



“Advancing Solutions to Health Disparities”

Committee

Community Garden
 District Programs & Activities
 Finance
 Grants & Policy
 REAL

Purpose:	Reporting on District Sponsored Programs
Meeting Date and Time:	August 23, 2017 7:08pm
Date and Time of Next Meeting:	September 26, 2017 6:30pm

Chair:	<input checked="" type="checkbox"/> J. Vern Cromartie, Ed.D.
Board Members:	<input checked="" type="checkbox"/> Emmanuel Ogunleye
Staff:	<input checked="" type="checkbox"/> Godfrey Wilson, Executive Director <input checked="" type="checkbox"/> Aaronique Gordon, Minutes Clerk

Agenda Item #1 Call to Order	
Discussion:	Meeting called to order at 7:08pm
Action:	1.
<input type="checkbox"/> Needs Staff Assistance	<input type="checkbox"/> Needs to go to Full Board

Agenda Item #2 Roll Call	
Discussion:	All Committee member and staff present.
Action:	
<input type="checkbox"/> Needs Staff Assistance	<input type="checkbox"/> Needs to go to Full Board

Agenda Item #3 Public Comments	
Discussion:	There were no public comments.
Action:	
<input type="checkbox"/> Needs Staff Assistance	<input checked="" type="checkbox"/> Needs to go to Full Board

Agenda Item #4 Review/Discuss Minutes of the July 25, 2017 DPAC Meeting

Discussion: The Committee reviewed the July 25, 2017 DPAC meeting.

Action: 1. Minutes approved with corrections

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #5 Review/Discuss Role and Structure for inclusion with the LMCHD Bylaws

Discussion: The Committee reviewed DPAC's Policies and Procedures. Director Cromartie recommended that the statement included on pg. 1 of the presented document be included in the LMCHD Bylaws to represent DPAC.

Action: 1. LMCHD staff will apply and track all alterations.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #6 Review/Discuss St. Vincent de Paul

Discussion: The Committee reviewed a work plan submitted by Barbara Hunt (St. Vincent de Paul). Director Cromartie informed the Committee that St. Vincent de Paul has already received \$25,000 and the additional \$5,000 that they are requesting will be discussed at an upcoming Special Meeting.

Action: 1. This Item has been moved to the August 28, 2017 Special Meeting agenda.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #7 Review/Discuss CPRFAST

Discussion: The Executive Director reported on his recent attempts to contact CPRFAST, with no response. The Executive Director also informed the Committee that LMCHD has created an active Dropbox account at CPRFAST's request. Director Ogunleye suggested giving CPRFAST a 30-day response deadline, and sending out an official letter voicing LMCHD's concerns after the 30 days has passed.

Action: 1. Executive Director will send CPRFAST an additional E-mail copying both Director Cromartie and Director Ogunleye.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #8 Review/Discuss Good Health to Youth Initiative and Good Health to Adults initiative

Discussion: The Executive Director reported that he has had no recent contact with Dr. Marcus Penn following the last successful health forum, and that LMCHD expects to work with Dr. Penn quarterly. The Executive Director reported that he has been in contact with Lori Chalifaux (Ambrose Recreation Center) regarding facility usage for the next Good Health to Youth and Adults Forum where he would implement and advise swim aerobics for seniors. Director Cromartie asked if this forum would be a joint effort, and the Executive Director proposed LMCHD acting as the direct sponsors and coordinators of this aerobics program.

Action: 1. Executive Director will contact the Buchanan Swim Center Re: facility usage

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #9 Review/Discuss All Midterm and Final Reports Received by the LMCHD from District Sponsored Programs in May 2017 and June 2017

Discussion: The Committee reviewed final reports submitted by, A More Excellent Way (MEW), St. Vincent de Paul, and The Buchanan Swim Center. Director Cromartie suggested that the work plan submitted by A More Excellent Way is outdated. Director Cromartie also recommended that all reports submitted be date stamped on the day received.

Action: 1. The Executive Director will verify the dates listed in MEW's final report.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #10 Review/Discuss All Work Plans Received by the LMCHD from District Sponsored Programs in May 2017 and June 2017

Discussion: The Committee reviewed work plans submitted by, St. Vincent de Paul, A More Excellent Way (MEW), and The Buchanan Swim Center. After reviewing the work plan submitted by MEW, Director Cromartie requested an expansion of detail within the program's budget. Director Cromartie also noticed there was no service population included in the Buchanan Swims Center work plan.

Action: 1. The Executive Director contact MEW and request a detailed organizational budget.
2. The Executive Director will contact the Buchanan Swim Center and request a number of individuals served.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #11 Review/Discuss the Good Health Best Practices Award

Discussion: The Committee discussed their current consideration (Bill's Market, Bay Point, CA) and reached consensus to place this item on the agenda for the Special Meeting for approval on August 28, 2017 where it will be moved to the next full Board Meeting.

Action: 1. This Item has been placed on the August 28, 2018 Special Meeting agenda.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #12 Review/Discuss the LMCHD Community Update Bulletin

Discussion: Director Cromartie asked if either Directors have completed their public statements for publication in the Community Bulletin. The Executive Director informed the Committee that LMCHD's newest board member, Lee Mason, has completed his introduction and it is ready for publishing.

Action: 1. There were no action items.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #13 Adjournment

Discussion: Meeting was Adjourned at 8:05pm

Action:

Needs Staff Assistance

Needs to go to Full Board