

MINUTES  
REGULAR BOARD MEETING  
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT  
Monday, July 8, 2019  
6:30 p.m. – LMCHD Board Room

**1. CALL TO ORDER/ ROLL CALL**

The meeting was called to order at 6:32 p.m.

**Roll Call**

Present: Directors: Mason, Fountain Young, Strong, Cromartie

Absent: Directors: None

**2. PLEDGE OF ALLEGIANCE**

Director Fountain led in the Pledge of Allegiance.

**3. LMCHD MISSION: LMCHD identifies disparities in health care among District residents and contributes to solutions – LMCHD VISION: LMCHD is cultivating a community in which good health may flourish for all District residents – *Director Mason read the Mission Statement.***

**PUBLIC COMMENTS – Non-Agenda Items (3 minutes/individual)**

Veronica Baines, Behavioral Therapist under the District’s Direct Services Program., commented on the success of the Anti-Bullying Program.

**Item Taken Out of Order**

Director Cromartie requested that Item No. 7.4 be considered first on the agenda to accommodate a representative of this organization present in the audience.

**7.4 Review/Approve revised Work Plan for St. Vincent de Paul Free Medical Clinic/RotaCare to accommodate increased costs for diabetic supplies and reduced costs for X-Ray/Ultrasound equipment – **Action #190708****

The Board reviewed the Staff Report, dated July 1, 2019. A motion was made by Director Fountain, seconded by Director Strong, to approve the revised Work Plan for St. Vincent de Paul Free Medical Clinic/RotaCare, as recommended.

Barbara Hunt, Development Director for St. Vincent de Paul of Contra Costa County, addressed the Board and discussed the revised Work Plan. She confirmed that the change does not affect the \$40,000 allocated to this organization. She confirmed that this revised Work Plan is for the 2018-2019 Fiscal Year.

Director Cromartie called for a vote on the motion.

AYES: Directors: Mason, Fountain, Young, Strong, Cromartie

NOES: Directors: None

ABSTAIN: Directors: None

ABSENT: Directors: None

**Item Removed from the Agenda**

Director Cromartie requested that Item No. 7.8 be removed from the agenda as the attorney assigned to handle this issue is unavailable to address it. This will be included with the agenda or the August 12, 2019 Board of Directors meeting.

- 7.8 Review/Approve directing Attorney Gary Bell to write a letter to Contra Costa County requiring that antenna money (Cingular Wireless sublease/T-Mobile site) be sent directly to LMCHD - **Action #190712**

**4. APPROVAL OF MINUTES**

**5.1 Regular Board Meeting of June 10, 2019 – Action #190701**

A motion was made by Director Mason, seconded by Director Strong, to approve the minutes of June 10, 2019. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: None

**5.2 Special Board Meeting of June 18, 2019 – Action #190702**

A motion was made by Director Fountain, seconded by Director Young, to approve the minutes of June 18, 2019. It was pointed out a correction under **Roll Call** to reflect that Director Mason was absent. The motion was approved by the following vote:

AYES: Directors: Fountain, Young, Strong, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: Mason  
ABSENT: Directors: None

**5.3 Special Meeting of June 24, 2019 – Action #190703**

A motion was made by Director Fountain, seconded by Director Strong, to approve the minutes of June 24, 2019. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Strong, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: Young  
ABSENT: Directors: None

**5.4 Special Meeting of June 27, 2019 – Action #190704**

A motion was made by Director Strong, seconded by Director Young, to approve the minutes of June 27, 2019. The motion was approved by the following vote:

AYES: Directors: Fountain, Young, Strong, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: Mason  
ABSENT: Directors: None

### 3. CONSENT CALENDAR – No items

### 4. ACTION ITEMS

#### 7.1 Review/Approve Financial Report – **Action #190705**

- Profit and Loss for July through May 2019
- Budget vs. Actual July through May 2019
- Balance Sheet as of May 2019
- Credit Card Charges – May 2019
- Cash Disbursements – May 2019
- Current Financial Statistics

Accountant Craig Collins discussed highlights of the Financial Report. There being no questions by Board members, a motion was made by Director Mason, seconded by Director Strong, to approve the Financial Report, Action No. 190705. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: None

#### 7.2 Review/Approve DPAC recommendation to approve the Work Plan and funding in the 2019-2020 Fiscal Year Budget for the LMCHD Student Eyeglasses Program - Mt. Diablo Unified School District – Not to exceed \$8,000 – **Action #190706**

The Board reviewed the Staff Report, dated July 1, 2019. A motion was made by Director Strong, seconded by Director Young, to approve the Work Plan and funding in the 2019-2020 Fiscal Year Budget for the LMCHD Student Eyeglasses Program for Mt. Diablo Unified School District for an amount not to exceed \$8,000. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: None

#### 7.3 Review/Approve DPAC recommendation to approve the Work Plan and funding in the 2019-2020 Fiscal Year Budget for the Ambrose Aquatic Center – Not to exceed \$10,000 – **Action #190707**

It was noted that this item was approved by the Board at its June 10, 2019 Board Meeting. Therefore, no further discussion or action was taken.

