

MINUTES  
REGULAR BOARD MEETING  
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT  
Monday, December 14, 2020  
7:00 p.m. – Via Zoom

**1. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:09 p.m.

Roll Call

Present: Directors: Mason, Young, Strong

Absent: Directors: Fountain, Cromartie

**2. PLEDGE OF ALLEGIANCE**

Director Strong led in the Pledge of Allegiance.

**3. LMCHD MISSION: *LMCHD identifies health disparities among District residents and contributes to solutions* – LMCHD VISION: *LMCHD is cultivating a community in which good health may flourish for all District residents***

**4. PUBLIC COMMENTS – Non-Agenda Items** (3 minutes/individual) – No public comments.

**5. BOARD REORGANIZATION**

**5.1** Honoring Board Member J. Vern Cromartie, Ed.D. – Not present

**5.2** Certification of November 3, 2020 Election Results/Oath of Office – **Action #201201**

The Executive Director reviewed the results of the November 3, 2020 election. There was a total of 51,577 registered voters, and there were three LMCHD candidates on the ballot. The successful candidates were:

Dennisha Marsh  
Director Lee Mason

Staff member Barbara Kee administrated the Oath of Office to the successful candidates and congratulated them on their election. New members should sign their respective Oaths of Office and return to the LMCHD Office.

### 5.3 Nominations and Election of Board Officers

The Board President opened nominations for LMCHD Board President.

A motion was made by Director Mason, seconded Director Strong, to appoint Director Young as Board President for 2021. There were no subsequent nominations; therefore, Director Young was unanimously approved to serve as Board President for 2021.

Director Young nominated Director Lee Mason to serve as Vice President. There were no subsequent nominations; therefore, Director Mason was unanimously approved to serve as Board Vice President for 2021

Director Young nominated Director Mason for 2021. There were no subsequent nominations; therefore, Director Mason was unanimously approved to serve as Board Secretary for 2021.

Director Young nominated Director Strong as Treasurer for 2021. There were no subsequent nominations; therefore, Director Strong was unanimously approved to serve as Board Treasurer for 2021.

### 5.4 Approve Schedule of Meetings for 2021 – **Action #201202**

The Board reviewed the Schedule of Meetings and Deadlines for 2021. Executive Director Thorpe questioned the deadline dates for consistency with the Agenda Planning process. This will be researched and brought back for consideration.

A motion was made by Director Strong, seconded by Director Mason, to approve the schedule of meetings and bring back the deadline dates for review and approval at the next regular meeting.

The motion was approved unanimously.

## 6. SPECIAL PRESENTATIONS

**6.1 Presentation - Food Empowerment Project – *Jasmine Cisneros/Lauren Ornelas and Elise Brannan***

Elise Brannan, a Pittsburg community member and small Pittsburg business owner, gave a presentation on “Growing Healthy People for Pittsburg” and its mission. She explained that they are a community activist group that advocates for accessibility to affordable healthy produce and food within the community through food cooperatives, community gardens and farmers’ markets.

Lauren Ornelas, founder of the Food Empowerment Project, presented a survey report on healthy food. The main goal is to identify and assist low income and minority communities with being able to have healthy foods available. The team consists of professors from local universities and community organizations that help clean local stores, insuring proper and appealing signage to bring awareness to the fresh, frozen, canned fruits and veggies being sold. The work is free, but with the survey reports and numbers they can team up with gardens in the area and source out other funders to help the community. The board enjoyed the presentation and both presenters will keep in contact with the community garden’s Outreach Specialist.

***Items listed under the Consent Calendar include reviewed reports and recommendations and are acted upon by one motion of the Board. Any item included under the Consent Calendar may be pulled for discussion and action separate from the Consent Calendar by any member of the Board or any member of the audience.***

**7. CONSENT CALENDAR - Action No. 201203**

A motion was made by Director Mason, seconded by Director Strong, to approve the Consent Calendar, Action Item #201203. ***Director Strong requested the following corrections be made to the minutes of November 9, 2020:***

**7.1 Minutes – Regular Meeting of November 9, 2020**

Director Strong inquired about Item #7.2 on the November 9 meeting minutes regarding Dr. Penn’s contract. Staff will follow up and report back the correct fiscal impact for this contract.

Director Strong also mentioned #7.3, Page 7, reference to funding for White Pony. She requested that it be reflected in the minutes that funding would go to Riverview Jr. H.S. and to Martin Luther King School in Bay Point.

