

MINUTES
REGULAR BOARD MEETING
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT
Monday, October 14, 2019
6:30 p.m. – LMCHD Board Room

1. CALL TO ORDER/ ROLL CALL

The meeting was called to order at 6:30 p.m.

Roll Call

Present: Directors: Mason, Fountain Young, Strong

Absent: Directors: Cromartie

2. PLEDGE OF ALLEGIANCE

Director Mason led in the Pledge of Allegiance.

3. LMCHD MISSION: LMCHD identifies disparities in health care among District residents and contributes to solutions – LMCHD VISION: LMCHD is cultivating a community in which good health may flourish for all District residents – Director Strong read the Mission Statement.

4. APPROVAL OF AGENDA

A motion was made by Director Mason, seconded by Director Strong, to approve the agenda. The motion was approved unanimously.

5. PUBLIC COMMENTS – Non-Agenda Items (3 minutes/individual)

None.

6. APPROVAL OF MINUTES

6.1 Regular Board Meeting of September 9, 2019 – Action #191001

A motion was made by Director Strong, seconded by Director Mason, to approve the minutes of September 9, 2019. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong

NOES: Directors: None

ABSTAIN: Directors: None

ABSENT: Directors: Cromartie

6.2 Special Board Meeting of September 5, 2019 – Action #191002

A motion was made by Director Mason, seconded by Director Young, to approve the minutes of September 5, 2019. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong
NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: Cromartie

6.3 Special Board Meeting of September 25, 2019 – Action #191003

A motion was made by Director Strong, seconded by Director Young, to approve the minutes of September 25, 2019. The motion was approved by the following vote:

AYES: Directors: Fountain, Young, Strong
NOES: Directors: None
ABSTAIN: Directors: Mason
ABSENT: Directors: Cromartie

7. CONSENT CALENDAR

7.1 Review/Approve Financial Report – Action #191004

- Profit and Loss for July through July 2019
- Budget vs. Actual July through July 2019
- Balance Sheet as of July 2019
- Credit Card Charges – July 2019
- Cash Disbursements – July 2019
- Current Financial Statistics

A motion was made by Director Mason, seconded by Director Strong, to approve the Consent Calendar. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong
NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: Cromartie

8. ACTION ITEMS

8.1 Review and approve the Grants and Policy Committee recommendation to award \$262,990.00 in funding for the 2019 LMCHD Fall Health and Wellness grant cycle (Lamar Thorpe). - Action #191005

Executive Director Lamar Thorpe reported and referred to the staff report outlining the review process and proposed organizations recommended to receiving funding.

A motion was made by Director Mason, seconded by Director Strong, to approve funding in the amount of \$10,000 for All Star Cheer Reaction. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong
NOES: Directors: None
ABSTAIN: Directors: None

ABSENT: Directors: Cromartie

A motion was made by Director Strong, seconded by Director Mason, to approve funding in the amount of \$15,000 for APT Sports Elite Basketball Program. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong

NOES: Directors: None

ABSTAIN: Directors: None

ABSENT: Directors: Cromartie

A motion was made by Director Strong, seconded by Director Mason, to approve funding in the amount of \$17,000 for City of Pittsburg Police Department Homeless Health and Service Project. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong

NOES: Directors: None

ABSTAIN: Directors: None

ABSENT: Directors: Cromartie

A motion was made by Director Mason, seconded by Director Young, to approve funding in the amount of \$10,000 to Contra Costa Health Ministries Network for their Integrated Nutrition, Education and Physical Activity Program. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong

NOES: Directors: None

ABSTAIN: Directors: None

ABSENT: Directors: Cromartie

A motion was made by Director Strong, seconded by Director Mason, to approve funding in the amount of \$10,000 to Contra Costa Interfaith Housing - East County Programs for Low-incomed Homeless Children and Families Program. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong

NOES: Directors: None

ABSTAIN: Directors: None

ABSENT: Directors: Cromartie

A motion was made by Director Mason, seconded by Director Young, to approve funding in the amount of \$25,000 for Food Bank of Contra Costa and Solano Community Produce Program. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong

NOES: Directors: None

ABSTAIN: Directors: None

ABSENT: Directors: Cromartie

A motion was made by Director Young, seconded by Director Mason, to approve funding in the amount of \$21,000 to Greater Faith Food Pantry. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong
NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: Cromartie

A motion was made by Director Strong, seconded by Director Young, to approve funding in the amount of \$8,000 to Healthy Hearts Institute for the El Pueblo Community Garden. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong
NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: Cromartie

