Grant Funds \$16,300
INCREASE 50750 AED Equipment Expenditures \$16,300

See Financial Documents – Separate Attachment



April 6, 2021

To: LMCHD Board of Directors
 From: Lucretia Shaw, Interim Community Outreach Specialist
 Approved: Lamar A. Thorpe, Executive Director
 Subject: Health & Wellness Grants Update
 – *Lucretia Shaw*

DISCUSSION:

Summer Grants (2021)

The Grants and Policy Committee at its meeting on February 12, 2021, approved the following timeline for the 2021 Summer Grant Cycle:

2021 Summer Grant Cycle Timeline	
PROCESS	DATE
Application Process Opens	01-Mar-21
Bidder's Conference	11-Mar-21
Application Process Closes	26-Mar-21
Committee Reviews Applications / Recommends Funding	16-Apr-21
Committee Follow-up Review (if needed)	23-Apr-21
Committee Follow-up Review (if needed)	30-Apr-21
Board Reviews/Approves Grants	10-May-21
Program Start Date	01-Jun-21
Program End Date	27-Aug-21
Final Reports Due	10-Sep-21
Committee Reviews Final Reports	24-Sep-21
Committee Follow-up Final Reports (if needed)	01-Oct-21
Board Approves Final Reports	12-Oct-21

The District has received fourteen (14) applications for the Summer Grant Cycle, totaling an estimated \$217,000 in funding requests.

Summer Grants (2020)

At its meeting on March 8, 2021, the Board of Directors asked for confirmation that Sports and Fitness for Kids had submitted a Final Report. Staff confirmed that a final report was received on February 26, 2021. Grants and Policy Committee will review on April 16, 2021.

Fall Grants (2020-21)

Staff sent an email on March 26, 2021 requesting that all grantees submit their mid-term reports by Friday, April 23, 2021. The Grants and Policy Committee will review on April 30, 2021.

Fall Grants (2019-2020)

Final Report for Prescott-Joseph was forwarded to the District form Gary Bell of Colantuono, Highsmith & Whatley, PC on March 22, 2021. Grants and Policy Committee will review on April 16, 2021.

