

MINUTES  
REGULAR BOARD MEETING  
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT  
Monday, May 10, 2021 – 6:30 PM CLOSED SESSION  
7:00 PM REGULAR AGENDA

**1. CALL TO ORDER/ ROLL CALL**

The meeting was called to order at 6:30 pm.

**Roll Call**

Present: Directors: Young, Strong, Marsh

Absent: Mason, Fountain

**2. ANNOUNCEMENT OF CLOSED SESSION**

Conference with Legal Counsel pursuant to Government Code Sections 54956.9(d)(1) - Existing Litigation Re: Los Medanos Community Healthcare District v. Contra Costa Local Agency Formation Commission, Defendant, and County of Contra Costa, Real Party in Interest, Contra Costa County Superior Court Case number: C19-00048 *Negotiator: Director Patt Young Conference call-in: Attorney Elizabeth Calciano*

**3. ADJOURNMENT OF CLOSED SESSION**

**4. RESUME OPEN MEETING – REPORT ACTIONS OF CLOSED SESSION** – The meeting resumed at 7:00pm with no reportable actions. The roll call was announced, all Board members were present except Director Fountain.

**5. PLEDGE OF ALLEGIANCE** – Director Strong led in the Pledge of Allegiance.

**6. LMCHD MISSION: *LMCHD identifies health disparities among District residents and contributes to solutions* – LMCHD VISION: *LMCHD is cultivating a community in which good health may flourish for all District residents* – Director Lee Mason read the Mission Statement.**

**7. PUBLIC COMMENTS – Non-Agenda Items** (3 minutes/individual) No public comments.

**8. SPECIAL PRESENTATIONS**

**8.1 St. Vincent de Paul – PowerPoint Presentation by Dr. Jane Hewitt and Barbara Hunt**

A presentation was provided by Dr. Jane Hewitt and Barbara Hunt, explaining exactly what they do to serve the community. The organization identifies health issues and consistently provides rentals, food, and healthcare assistance which aligns with Los Medanos mission. The clinic is located in Pittsburg and it's a four-room exam clinic, with a dental clinic in the works. The clinic has a day-time homeless shelter, job training and furniture, along with one free coat throughout the county. The clinic was developed in 2010 and opened in 2011. The nurses volunteer and have experience with Xray's, lab, medication refills and other healthcare areas. The majority of the population is Hispanic so there is a bilingual representative as well, which helps that community. However, majority of the patients being

seen are women and a lot of people that are seen don't have insurance. Furthermore, the organization is honored to help out and are all vaccinated serving during the current pandemic. The Board and Executive Director expressed their sincere gratitude to have the partnership after the presentation and were thanked for their comments.

***Items listed under the Consent Calendar include reviewed reports and recommendations and are acted upon by one motion of the Board. Any item included under the Consent Calendar may be pulled for discussion and action separate from the Consent Calendar by any member of the Board or any member of the audience.***

**9. CONSENT CALENDAR - Action No. 210118**

- 9.1 Minutes – Regular Meeting of April 12, 2021
- 9.2 Minutes – Special Meeting of April 26, 2021
- 9.3 Resolution adjustment for IT Services Budget
- 9.4 Resolution adjustment for Summer Grants
- 9.5 Receive and File - Financial Report (Cont'd 4/12)
- 9.6 Receive and File - Financial Report
  - Profit and Loss for July through March 2021
  - Budget vs. Actual July through March 2021
  - Balance Sheet as of March 2021
  - Credit Card Charges – March 2021
  - Cash Disbursements March 2021
  - Current Financial Statistics

A motion was made by Director Strong to pull item 9.3 and 9.4 and seconded by Director Mason, to approve the consent calendar with the exception of the pulled items.

The motion was approved by the following vote:

AYES: Directors: Mason, Young, Strong, Marsh NOES: Directors: None

(Director Fountain was dialed in at 7:36pm)

ABSTAIN: Directors: None

ABSENT: Directors: None

A motion was made to approve 9.3 by Director Strong, seconded by Director Mason after the Executive Director answered and clarified questions for Director Strong discussing the item.

The motion was approved by the following vote:

AYES: Directors: Mason, Young, Strong, Fountain, Marsh NOES: Directors: None

ABSTAIN: Directors: None

ABSENT: Directors: None

A motion was made to approve 9.4 by Director Marsh, seconded by Director Mason after the Executive Director clarified questions for Director Strong discussing the items resolution.