A motion was made by Director Mason, seconded by Director Young, to approve funding in the amount of \$15,000 to Loaves and Fishes of Contra Costa for their “Nourishing Lives in Pittsburg” program. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong
NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: Cromartie

A motion was made by Director Strong, seconded by Director Mason, to approve funding in the amount of \$10,000 to Meals on Wheels Diablo Region for the Transportation for Seniors program. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong
NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: Cromartie

A motion was made by Director Young, seconded by Director Strong, to approve funding in the amount of \$21,360 to Nunley’s Karate-Do for their Martial Arts Training program. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong
NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: Cromartie

A motion was made by Director Young, seconded by Director Mason, to approve funding in the amount of \$10,000 to Ombudsman Services of Contra Costa and Solano for their “Addressing Health Disparities for their Aging and Long-term Care Residents of Pittsburg and Bay Point” program. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong
NOES: Directors: None

ABSTAIN: Directors: None
ABSENT: Directors: Cromartie

A motion was made by Director Young, seconded by Director Mason, to approve funding in the amount of \$10,000 to Pittsburg 50-Plus Club for their “Ameliorate Vulnerabilities in Senior Citizens” program. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong
NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: Cromartie

A motion was made by Director Strong, seconded by Director Young, to approve funding in the amount of \$15,000 to Prescott-Joseph Center for Community Enhancement for the Breathmobile pediatric asthma clinic. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong
NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: Cromartie

A motion was made by Director Mason, seconded by Director Strong, to approve funding in the amount of \$5,000 to Richmond Community Foundation dba SparkPoint Contra Costa in the amount of \$5,000. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong
NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: Cromartie

A motion was made by Director Strong, seconded by Director Mason, to approve funding in the amount of \$9,500 to Satellite Affordable Housing Associates for the Columbia Park Manor Senior Wellness Program. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong
NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: Cromartie

A motion was made by Director Strong, seconded by Director Young, to approve funding in the amount of \$12,630 to Souljahs House for the Martin Luther King, Jr. and Cesar Chavez celebrations and Dolores Huerta and LMCHD Healthcare Fair. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong
NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: Cromartie

A motion was made by Director Mason, seconded by Director Strong, to approve funding in the amount of \$10,000 to Stoneman Village for their Dinner Meal program in the amount of \$10,000. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong
NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: Cromartie

A motion was made by Director Young, seconded by Director Mason, to approve funding in the amount of \$11,500 for Parents for African American Achievement Collaborative Team for the Wellness Education for at-risk families” program. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong
NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: Cromartie

A motion was made by Director Strong, seconded by Director Young, to approve funding in the amount of \$17,000 for United Veterans Council. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong
NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: Cromartie

- 8.2** Review and approve a resolution authorizing an amendment to the fiscal year 2019/20 budget in the amount of \$60,000.00 to accommodate the 2019 LMCHD Fall Health and Wellness grant awards, specifically budget Line Item No. 52000 (Craig Collins). - **Action #191006**

Executive Director Thorpe reported and referred to the staff report, dated October 8, 2019.

A motion was made by Director Strong, seconded by Director Young, to approve Resolution No. 191006 approving an amendment to the fiscal year 2019/20 budget in the amount of \$60,000.00 to accommodate the 2019 LMCHD Fall Health and Wellness grant awards, specifically budget Line Item No. 52000. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong
NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: Cromartie

- 8.3** Review and approve a resolution increasing LMCHD’s legal reserve by \$200,000.00, specifically budget Line Item No. 10302 (Craig Collins). – **Action #191007**

Accountant Craig Collins reported, explaining that the purpose of this action is to set aside some legal reserve to minimize the impact on the current year budget relative to an ongoing court case regarding

Contra Costa County's filing of an application for the District's dissolution. He explained that if necessary, the District can withdraw funds from the legal reserve.

A motion was made by Director Strong, seconded by Director Young, to approve Resolution No. 191007 authorizing an increase to LMCHD's legal reserve, specifically budget Line Item No 103302. The motion was approved by the following vote:

AYES: Directors: Fountain, Young, Strong

NOES: Directors: Mason

ABSTAIN: Directors: None

ABSENT: Directors: Cromartie

10. BOARD REPORTS

10.1 Board President Report – **Announcement of Closed Session**

- Conference with Legal Counsel pursuant to Government Code Sections 54956.9(d)(1) - Existing litigation - Los Medanos Community Healthcare District v. Contra Costa Local Agency Formation Commission, Defendant, and County of Contra Costa, Real Party in Interest, Contra Costa County Superior Court Case number: C19-00048 *Negotiator: J. Vern Cromartie, President* Conference call-in: Attorney Elizabeth Calciano

11. ADJOURNMENT TO CLOSED SESSION

Acting Board President Fountain announced commencement of the noticed Closed Session and adjourned the Regular Meeting at 7:02 p.m.

