

MINUTES
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT
BOARD MEETING
March 13, 2017
6:30 P.M. – LMCHD Board Room

1. CALL TO ORDER

Board President Ogunleye called the meeting to order at 6:40 p.m.

2. ROLL CALL

Present: Marilyn Condit, Board Member
Arthur Fountain, Secretary
Linda Strong, Treasurer
Dr. J. Vern Cromartie, Vice President (teleconference)
Emmanuel Ogunleye, President

Absent: None

Also Present: Godfrey Wilson, Executive Director
Barbara Kee, Recording Secretary
Craig Collins, Accountant (via teleconference)

3. PLEDGE OF ALLEGIANCE – Board President Ogunleye led in the Pledge of Allegiance

4. LMCHD MISSION: *LMCHD identifies disparities in health care among District residents and contributes to solutions* – LMCHD VISION: *LMCHD is cultivating a community in which good health may flourish for all District residents*

Director Strong read the LMCHD Mission and Vision Statements.

5. PUBLIC COMMENTS

None.

6. SPECIAL PRESENTATIONS

6.1 Preethi Kembaiyan, *Development & Communications Manager, Brighter Beginnings*

Ms. Preethi Kembaiyan addressed the Board stating that their organization has been providing services in the East Bay since 1984. They were first founded to address health disparities, particularly among the African American population. They began providing health care for clients in Richmond and Antioch in 2014. She distributed hand-out material providing information about their clinic, including information about the service area.

Brighter Beginnings applied for a grant in 2016 under the LMCHD Fall Health and Wellness Program, and the Board had requested additional information, including the organization's service area. She stated that approximately 21 percent of their clients reside in the Pittsburg and Bay Point area, representing 270 clients. Their mission has been to work with parents and provide early childhood development services, including prenatal and perinatal programs.

Liz Nickels, Director of Clinic Services, responded to questions by Board members regarding services provided at the clinic. She addressed demographics and ethnicity, and responded to a question regarding insurance providers. She stated that family nurse practitioners are currently used in their program, including a potential pediatrician currently in the process of obtaining credentials.

She and Ms. Kembaiyan responded to questions regarding community outreach efforts and expressed the desire to collaborate with LMCHD in the provision of services.

7. APPROVAL OF MINUTES

7.1 February 13, 2017 – Action #170301

A motion was made by Director Condit, seconded by Director Strong, to approve the minutes of February 13, 2017. The motion was approved 4-1, with Director Fountain abstaining due to absence at the February 13 meeting. The motion was approved 4-0-1.

8. CONSENT CALENDAR

8.1 Approval of Financial Report – Action #170302 Profit and Loss for January, 2017

- Budget vs. Actual July through January 2017
- Balance Sheet as of January 2017
- Cash Disbursements – January 2017

8.2 Review/Approve use of Community Benefit Funding to support Nunley's Karate-Do Program - Action #170303

A motion was made by Director Condit, seconded by Director Fountain, to approve the Consent Calendar. The motion was approved by a 5-0 vote.

9. EXECUTIVE DIRECTOR REPORT – *Godfrey Wilson*

9.1 Activity Report

Executive Director Wilson reported that the newly hired Office Aide/Minutes Clerk, Aaronique Gordon, began employment on March 1, 2017. In addition to routine office duties, she will be attending and taking notes for LMCHD committee meetings.

9.2 Legislative Updates

- a) Executive Director Wilson reported regarding the California Legislature Committee on Local Government Oversight Hearing, noting that Los Medanos Hospital District is included on Page 4 of the report. The report provides a breakdown of direct services provided by healthcare districts in California. Members of the Board requested that the Executive Director contact ACHD and CSDA to obtain their definition of “direct services.”
- b) The Executive Director discussed a Supreme Court ruling that messages and texts sent from a public employee's personal device or account are subject to public disclosure.
- c) He discussed the California Special Districts Association (CSDA) draft report regarding the Little Hoover Commission. The Executive Director is continuing to keep informed regarding LMCHD's position on the Little Hoover Commission report and analysis. He will keep the Board informed of any new information received.
- d) Mr. Wilson reported that he is continuing to explore potential grant funding for LMCHD and will continue to keep the Board updated on this.

10. ACTION ITEMS

- 10.1** Review/Approve REAL (Real Estate, Administration and Legal), Finance Committee of the Whole, and District Program and Activities Committee (DPAC) recommendations re: CPR FAST Contract for Purchase of AEDs and Education Services – **Action Item #170304**

A motion was made by Director Strong, seconded by Director Cromartie, to approve the contract for purchase of AEDs and Education Services by CPR FAST, in accordance with Exhibit “A” of the proposed contract, for an amount not to exceed \$22,000.00 annually. The motion was approved unanimously.

- 10.2** Review/Approve REAL Committee recommendation to approve Internet Technology (IT) Services Agreement for James Thomas – **Action Item #170305**

A motion was made by Director Fountain, seconded by Director Condit, to approve the IT Services Agreement with James Thomas for a two-year period, for an amount not to exceed \$3,500.00 annually. The motion was approved unanimously.

- 10.3** Review/Approve Outreach Committee recommendation to modify LMCHD Bylaws pertaining to the Mission and Purpose of the District Outreach Program – **Action #170306**

It is required that any amendment to the LMCHD Bylaws requires that members of the Board be provided with the proposed amendment at least seven days in advance of action being taken. Therefore, this proposed amendment will be considered for action at the next regular meeting of the Board on April 7, 2017.

- 10.4** Review/Approve Outreach Committee recommendation re: the LMCHD Health Profile – **Action Item #170307**

Director Cromartie distributed the proposed updated LMCHD Health Profile. The President requested that this matter be continued to the next regular meeting of the Board on April 7, 2017, at which time Director Cromartie would give a presentation.

11. BOARD REPORTS

11.1 Board Member Reports

- Director Cromartie – Status Re: Community Bulletin
This item was removed from the Agenda and will be discussed at the next Outreach Committee meeting on March 28, 2017.

11.2 Board President Report - Committee meeting minutes to be summarized at Board meetings.

11.3 Legal Reports - None

12. COMMITTEE’S REPORTS/RECOMMENDATIONS/MINUTES

12.1 Committee Minutes

- a) REAL Committee – Meeting of January 12, 2017 – Director Ogunleye reported.
- b) Community Garden – Meeting of January 11, 2017 – Director Condit reported.
- c) Outreach Committee – January meeting cancelled.

- d) Finance Committee of the Whole – Meeting of January 23, 2017 – Director Fountain reported.
- e) DPAC – Meeting of January 24, 2017 – Director Cromartie reported.

13. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:02 p.m.

Barbara Kee
Recording Secretary

Arthur Fountain
Board Secretary