

MINUTES
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT
BOARD MEETING
May 8, 2017
6:30 P.M. – LMCHD Board Room

1. CALL TO ORDER

Board President Ogunleye called the meeting to order at 6:30 p.m.

2. ROLL CALL

Present: Arthur Fountain, Secretary
Linda Strong, Treasurer
Emanuel Ogunleye, President

Absent: J. Vern Cromartie, Vice President

Also Present: Godfrey Wilson, Executive Director
Barbara Kee, Recording Secretary
Craig Collins, Accountant (via teleconference)

3. PLEDGE OF ALLEGIANCE

Director Fountain led in the Pledge of Allegiance.

4. LMCHD MISSION: *LMCHD identifies disparities in health care among District residents and contributes to solutions* – LMCHD VISION: *LMCHD is cultivating a community in which good health may flourish for all District residents* – Director Linda Strong

5. PUBLIC COMMENTS – Non-Agenda Items (3 minutes/individual) – None.

6. SPECIAL PRESENTATIONS

6.1 Certificate of Appreciation – Dr. J. Vern Cromartie

6.2 Certificate of Appreciation – Marilyn Condit

7. APPROVAL OF MINUTES

7.1 Regular Board Meeting of April 10, 2017 – **Action #170501**

A motion was made by Director Strong, seconded by Director Ogunleye, to approve the minutes of the April 10, 2017 Board of Directors meeting. The motion was approved 3-0-1-0, with Director Cromartie being absent.

7.2 Grants & Policy Committee Study Session – April 20, 2017 – **Action #170502**

A motion was made by Director Fountain, seconded by Director Strong, to approve the minutes of the April 20, 2017 Grants & Policy Committee Study Session. The motion was approved by a 3-0-1-0 vote, with Director Cromartie being absent.

7.3 Grants & Policy Committee Study Session – April 24, 2017 – **Action #170503**

A motion was made by Director Strong, seconded by Director Fountain, to approve the minutes of the April 24, 2017 Grants & Policy Committee Study Session. The motion was approved 3-0-1-0, with Director Cromartie being absent

8. CONSENT CALENDAR

8.1 Approval of Financial Report – Action #170505

- Profit and Loss for July through March, 2017
- Budget vs. Actual July through March 2017
- Cash Disbursements – March 2017
- Credit Card Charges – March 2017
- Balance Sheet as of March 2017

A motion was made by Director Fountain, seconded by Director Strong, to approve the Financial Report. The motion was approved 3-0-1-0, with Director Cromartie being absent.

8.2 Review/Approve LMCHD Community Update Bulletin – Action #170506

A motion was made by Director Fountain, seconded by Director Strong, to approve the Community Update Bulletin. The motion was approved 3-0-1-0, with Director Cromartie being absent.

8.3 Review/Approve DPAC recommendation for "Good Health to Adult Initiative - 'Falls Prevention' "by Marcus Lorenzo Penn, M.D., C.Y.T. – Action #170507

A motion was made by Director Fountain, seconded by Director Ogunleye, to schedule a date to invite Marcus Lorenzo Penn, MC., C.Y.T. to conduct a presentation on “Falls Prevention.”

9. EXECUTIVE DIRECTOR REPORT – *Godfrey Wilson*

9.1 Activity Report

- Administrative Staff Vacancy
- LMCHD Board Member Vacancy
- Activities outlined in May 3, 2017 Executive Director Report

9.2 Site Visits

- Satellite Affordable Housing Association (SAHA)
- CPR FAST

9.3 Legislative Updates

- CSDA receiving nominations for two seats on the Board of Directors.

10. ACTION ITEMS

10.1 Review/Approve Resolution Honoring Director Marilyn Condit – Action #170508

Board President Ogunleye read the proposed Resolution and applauded Ms. Condit for her service on the Board and her dedication to the community. A motion was made by Director

Ogunleye, seconded by Director Strong, to approve Resolution No.170508. The motion was approved 3-0-1-0, with Director Cromartie being absent.

10.2 Review/Approve Resolution approving Budget Adjustment for 2017 Summer Health & Wellness Program – Action #170509

A motion was made by Director Strong, seconded by Director Fountain, to approve Resolution No. 170509. The motion was approved 3-0-1-0, with Director Cromartie being absent.

10.3 Review/Approve Grants and Policy Committee recommendation re: LMCHD 2017 Summer Health & Wellness Program – Action #170510

Director Strong read names of all organizations receiving funding under the Summer Health and Wellness Program.

Due to the fact Director Strong has a conflict of interest and is not eligible to vote for one of the organizations recommended to receive funding (First Baptist Head Start), and the fact that the Board would not have a quorum without this third vote, it was recommended to move the First Baptist Head Start proposal for a vote at a Special Meeting on May 11, 2017.