12. RECONVENE REGULAR MEETING

The Regular Meeting reconvened at 7:26 p.m. and it was announced that there was no reportable action resulting from the Closed Session.

8. (Cont'd.) ACTION ITEMS

- 8.4** Review and approve a resolution authorizing an amendment to the fiscal year 2019/20 budget in the amount of \$25,000.00 for legal expenses, Line Item No. 61700, and transferring this amount from the District's Legal Reserve in the Local Agency Investment Fund (LAIF) to the District's Bank of the West checking account (Craig Collins) – **Action #191008**

The Board reviewed the staff report, dated October 8, 2019. A motion was made by Director Strong, seconded by Director Young, to approve Resolution No. 191008 authorizing an amendment to the 2019 Fiscal Year Budget in the amount of \$25,000 for legal expenses, and transferring the amount from the District's legal reserve to the Bank of the West checking account. The motion was approved by the following vote:

AYES: Directors: Fountain, Young, Strong
NOES: Directors: Mason
ABSTAIN: Directors: None
ABSENT: Directors: Cromartie

- 8.5** Review and approve a resolution authorizing an amendment to the fiscal year 2019/20 budget in the amount of \$4,000.00 for LMCHD-sponsored program of St. Vincent de Paul, totaling \$44,000.00 (Craig Collins). – **Action #191009**

A motion was made by Director Mason, seconded by Director Strong, to approve Resolution No. 191009 authorizing an amendment to the fiscal year 2019/20 budget in the amount of \$4,000.00 for LMCHD-sponsored program of St. Vincent de Paul, totaling \$44,000.00. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong
NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: Cromartie

- 8.6** Review and approve a resolution authorizing an amendment to the fiscal year 2019/20 budget in the amount of \$2,000.00 for information technology services, specifically Line Item No. 62700 (Craig Collins). – **Action #191010**

A motion was made by Director Strong, seconded by Director Mason, to approve Resolution No. 191010 approving an amendment to the fiscal year 2019/20 budget in the amount of \$2,000.00 for information technology services, specifically Line Item No. 62700. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong
NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: Cromartie

- 8.7** Review and approve authorization of executive director to execute a contract between LMCHD and Beverly M. Bradley for Automatic External Defibrillator (AED) services (J. Vern Cromartie/Linda Strong) – **Action #191011**

A motion was made by Director Mason, seconded by Director Young, to authorize the Executive Director to execute a contract between LMCHD and Monique Bradley for Automatic External Defibrillator (AED) services. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong
NOES: Directors: None
ABSTAIN: Directors: None
ABSENT: Directors: Cromartie

9. EXECUTIVE DIRECTOR REPORT

10. (Cont'd.) BOARD REPORTS – No reports

11. ADJOURNMENT TO CLOSED SESSION – *See Page 7*

12. RECONVENE REGULAR MEETING – *See Page 7*

13. COMMITTEE REPORTS/RECOMMENDATIONS/MINUTES

- a) REAL Committee – August 8, 2019 meeting minutes – *Director Fountain reported.*
- b) Community Garden Committee – August 14, 2019 meeting minutes – *Director Mason reported.*
- c) Grants & Policy Committee – August 22, September 5, September 25 meeting minutes – *Director Strong reported.*
- d) Finance Committee – August 26, 2019 meeting minutes – *Director Fountain reported.*
- e) DPAC Committee – August 27, 2019 meeting minutes – *Director Strong reported.*
- f) Outreach Committee – August 27, 2019 meeting minutes – *Director Strong reported.*

14. UPCOMING PUBLIC, COMMUNITY AND CIVIC EVENTS

Director Mason reported that the Contra Costa County Sheriff's Office will again be doing its toy drive and Christmas celebration at Ambrose Community Center.

15. SUGGESTED FUTURE AGENDAS ITEMS

16. ADJOURNMENT

A motion was made by Director Strong, seconded by Director Young, to adjourn the meeting. The motion was approved unanimously. The meeting was adjourned at 7:40 p.m.

Barbara Kee
Recording Secretary

Lee Mason
LMCHD Board Secretary