The motion was approved by the following vote:

AYES: Directors: Mason, Young, Strong, Marsh NOES: Directors: Fountain

ABSTAIN: Directors: None

ABSENT: Directors: None

## 10. REGULAR AGENDA AND ACTION ITEMS

### 10.1 Review/Approve Grants and Policy Committee recommendations regarding the 2021 Summer Health and Wellness Grant Program – **Lucretia Shaw**

The board discussed with staff, that there needs to be consistency with the way the grants are listed, recorded and approved as it was previously done. A decision was made, to continue the meeting without pulling this item as long as each grant is listed and recorded for the public in the minutes and audio record.

#### 1. **18 Reasons**

Requested amount \$10,000 and Committee proposal \$8,000 funding food for 100 families.

A motion was made by Director Mason to approve 18 Reasons, seconded by Director Marsh. The motion was approved by the following vote:

AYES: Directors: Mason, Young, Marsh NOES: Directors: Fountain

ABSTAIN: Directors: Strong

ABSENT: Directors: None

“Motion passing 311 Director Strong Abstained and Director Fountain No.”

#### 2. **All In One**

Requested amount \$15,000 and Committee proposal \$14,500 funding coaches, facilitators, lectures, food, chef, t-shirts, sports equipment, uniforms, awards, youth incentives and transportation.

A motion was made by Director Mason to approve All In One, seconded by Director Marsh. The motion was approved by the following vote:

AYES: Directors: Mason, Young, Marsh NOES: Directors: Fountain

ABSTAIN: Directors: Strong

ABSENT: Directors: None

“Motion passing 311 Director Strong Abstained and Director Fountain No.”

#### 3. **Ambrose Aquatic Center**

Requested \$10,000 and Committee proposal \$10,000 funding scholarships for 170 youth.

A motion was made by Director Mason to approve Ambrose Aquatic Center, seconded by Director Marsh.

The motion was approved by the following vote:

AYES: Directors: Mason, Young, Marsh NOES: Directors: Fountain

ABSTAIN: Directors: Strong

ABSENT: Directors: None

“Motion passing 311 Director Strong Abstained and Director Fountain No.”

**4. Bay Point Community Foundation**

Request \$4,000 and Committee proposal \$4,000 funding snacks, garden supplies and equipment for approximately 175 youth.

A motion was made by Director Marsh, seconded by Director Strong and Director Mason excused himself from the call, for open discussion at the request of Director Fountain. The Board requested to pull this grant and wait for Gary Bell. (Director Mason dialed back in at 8:10pm)

**5. Buchanan Swim Center**

Requested \$20,000 and Committee proposal \$15,000 funding scholarships for 339 youth.

A motion was made by Director Mason to approve Buchanan Swim Center, seconded by Director Marsh.

The motion was approved by the following vote:

AYES: Directors: Mason, Young, Marsh NOES: Directors: Fountain

ABSTAIN: Directors: Strong

ABSENT: Directors: None

“Motion passing 311 Director Strong Abstained and Director Fountain No.”

**6. Cancer Support Community**

Requested \$10,000 and Committee proposal \$10,000 funding clinical staff and rent for 100 youth.

A motion was made by Director Mason to approve Cancer Support Community, seconded by Director Marsh.

The motion was approved by the following vote:

AYES: Directors: Mason, Young, Strong, Marsh, Fountain NOES: Directors: None

ABSTAIN: Directors: None

ABSENT: Directors: None

“Motion passed unanimously.”

**7. Delta Skimmers**

Requested \$25,000 and Committee proposal \$15,000 funding scholarships, water bottles and food for 100 youth.

A motion was made by Director Mason to approve Delta Skimmers, seconded by Director Marsh.

The motion was approved by the following vote:

AYES: Directors: Mason, Young, Marsh NOES: Directors: Fountain

ABSTAIN: Directors: Strong

ABSENT: Directors: None

“Motion passing 311 Director Strong Abstained and Director Fountain No.”

**8. East County Midnight Basketball League**

Requested \$23,000 and Committee proposal \$20,000 funding coaches, workshop presenters, subcontractors (officials, scorekeepers, etc.) water/sports drinks, uniforms, t-shirts, gym rental, security, snack bar, trophies/awards, and marketing flyers for 80-100 teens and young adults.

A motion was made by Director Mason to approve East County Midnight Basketball League seconded by Director Marsh.

The motion was approved by the following vote:

AYES: Directors: Mason, Young, Marsh NOES: Directors: Fountain

ABSTAIN: Directors: Strong

ABSENT: Directors: None

“Motion passing 311 Director Strong Abstained and Director Fountain No.”

**9. First Baptist Head Start**

Requested \$17,238 and Committee proposal \$17,238 funding educational, nutritional, and mental health packets for 27 teens and 241 preschoolers.