**7.4** Review/Approve revised Work Plan for St. Vincent de Paul Free Medical Clinic/RotaCare to accommodate increased costs for diabetic supplies and reduced costs for X-Ray/Ultrasound equipment – **Action #190708** – *This item was considered on Page 1.*

**7.5** Review/Approve DPAC recommendation to release funding for LMCHD District Sponsored Program Reading Advantage - \$13,800 – **Action #190709**

The Board reviewed the Staff Report, dated July 1, 2019. A motion was made by Director Young, seconded by Director Young, to release funding for LMCHD District Sponsored Program Reading Advantage in the amount of \$13,800. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: None

It was confirmed that this funding is for the 2019-2020 Fiscal Year program year.

**7.6** Review/Approve DPAC recommendation to release funding for LMCHD District Sponsored Program Buchanan Swim Center - \$20,000 – **Action #190710**

The Board reviewed the Staff Report, dated July 1, 2019. A motion was made by Director Mason, seconded by Director Fountain, to release funding for LMCHD District Sponsored Program Buchanan Swim Center in the amount of \$20,000. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: None

It was confirmed that this funding is for the 2018-2019 Fiscal program year.

**7.7** Review/Approve renewal of LMCHD's General Liability Insurance Policy, for an amount not to exceed \$7,661- **Action #190711**

The Board reviewed the Staff Report, dated July 1, 2019. A motion was made by Director Fountain, seconded by Director Mason, to approve renewal of LMCHD's General Liability Insurance for an amount not to exceed \$7,661. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: None

- 7.8 Review/Approve directing Attorney Gary Bell to write a letter to Contra Costa County requiring that antenna money (Cingular Wireless sublease/T-Mobile site) be sent directly to LMCHD - **Action #190712 – Item removed and continued to future date (See Page 2)**
- 7.9 Review/Approve payment of ACHD (Association of California Healthcare Districts) Membership Dues for 2019-2020 in the amount of \$8,111 – **Action #190713**

A motion was made by Director Strong, seconded by Director Fountain, to approve payment of ACHD membership dues for 2019-2020 in the amount of \$8111. The motion was approved by the following vote:

AYES: Directors: Mason, Fountain, Young, Strong, Cromartie  
NOES: Directors: None  
ABSTAIN: Directors: None  
ABSENT: Directors: None

## 8. BOARD REPORTS

- 8.1 Board Member Reports – Director Young requested that an agenda item be added for the August 12 Board Meeting to address the REAL Committee composition. This was noted.
- 8.2 Board President Report –

**Announcement of Closed Session** Conference with Legal Counsel pursuant to Government Code Sections 54956.9(d)(1) - Existing litigation - Los Medanos Community Healthcare District v. Contra Costa Local Agency Formation Commission, Defendant, and County of Contra Costa, Real Party in Interest, Contra Costa County Superior Court Case number: C19-00048 *Negotiator: J. Vern Cromartie, President* Conference call-in: Attorney Elizabeth Calciano

Director Cromartie announced a Closed Session as stated.

## 9. ADJOURNMENT TO CLOSED SESSION

The Closed Session adjourned at 7:48 p.m. and the regular meeting reconvened.

## 10. RECONVENE REGULAR MEETING

Director Cromartie reported that the Closed Session was held and there was no reportable action.

- 8.3 Legal Reports – None

## 11. COMMITTEE REPORTS/RECOMMENDATIONS/MINUTES

- 11.1 Committee Minutes

- a) Community Garden Committee – May 8, 2019 meeting minutes – ***Director Young reported. She discussed plans or installation of security cameras.***
- b) REAL Committee – May 9, 2019 meeting minutes – ***Director Fountain reported.***
- c) Grants & Policy Committee – No May meeting.
- d) Finance Committee – May 20, 2019 meeting minutes – ***Director Fountain reported.***
- e) DPAC Committee – May 28, 2019 meeting minutes – ***Director Cromartie reported.***
- f) Outreach Committee – May 28, 2019 meeting minutes – ***Director Cromartie reported.***

12. **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 8:00 p.m.

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Barbara Kee  
Recording Secretary

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Lee Mason  
LMCHD Board Secretary