Director Strong additionally asked that Item 9, Page 9, Board Reports, be corrected to reflect that First Baptist Head Start meetings would be on the Third Monday of each month.

**7.2 Minutes – Special Meeting of December 1, 2020**

**7.3 Receive and File - Financial Report**

- Profit and Loss for July through October 2020
- Budget vs. Actual July through October 2020
  - Balance Sheet as of October 2020
  - Credit Card Charges – October 2020
- Cash Disbursements – October 2020
  - Current Financial Statistics

The Board President called for a vote on the motion, and the Consent Calendar was approved by the following vote:

AYES: Directors: Mason, Young, Strong

NOES: Directors: None

ABSTAIN: Directors: Marsh

ABSENT: Directors: Fountain

**8. REGULAR AGENDA AND ACTION ITEMS**

**8.1** Review/Approve authorization to Executive Director to negotiate and enter into a contract with Beverly M. Bradley to serve as the contractor providing Automatic External Defibrillators (AEDs) and associated assessment, training and oversight - *Lamar Thorpe, Executive Director - Action #201204*

A contract was presented to review for entering a contract with Bradley for training and maintenance. Director Mason authorized direction to enter the new contract with a potential budget adjustment at a later time. The Board did decide that they would need an update on the AED locations and expiration dates. Furthermore, due to Monique Bradley providing a direct service this program should also be modified under a new category on the financial statement.

A motion was made by Director Mason, seconded by Director Strong, to approve Action Item No. 201204 and the motion was approved by the following vote:

AYES: Directors: Mason, Strong, Young, Marsh

NOES: Directors: None

ABSTAIN: Directors: None

ABSENT: Directors: Fountain

**8.2** Review/Approve Program Committee recommendation to release funding for LMCHD District Sponsored Programs Ambrose Park and Recreation, City of Pittsburg

**Aquatic Program, and Souljah's House – *Sabrina Hansen, Grants & Program Evaluations Assistant***

- a) Ambrose Parks and Recreation (\$10,000) – **Action #201205** – Summer only
- b) Pittsburg Swim Academy (\$15,693) – **Action #201206** – Summer Only
- c) Souljah's House – (\$5,500) - **Action #201207**

The Board collectively decided they needed to review Action #201205 and 201206 in a special meeting. It has been suggested to have the programs during the summer. A special meeting will be scheduled, inviting Lori Chalifoux to discuss the scheduling and work plan for the fall and winter. The board also requested that the contract to be signed and sent back for Ambrose.

A motion was made by Director Strong, seconded by Director Mason, to remove Action Item Nos.201205 and 201206 The motion was approved by the following vote:

AYES: Directors: Mason, Strong, Marsh, Young  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: Fountain

The board reviewed action No. 201207 and asked guest, Greg Osorio, about his revised work plan for Souljahs, a district sponsored program. Mr. Osorio stated that he wanted to include celebrations for Juneteenth, Martin Luther King, and Cesar Chavez of which would be held virtually. The revised proposal was for the amount \$15,000 from \$5,500 but still under the proposed original budget of \$29,205. The excess of \$14,205 will be used to fund other district sponsored and direct service programs.

A motion was made by Director Strong, seconded by Director Mason, to approve the amount of \$15,000 for Souljahs, district sponsored program. The motion was approved by the following vote:

AYES: Directors: Mason, Strong, Marsh, Young  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: Fountain

**8.3 Review/Discuss/Provide Staff Direction re: a request for proposal to develop and improve existing Community Garden raised beds, *Jasmine Cisneros, Community Outreach Specialist* – **Action #201208****

The board provided direction for the community garden's raised bed renovation. The Request for Proposal (RFP) will be presented at the next meeting.

**9. EXECUTIVE DIRECTOR REPORT**

The Executive Director updated the board on the ACHD changes and staff shelter-in-place work orders and modifications. The team also launched a new social media account for community garden communications. The board was advised of this positive change, along with the new COVID testing location that has been affected at the community garden's north parking lot.

**10. BOARD AND COMMITTEE REPORTS - None**

**11. UPCOMING PUBLIC, COMMUNITY AND CIVIC EVENTS - None**

**12. SUGGESTED FUTURE AGENDA ITEMS** – A suggestion was proposed by Director Strong to move board meetings to an earlier time in the future.

**13. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 9:03 p.m.

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Sequoia Tomahn/Barbara Kee

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Linda Strong