A motion was made by Director Strong, seconded by Director Fountain, to approve all programs and amounts listed in the Staff Report dated May 2, 2017, with the exception of First Baptist Head Start. The motion was approved 3-0-1-0, with Director Cromartie being absent.

Recess and Reconvene

The Board President announced a recess at 7:05 p.m. The meeting reconvened at 7:22 p.m.

10.4 Review/Approve Final 2015 Audit Management Representation Letter– Action #170511

A motion was made by Director Strong, seconded by Director Ogunleye, to approve the Audit Management Representation Letter. The motion was approved 3-0-1-0, with Director Cromartie being absent.

10.5 Review/Approve process to fill Board of Directors vacancy – Action #170512

A motion was made by Director Strong, seconded by Director Fountain, to advertise for the Director vacancy with the intent of making an appointment within the required 60 days of notification. The motion was approved 3-0-1-0, with Director Cromartie being absent.

10.6 Review/Approve designation of Board members to serve as District Trustee and Alternate Trustee for ACHD Proposed Bylaws Revision – Action #170514

A motion was made by Director Fountain, seconded by Director Ogunleye, to approve the Board President's recommendation to designate Director Fountain to serve as LMCHD District Trustee,

and Executive Director Wilson to serve as Alternate Trustee. The motion was approved 3-0-1-0, with Director Cromartie being absent.

10.7 Review/Approve appointment of Board member to serve as interim representative on the LMCHD Community Garden Committee – Action #170515

The Board President has proposed that Director Fountain serve as interim representative on the Garden Committee, with Linda Strong serving as Committee Chair. The motion was approved 3-0-1-0, with Director Cromartie being absent.

A motion was made by Director Fountain, seconded by Director Strong, to approve this proposal.

10.8 Review/Approve formation of an Ad hoc Committee to begin Pittsburg Health Center Lease Agreement and Office of Statewide Health Planning and Development (OSHPD) negotiations - Action #170517

The Board President has recommended that the following individuals serve on the proposed Ad hoc Committee: Director Ogunleye, Chair, Director Fountain, Executive Director Wilson, Craig Collins, Accountant, and Attorney Mike Peterson. He has also recommended that Attorney Colin Coffey be invited to attend the first meeting of the Ad hoc Committee.

A motion was made by Director Strong, seconded by Director Fountain, to approve formation of an Ad hoc Committee as recommended. The motion was approved 3-0-1-0, with Director Cromartie being absent.

10.9 Review/Approve DPAC Recommendation to establish Souljahs as a DPAC District-Sponsored Program Souljahs as a DPAC District-Sponsored Program – Action #170518

Mr. Greg Osorio addressed the Board and discussed plans to expand on Souljahs' partnership with LMCHD offering a fitness competition with at least 150 students participating and offering trophies and merit awards. He has been working with Mr. Moffett on this, as well as efforts to address the school bullying problem. Members of the Board commended both Mr. Osorio and Mr. Moffett on their efforts and progress to date.

A motion was made by Director Strong, seconded by Director Fountain, to approve the staff recommendation. The motion was approved 3-0-1-0, with Director Cromartie being absent.

10.10 Review/Approve Resolution approving Budget Adjustment for Advertising and Promotion - Board of Directors and LMCHD Staff Vacancies – Action #170519

Accountant Craig Collins elaborated regarding this proposed budget adjustment and responded to questions by board members.

A motion was made by Director Strong, seconded by Director Fountain, to approve Resolution No. 170519. The motion was approved 3-0-1-0, with Director Cromartie being absent.

11. BOARD REPORTS

11.1 Board Member Reports

11.2 Board President Report

- 2017/2018 Budget Planning – Scheduled for May 22nd Finance Committee of the Whole.
- Student Intern Program – Executive Director to report at Special Meeting on May 11.
- AAHEC Keller Canyon Grant/Cost to LMCHD – Final numbers to be reviewed at May 22nd Finance Committee Meeting.

11.3 Legal Reports - None

12. COMMITTEE'S REPORTS/RECOMMENDATIONS/MINUTES

12.1 Committee Minutes

- a) Community Garden –April 12, 2017 – *Director Strong reported.*
- b) REAL Committee –April 13, 2017 – *Director Ogunleye reported.*
- c) Grants & Policy Committee –April 20 and April 24, 2017 (see 7.2 and 7.3) – *Director Strong reported.*
- d) Finance Committee – April 24, 2017 – *Director Fountain reported.*
- e) DPAC – April 25, 2017 – *Director Ogunleye reported. Executive Director to report on all currently installed AEDs at next DPAC Meeting.*
- f) Outreach Committee – April 25, 2017- *Director Ogunleye reported.*

13. COMMUNICATIONS/ INFORMATION ONLY

- Pittsburg Police Activities League Golf Tournament

14. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:27 p.m.

Barbara Kee
Recording Secretary

Arthur Fountain
Board Secretary