A motion was made by Director Marsh to approve First Baptist Head Start, seconded by Fountain. (Director Strong and Young excused themselves from the call and dialed back in at 8:18pm)

The motion was approved by the following vote:

AYES: Directors: Mason, Marsh, Fountain NOES: Directors: None

ABSTAIN: Directors: None

ABSENT: Directors: None

“Motion passed unanimously.”

**10. Lions Club for the Visually Impaired**

Requested \$27,000 and Committee proposal \$22,244 funding program salaries, program expenses, occupancy expenses, office expenses, and appreciation gifts for 100 individuals.

A motion was made by Director Mason to approve Lions Club for the Visually Impaired seconded by Director Strong.

The motion was approved by the following vote:

AYES: Directors: Mason, Young, Strong Marsh NOES: Directors: Fountain

ABSTAIN: Directors: None

ABSENT: Directors: None

“Motion passing with a vote of four to one with Director Fountain voting No.”

**11. Pittsburgh Youth Development Center**

Requested \$20,000 and Committee proposal \$20,000 funding art supplies, overhead projector, and lights for 100 youth.

A motion was made by Director Mason to approve Pittsburgh Youth Development Center seconded by Director Strong.

The motion was approved by the following vote:

AYES: Directors: Mason, Young, Strong Marsh, Fountain NOES: Directors: None

ABSTAIN: Directors: None

ABSENT: Directors: None

“Motion passed unanimously.”

**12. RFY Dance & Academic Academy**

Requested \$15,000 and Committee proposal \$15,000 funding camp counselors, food, books, visual aids, studio rental for 35-40 youth.

A motion was made by Director Mason to approve RFY Dance & Academic Academy seconded by Director Strong.

The motion was approved by the following vote:

AYES: Directors: Mason, Young, Marsh, Fountain NOES: Directors: None

ABSTAIN: Directors: Strong

ABSENT: Directors: None

“Motion passing with a vote of four to one abstain by Director Strong.”

**13. Sports & Fitness for Kids**

Requested \$8,762 and Committee proposal \$8,762 funding coaches, basketballs, cones, t-shirts, sports drinks, snacks, medals, water bottles, PPE supplies, marketing flyers, custodian services, gym rental for 48 youth.

A motion was made by Director Strong to pull Sports & Fitness for Kids, seconded by Director Mason.

- 10.2** Review/Approve authorization for Executive Director Thorpe to negotiate and enter into a contract with Veronica Baines to serve as a contractor providing Women’s Behavioral Health support.

A motion was made by Director Mason to negotiate and enter into a contract with Veronica Baines seconded by Director Strong. A request, for discussion from Director Fountain was made for Executive Director Thorpe. Per Executive Director Thorpe, this contract will have performance indicators and guidance was provided to monitor the participation rate with a template along with the contract.

The motion was approved by the following vote:

AYES: Directors: Mason, Young, Marsh, Strong NOES: Directors: Fountain  
ABSTAIN: Directors: None  
ABSENT: Directors: None

## **11. EXECUTIVE DIRECTOR REPORT**

The Board was provided current updates on the status of AB 903 and the LMCHD Dissolution, which passed out of committee and later appropriations, heading to the floor for, the final vote before cross filing. The administrative staff is working on the audit, manual changes related to descriptions, salary schedule, and vacation and sick leave hold. The Executive Director advised he is working with Craig Collins on preparing budget process for the board which will start on May 24<sup>th</sup> Finance meeting. A brief update regarding community outreach and garden was also provided. The garden plot renewal is completed, Future Build Project is moving forward, the Kaiser partnership is underway, all fall grants checks have been distributed and midterm reports are due soon. The 2021 summer grants applications process closed and currently under review. A request by Director Linda Strong, was made for Craig Collins to submit his invoice before we move into the next budget cycle. Per Craig he will submit his invoice by the end of the week, due to Director Strong needing to make the transfer to ensure and eliminate any cash flow issues.

## **12. BOARD AND COMMITTEE REPORTS – None**

## **13. UPCOMING PUBLIC, COMMUNITY AND CIVIC EVENTS – None**

- 14. SUGGESTED FUTURE AGENDA ITEMS –** The Board was advised by Director Marsh, that “home connect” will come to her programs meeting and she will verify if she wants it to come to the Board. A request was also made for an update from Gary Bell on the two grants and Prescott Jones. The Executive Director advised the Board members of the legal advice per his conversation with Gary Bell. (Director Mason dropped of the call for this discussion)

**15. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 9:05pm.